

Faculty of Engineering, Built Environment and Information Technology
Graduate School of Technology Management

November 2023

REGISTRATION 2024, MASTERS, 2nd YEAR

Dear Student

It is time to start thinking about registration for 2024. Registration opens on 18 December 2023 and closes 3 February 2024.

Class attendance is compulsory. All classes for 2024 will be online.

You are cordially invited to join us on 2 February at Future Africa for a breakfast and industry visit. It will be a great opportunity to meet the lecturers of the elective modules and also to meet with your study leader. To enable us to make the necessary catering arrangements, please complete the [form](#) if you will be attending.

The day will include:

- Breakfast at Future Africa
- An industry talk
- Meeting elective lecturers/study leader
- Visit to Sappi (10:30)

You need to clear the “Holds” on your Portal in order to register. (They appear in a block on the right when you log onto your Portal and go to Student service centre).

HOLDS/ REGISTRATION	SA STUDENTS/ SADEC & SA PERMANENT RESIDENTS	INTERNATIONAL COUNTRIES	NOTES
INITIAL PAYMENT	<ul style="list-style-type: none"> • Pay R12 500 initial payment or upload Bursary letter 	<ul style="list-style-type: none"> • Pay R12 500 initial payment or upload Bursary letter 	See attached Banking details document Bursary letters can be scanned and e-mailed to mem@up.ac.za or mpm@up.ac.za or mtim@up.ac.za
INTERNATIONAL REQUIREMENTS	(Permanent Residents & SADEC) <ul style="list-style-type: none"> • Copy of ID/Passport • No payment required • Timetable 	<ul style="list-style-type: none"> • Copy of passport • Proof of payment of R4040 International levy (subject to change) • Timetable 	E-mail all to isd@up.ac.za with Student number in subject line N.B./Only submit in January 2024

HOLDS/ REGISTRATION	SA STUDENTS/ SADEC & SA PERMANENT RESIDENTS	INTERNATIONAL COUNTRIES	NOTES
REGISTRATION (Final Step)	<ul style="list-style-type: none"> Register online for remaining modules & the mini-dissertation 	<ul style="list-style-type: none"> Register online for remaining modules & the mini-dissertation 	Register at http://www.up.ac.za/online-registration

Only register for two electives. You need as much time as possible to focus on completing your mini-dissertation.

GSTM Programme Guide

It is very important that you consult the GSTM Programme Guide regarding important issues such as study period, continuous registration, leave of absence, student cards, etc. The Programme Guide is available on the [Student Resources](#) website.

E-mail correspondence

The GSTM will be using the UP gmail addresses allocated to you. Please send all further correspondence using your Tuks e-mail address only. e.g. u12345678@tuks.co.za.

You may forward your UP mail to your personal email address to make sure you do not miss any correspondence but please use your UP gmail account when contacting the Department.

Yours sincerely



Prof E van der Lingen
Chair: Graduate School of Technology Management