



## Project Management Principles and Practices in Organisations

Presented by the Graduate School of Technology Management, University of Pretoria

5 CPD points

The short course in **Project Management Principles and Practices in Organisations** provides you with the tools and techniques to manage projects in any work environment and to understand the role of your organisation (or project support office) in the successful completion of projects.

Many organisations turn to project management to help manage their daily business operations, apart from individual projects, and therefore the project manager or team leader should have a complete understanding of what the project management process entails and what their respective responsibilities are in relation.

**This course earns you credit towards the Programme in Project Management (PPM).**

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## Course content

- Introduction to projects and project management
- Lifecycles and lifecycle phases
- Initiating and defining a project
- Identifying work, roles and responsibilities
- Cost and time estimation
- Project time management
- Critical chain project management
- Project control
- Work authorisation
- Project support software (no hands-on training included in this course)
- Quality and projects
- Risk in projects
- Organisational structures
- Project Support Office
- Case work and example

**(Note: This course does not include hands-on computer training.)**

## Learning outcomes

After successfully completing the course, you will be able to

- develop a business case for a project
- initiate a project, identify stakeholders, their roles and responsibilities
- develop a scope statement for a project in your own organisations
- plan the lifecycle phase of the project and manage scope changes
- identify work packages
- schedule projects, allocate resources, cost and time estimations and contingencies
- explain the benefits of project support systems (e.g. MS Projects and others)
- understand and apply specialised management planning techniques (e.g. critical chain scheduling and outcomes-based scoping)
- explain the structure and functions of a Project Support Office, and
- explain the role of the organisation in the successful completion of projects, and authorise a project.

## Who should enrol?

This course is ideal for you if you are involved in or associated with projects, whether as project manager, planner, project team member or senior manager. This course is suitable for all sectors of business and government.

## Course fees

**R14 072.37 per delegate (VAT incl.)**

Course fees include all course material, a textbook, lunch and refreshments on contact days.

**Course fees must be paid in full 14 days prior to course start dates. Proof of payment can be submitted to [enrolments@enterprises.up.ac.za](mailto:enrolments@enterprises.up.ac.za).**

## Accreditation and certification

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## Registration and enquiries

### Course coordinator

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### Course leader

Corro van Waveren

Graduate School of Technology Management  
Decision Analysis, Project Management,  
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*Shifting knowledge to insight*

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