

REGISTRATION 2024, HONOURS, 1ST YEAR

Dear Student

Registration opens the first week January 2024 and closes on 7 February 2024. Please check on your portal if your application has been approved and register as soon as possible. Please also refer to the GSTM [Student Resources](#) website.

Class attendance is compulsory. All classes will be online.

Registration will be on a first come first served basis per programme. Please do not delay your registration as it might result in you not being accommodated for your first choice of study, or not at all. The GSTM has received an increased number of applicants for 2024. Because only a limited number of students can register per programme, not all students that have been approved for the programme can be accommodated.

You need to clear the “Holds” on your profile in order to register. (They appear in a block on the right when you log onto the UP Portal, click on Student Centre)

HOLDS/ REGISTRATION	SA STUDENTS/ SADEC & SA PERMANENT RESIDENTS	INTERNATIONAL COUNTRIES	NOTES
UP CONTRACT	<ul style="list-style-type: none"> Complete Online Contract Complete hard copy of UP Contract Submit –box at University Str entrance/Courier-original to Client Services 	<ul style="list-style-type: none"> Complete Online Contract Complete hard copy of UP Contract Submit –box at University Str entrance/Courier-original to Client Services 	Deliver/courier to: The Client Services Centre, University of Pretoria Cnr Lynnwood & Roper Str Hatfield 0028
INITIAL PAYMENT	<ul style="list-style-type: none"> Pay R12 500 initial payment or upload Bursary letter 	<ul style="list-style-type: none"> Pay R12 500 initial payment or upload bursary 	See attached Banking details document. Payment related queries: payments@up.ac.za . Bursary letters can be scanned and e-mailed to: etm@up.ac.za .
INTERNATIONAL REQUIREMENTS	(Permanent Residents & SADEC) <ul style="list-style-type: none"> Copy of ID/Passport No payment required Timetable 	<ul style="list-style-type: none"> Copy of passport Proof of payment of +- R4040 International levy (subject to change) Timetable 	E-mail all to isd@up.ac.za with Student number in subject line N.B./Only submit in January 2024
REGISTRATION (Final Step)	<ul style="list-style-type: none"> Register online for your chosen modules (do not register for research ISC 780/IGB 780 if you 	<ul style="list-style-type: none"> Register online for your chosen modules (do not register for research ISC 780/IGB 780 if you are 	Register at http://www.up.ac.za/online-registration

	are completing your degree over a period of two years.	completing your degree over a period of two years.	
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Fees

The course fee for the Honours in Technology Management degree 2023 was R48 518. The total fee will be distributed based on modules taken in a year. An increase of approximately 8% is expected for 2024. Full-time students are expected to pay the total fee in the first year. Prescribed books are not included in the fee.

ClickUP Training

Two clickUP training sessions has been scheduled for 15:00-17:00 on 15 and 22 February. Please diarise and make sure to attend either one of these sessions.

These sessions are designed to familiarize you with the platform's features and functionalities, ensuring that you make the most of your online learning experience. By participating, you'll gain valuable insights into navigating course materials, submitting assignments, completing tests and exams, and engaging in discussions.

GSTM Programme Guide

Please refer to the GSTM Programme Guide regarding important issues such as study period, continuous registration, leave of absence, student cards, etc. The Programme Guide is available on the [Student Resources](#) website.

E-mail correspondence

The GSTM will be using the UP gmail addresses allocated to you. Please send all further correspondence using your Tuks e-mail address only. E.g. u12345678@tuks.co.za.

You may forward your UP mail to your personal email address to make sure you do not miss any correspondence but please use your UP gmail account when contacting the Department.

Yours sincerely



Prof E van der Lingen
Chair: Graduate School of Technology Management