



Apply at UP

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Applications open on 1 March of the year preceding the year of study. You may apply electronically at www.up.ac.za/apply or you may use the application form, which should either be submitted at the Client Service Centre or mailed to the University.

Each student must complete only one application form. On the application form the University of Pretoria offers a first and second choice in terms of what you wish to study. All applicants should fill in both a first and second choice on the application form.

The Online Application System is intended for use by new prospective students submitting an application to UP for the first time. Thus it is not intended for students presently registered at the University of Pretoria. Please note that with online applications the application levy of R220 can only be paid by credit card. Please attach proof of payment, cheque or postal order to the application form. Please do not send cash through the mail or leave documents and cash with any unauthorised persons!

It is important to note that should you wish to study BSc(Arch)(Architecture) or BSc(Int)(Interior Architecture), you must indicate them as your first choice on your application form, or you will not be considered for these programmes. It is also recommended to indicate the other selection programmes as your first choice on the application form. [Click here to view the programmes.](#)

Online application

- Log onto the internet by going to: www.up.ac.za/apply
- Click on the proceed button
- Read the instructions carefully and follow the steps indicated (screen by screen).
- Print the Fax Cover Sheet at the end of the process, which is your proof of the online transaction
- Log out from the Internet

Once your application has been received by the university, you will receive a student number (EMPL ID). You can then track the status of your application online at www.up.ac.za/track

Please Note: *Receiving a student number does NOT imply that you have been accepted by the University of Pretoria yet. That is a separate process that your application undergoes after being evaluated by the relevant faculty.*

Provisional admission is granted based on the results of the final Grade 11 year mark (promotion mark). Please note that the final Grade 12 results remain the determining factor for admission; also note that the achievement of the minimum requirements does not necessarily guarantee admission to any programme or field of study.

Paper-based application

You may complete a hard copy application form. This can be collected at the Client Service Centre on the Hatfield Campus during office hours. Once you have completed it and attached either a bank guaranteed cheque or your postal order of R220 (no cash please) to it, please mail it to:

The Client Service Centre
University of Pretoria
Private Bag X20, Hatfield, 0028
South Africa

You can also request that a hard copy application form be posted to you by sending an e-mail with your details to csc@up.ac.za or by calling Tel:+27 (0)12 420 3111

Please note: *Each application form has a unique number which is printed under the barcode on page one. This number is repeated on each subsequent uneven page number. It is therefore imperative that you do not mix pages with different numbers or application forms. For this reason the University will only accept original application forms.*

Faxed, scanned or e-mailed application forms will not be accepted. Please note that each application form has a unique number which is printed under the barcode on page one. This number is repeated on each subsequent uneven page number. It is therefore imperative that you do not mix pages with different numbers or application forms. For this reason the University will only accept original application forms. Faxed, scanned or e-mailed application forms will not be accepted.

Make sure you complete every applicable line in the application form correctly and completely and that you attach your bank guaranteed cheque or postal order.

Closing dates for applications

Selection programmes are degree programmes with early closing dates and limited space and must preferably be indicated as first choice on your application form. Please note that applications for the following academic selection programmes close on 30 June of each year for both South African and international students:

- BA(Fine Arts)
- BA(Information Design)
- BA(Human Movement Science)
- BA(HMS) Option: Sport Psychology
- BSportSci
- BSportSci(Option: Golf)
- BA(Drama)
- BA(Music)
- BMus
- LLB(Law)
- BCom(Accounting Sciences)
- BCom(Financial Management)
- BCom(Investment Management)
- BCom(Law)
- BCommunication Pathology(Audiology)
- BCommunication Pathology(Speech-Language Pathology)
- MBChB(Medicine)
- BOccT(Occupational Therapy)

- BRad(Radiography)
- BPhysT(Physiotherapy)
- BCur(Nursing)
- BDietetics
- BChD(Dentistry)
- BOH(Oral Hygiene)
- BSc(Arch)(Architecture)
- BSc(Int)(Interior Architecture)
- BSc(Real Estate)
- BSc(LArch)(Landscape Architecture)
- BSc(QS)(Quantity Surveying)
- BSc(Construction Management)
- BT&RP(Town and Regional Planning)
- BVSc(Veterinary Science)
- DipVetNurs(University Diploma in Veterinary Nursing)

Applications for undergraduate academic programmes, other than those mentioned above, close on **30 September** of the year preceding the year of study for South African students, and on **31 August** for international students. Prospective students are therefore encouraged to apply as soon as applications open in March - well in advance of the closing dates mentioned above.

Restriction on student numbers

Owing to constraints on the facilities of the University, the intake of students in **all** the degree programmes is limited. It may even be the case that available places are full long before the closing date. Please note that meeting the minimum requirements of a degree programme, does not guarantee your admission.

Exclusion of registered students with unsatisfactory progress

Registered students at the University who do not meet the minimum requirements for progress in their chosen fields of study, may be excluded from continuing their studies. Students are therefore encouraged to devote themselves to their academic careers and to maintain high achievement levels in all their subjects.