

**Faculty of Engineering, Built Environment and Information Technology
Graduate School of Technology Management**

November 2021

To Whom it may concern

Dear Sir/Madam

**GSTM Masters programmes fee structure
Masters in Engineering Management, Masters in Project Management and
Masters in Technology and Innovation Management**

The University of Pretoria is not a VAT registered institution. Study fees are zero rated for VAT – student accounts are provided to registered students on the UP student portal.

The programme fee for the masters programmes includes both the tuition fees and support fees. This fee is applicable to students completing the programme within the prescribed two-year period.

Sixty percent of the fees are payable in the first year and forty percent in the second year. When required, arrangements can be made to pay each year's portion in two equal instalments. If necessary to register for a third year (maximum), the applicable re-registration fee will be payable for each additional year. Students who do not have South-African citizenship are liable to pay an International fee per annum.

Included in the tuition fee is two and a half days of contact classes per module. These contact days also include lectures by industry professionals as well as international lecturers.

Not included in the support fees:

- All prescribed books.

Included in the support fees:

- All other prescribed material, both National and International journals and conference articles.
- Full support and guidance by the various lecturers throughout the semester via the Blackboard learning management system. (clickUP). This includes all class presentations and applicable videos.
- Study leader guidance throughout the mini-dissertation module.
- Refreshments and lunch during the class attendance days.
- Final year symposium arranged similar to a conference where students get the opportunity to present their research to an audience of peers and academics.

The 2022/2023 Programme fee will be confirmed in January. The approximate fee is:

2022/2023 Cycle	
MEM/MPM/MTIM	
2022: 1 st year	R85 800.00
2023: 2 nd year	R57 200
3 rd year	Applicable University's re-registration fee
Programme total	R143 000.00 (For year 1 & 2)

Initial Fees for 2022 are payable as follows:

R7 500 initial fee is payable before a student may register. It should be paid into the university's account using your 8 digit student number as reference. Please visit the Fees website for banking details (<https://www.up.ac.za/student-fees>)

or

Students who have been awarded study finance/bursaries should upload their study finance/bursary confirmation letter on the UP Portal before access will be granted to register - no initial fee is payable in this case.

The full two year programme fees are to be paid during 2022/2023 as set out above, irrespective of how many modules a student registers for, or whether a student carries modules over to a third or fourth year of study.

- An additional fee is payable to the University at the beginning of each year if study takes longer than the scheduled two years per programme.
- Initial fee may be revised annually.
- University of Pretoria allows a **maximum period of 3 years** for completion of a Masters' degree.
- Should a student require to re-register for a fourth year of study to complete a Master's degree the Dean's permission will be required and additional costs will be incurred.
- Registration must be continuous for the total duration of study on the programme. If there is a break in registration, the student will have to apply as a new student and the new full programme fee will be payable again.
- If a student cannot register for a specific year, s/he must apply for Leave of Absence (LOA) before end of May. (1 year allowed)
- Programme fee does not include accommodation.
- International students pay an **additional** International Levy amounting to ± R3630 per annum. This levy is subject to change without notice and is revised annually.
- Programme administration do not arrange accommodation or study finance

Please contact student accounts with regards to any account queries or requests for Company/personal quotations or invoices.

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Regards



Prof E van der Lingen
Chair: Graduate School of Technology Management