

## APPLICATION FOR EXEMPTION FROM ATTENDANCE OF LECTURES/PRACTICALS

***(complete in duplicate)***

*STUDENT NUMBER*: ………………………………….………… *TITLE INITIALS AND LAST NAME*:

………………………..……………............................................

ACADEMIC PROGRAM/PLAN POSTAL ADDRESS:

……………………………………………………..……………………………….……….…...

…………………………………………………………………………………………………………………………………………..

…………………………………………………………………………… Code: …………………….…....

## ATTENTION:

1. *The Dean of the Faculty may, in terms of the General Regulations, and after recommendation by the Head of the Department, grant permission for exemption from lectures.*
2. *Applications must be submitted within 2 weeks after the commencement of the semester concerned.*
3. *A separate application form must be completed for each course for which exemption is requested.* ***The applicant must submit these forms to the Head of the relevant Department****.*
4. *Please take careful note of the decision of the Head of the Department (see below), as no further notification in this regard will be sent to you.*
5. *The Head of the Department and the student must each retain a copy of this form.*
6. *This application will only be considered to be finalised once it has been duly completed and submitted to the parties concerned.*
7. *A transcript must accompany the application.*

# COURSE FOR WHICH EXEMPTION FROM ATTENDANCE OF LECTURES AND/OR PRACTICALS IS REQUESTED: …………………………….

*Did you attend classes in this course last year?* **……..**

*Did you write examinations in this course last year?* **.........**

# Student Signature:…………………………………………..……… Date: ……..………………………………

*Exemption from lectures \*and/or practicals*

*\*Delete whichever is not applicable)*

1. *is not granted.*
2. *is granted on condition that the candidate arranges timeously with the lecturers concerned to complete the assignments required in order to obtain a semester/year mark.*

*………………………………………………………………………… ……………………………………………….*

## HEAD OF DEPARTMENT/LECTURER Date

……………………………………………………………………….. …………….

for ***DEAN*** *Date*