

**REGISTRATION 2022, HONOURS, 2<sup>ND</sup> YEAR****Dear Student**

Registration opens the 1<sup>st</sup> week in January 2024 and closes on 7 February 2024. Register as soon as possible. Please also refer to the GSTM [Student Resources](#) website.

Class attendance is compulsory. All classes will be online.

You need to clear the “Holds” on your profile in order to register. (They appear in a block on the right when you log onto the UP Portal, click on Student Centre)

HOLDS/ REGISTRATION	SA STUDENTS/ SADEC & SA PERMANENT RESIDENTS	INTERNATIONAL COUNTRIES	NOTES
<b>INITIAL PAYMENT</b>	<ul style="list-style-type: none"> <li>Pay R12 500 initial payment or upload Bursary letter</li> </ul>	<ul style="list-style-type: none"> <li>Pay R12 500 initial payment or upload bursary</li> </ul>	See attached Banking details document. Bursary letters can be scanned and e-mailed to: <a href="mailto:etm@up.ac.za">etm@up.ac.za</a> .
<b>INTERNATIONAL REQUIREMENTS</b>	(Permanent Residents & SADEC) <ul style="list-style-type: none"> <li>Copy of ID/Passport</li> <li>No payment required</li> <li>Timetable</li> </ul>	<ul style="list-style-type: none"> <li>Copy of passport</li> <li>Proof of payment of +- R4040 International levy (subject to change)</li> <li>Timetable</li> </ul>	E-mail all to <a href="mailto:isd@up.ac.za">isd@up.ac.za</a> with Student number in subject line N.B./Only submit in January 2024
<b>REGISTRATION (Final Step)</b>	<ul style="list-style-type: none"> <li>Register online for your chosen modules</li> <li>You may not register for the Research Report if you have not successfully completed at least FOUR modules</li> </ul>	<ul style="list-style-type: none"> <li>Register online for your chosen modules</li> <li>You may not register for the Research Report if you have not successfully completed at least FOUR modules</li> </ul>	Register at <a href="http://www.up.ac.za/online-registration">http://www.up.ac.za/online-registration</a>

**Fees**

The course fee for the Honours in Technology Management degree 2023 was R48 518. The total fee will be distributed based on modules taken in a year. An increase of approximately 8% is expected for 2024. Full-time students are expected to pay the total fee in the first year. Prescribed books are not included in the fee.

**GSTM Programme Guide**

Please refer to the GSTM Programme Guide regarding important issues such as study period, continuous registration, leave of absence, student cards, etc. The Programme Guide is available on the [Student Resources](#) website.

## **E-mail correspondence**

The GSTM will be using the UP gmail addresses allocated to you. Please send all further correspondence using your Tuks e-mail address only. E.g. u12345678@tuks.co.za.

You may forward your UP mail to your personal email address to make sure you do not miss any correspondence but please use your UP gmail account when contacting the Department.

Yours sincerely



**Prof E van der Lingen**  
**Chair: Graduate School of Technology Management**