WHY STUDY HERE?
The Department of Architecture presents programmes in architecture, interior architecture and landscape architecture. These study programmes focus on the design and realisation of meaningful environments for users across varying scales, and as such, complement and support one another. Students in the Department are exposed to all three disciplines during their studies – a unique academic offering in South Africa.

Through commitment to innovation and internationally recognised programmes, the Department retains professional knowledge from the humanities and the sciences to develop students’ spatial design skills and aims to instil a culture of life-long learning in graduates. As a result, the graduates of this Department are highly regarded, both locally and abroad.

WHO SHOULD STUDY HERE?
All three study programmes require innovative thinkers who enjoy solving problems creatively. Spatial designers can visualise in three dimensions and have good communication skills as they work with other professionals such as engineers and project managers.

Architects are generalists who like to see their visions realised in built form. Interior Architects typically have an eye for detail that extends beyond decoration. They respond to cultural influences and are especially interested in the way people use buildings and how identity is defined by space. Landscape Architects share a concern for the environment and an interest in the relationship between ecology and culture. They engage with both rural and urban outside places across varying scales and carefully consider the way in which spaces and nature change over time.

To learn more about the three programmes offered, see page 2.

WHAT SUBJECTS DO I NEED?
Admission to the Department is subject to a selection process which includes a test and interview. Applicants must meet the minimum academic requirements indicated below to be considered for selection.

For BSc Architecture and BSc Interior Architecture and BSc Landscape Architecture the following minimum requirements apply:

<table>
<thead>
<tr>
<th>National Senior Certificate</th>
<th>APS:¹ with bachelors’ degree admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH or AFRIKAANS:²</td>
<td>5 (50+ %)</td>
</tr>
<tr>
<td>LIFE ORIENTATION</td>
<td>4 (50+ %)</td>
</tr>
<tr>
<td>MATHEMATICS:</td>
<td>4 (50+ %)</td>
</tr>
</tbody>
</table>

For BSc Architecture and BSc Interior Architecture the following additional requirement applies:

| PHYSICAL SCIENCE:          | 4 (50+ %)                              |

For BSc Landscape Architecture the following additional requirement applies:

| PHYSICAL SCIENCE or GEOGRAPHY or LIFE SCIENCES | 4 (50+ %) |

¹ Guidelines on how to calculate the Admissions Point Score can be found on page 3 of this document.
² At Home or First Additional Language Level.

HOW DO I APPLY?
Applicants must submit a completed application form before the closing date. Applications open annually on 1 March. For more information on applications and our selection process, see page 3.
WHAT WILL I LEARN?
Most of your time will be spent in the design studio so as to simulate practice. Students work individually and collaboratively in an unrestricted learning environment where skills are developed and creative exploration encouraged. Projects completed in the studio are complemented by subject modules covering diverse aspects such as construction, environmental design principles, history of the built environment and design communication.

The first year of study is presented generically to all three programmes. From the second year onwards students gain programme specific knowledge, leading to the eventual full integration of the design studio and complementary subject modules in the third year of study. Thereafter students can enter practice or continue their formal education by applying for postgraduate studies in the Department – either by course-work (for professional registration) or by research (for academic advancement).

WHAT IS MY PROFESSIONAL CAREER PATH?
To be a Professional Architect, Interior Architect or Landscape Architect, students must first complete the relevant three year BSc degree. Thereafter students can complete the Honours and Master’s degrees in their programme of choice. This is followed by a professional exam for which practical experience is required. Graduates register with the relevant professional or statutory bodies, namely SACAP, IID or SACLAP.

WHAT IS ARCHITECTURE?
Architects design spaces and buildings to satisfy our daily needs and improve the environment in which we live. They need abilities and skills that range from the practical to the artistic and from the theoretical to the technical. As professionals they conceptualise, design and document building projects and oversee quality control during construction. Architects are ethically and legally bound through Institutes and a government controlled Council which protects the interests of the public. Architects may manage their own practices or work for other, often, multidisciplinary firms, or can make contributions to the government sector and education.

WHAT IS INTERIOR ARCHITECTURE?
The Programme in Interior Architecture empowers students to design sustainable, meaningful and beautiful places within the context of architectural space. Graduates possess the theoretical and technical knowledge to engage critically with proposed or existing structures. Designers of interior environments shape the relationship between space, object and user. They follow a human-centred approach and perform spatial design and research services across various scales and building types. Graduates work as designers in the built environment and related fields such as exhibition, lighting, product and stage design. The programme offers students the opportunity to become specialists in interior design within an interdisciplinary learning environment.

WHAT IS LANDSCAPE ARCHITECTURE?
Landscapes express the dynamic interaction between the activities of societies and the physical environment. Landscape architecture is a profession and academic discipline concerned with the design of rural and urban outside places across various scales informed by this interaction. It considers change over time and mediates art and science, artefact and nature, city and region, and private and public interests. Landscape architects therefore synthesise knowledge from the humanities and the sciences to design sustainable, meaningful and beautiful places that are grounded in material and immaterial culture, and the ecology of their local contexts.

CONTACT US
www.up.ac.za/architecture
arch@up.ac.za
Boukunde - Department of Architecture, UP

NOTE: The Department also offers postgraduate degrees by research and postgraduate degrees in applied science. For more information please visit www.up.ac.za/architecture
1. APPLICATIONS
Applicants must submit a completed application before the closing date. Apply online through the website of the University at www.up.ac.za - follow the link to ‘New Students’.

Incomplete applications cannot be considered for selection - please ensure that all the required supporting documents, such as certified copies of identity documents (IDs) and school results are submitted before the closing date. Applicants who have not completed their Grade 12 studies yet must state their final Grade 11 results in their application. In view of the large number of applications received annually, prospective students who indicate programmes offered by the Department as their second choice are normally not considered for selection.

2. ADMISSIONS POINT SCORE (APS)
An APS of 27 or higher is required for admission and is calculated as follows:

- Language: English or Afrikaans
- Other language
- Mathematics
- Physical Science
- two other subjects (excluding Life Orientation)

**EXAMPLE OF APS CALCULATION:**

<table>
<thead>
<tr>
<th>Subject Group A</th>
<th>MARK</th>
<th>RATING CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Language</td>
<td>82</td>
<td>7</td>
</tr>
<tr>
<td>Language at First Additional Level</td>
<td>65</td>
<td>5</td>
</tr>
<tr>
<td>Mathematics</td>
<td>58</td>
<td>4</td>
</tr>
<tr>
<td>Life Orientation</td>
<td>72</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject Group B</th>
<th>MARK</th>
<th>RATING CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Science</td>
<td>63</td>
<td>5</td>
</tr>
</tbody>
</table>

**OTHER SUBJECTS**
- for example Life Sciences: 76 (6)
- for example Accounting: 55 (4)

**TOTAL APS:** 31

Only six values are used in this formula. The maximum possible APS score is 42 for six subjects passes with an Outstanding Achievement Rating (above 80%).

1. For the BSc(Landscape Architecture) programme Physical Science or Geography or Life Sciences will be accepted at a minimum of 50%.

3. SELECTION
With only a few exceptions, selection is the global norm used to admit students to programmes in the architectural disciplines. In addition, the number of applications received from prospective students compels the Department to select students. We receive between 1,000 and 1,500 applications annually, while resources allow only 100 first year students to be accommodated for. Places are allocated as follows:

- Architecture: 50
- Interior Architecture: 25
- Landscape Architecture: 25

All applicants are advised to consider other alternatives in the event of their applications being unsuccessful.

Applicants who meet the minimum requirements are not guaranteed of admission to the Department. The Department uses an extensive process of selection in order to identify the strongest prospective students for admission. The selection process is in keeping with the nature of the discipline and the Department’s approach to spatial design and education.

In addition, research indicates that very good outcomes are achieved with this selection method.

Apart from academic merit, an applicant’s general knowledge and interests, motivation, independence, ingenuity and aptitude is also considered. This means that applicants are assessed across a broad spectrum of considerations, in several formats and with different media, for their skills, abilities and opinions. These aspects are considered cumulatively and collectively – a successful applicant typically displays a strong, balanced profile.

1. ACADEMIC MERIT
In round one applicants are assessed on academic merit. For secondary school results, only marks for completed cycles are considered, such as the results for the end of Grade 11 or final National Senior Certificate results for matric - see page 1 for details.

2. HOME ASSIGNMENTS
Applicants who meet the minimum requirements for admission are invited to take a departmental selection test. With the invitation, they also receive assignments to complete at home and submit on the day of the test (see page 5). Applicants must complete the questionnaire and assignments themselves.

3. SELECTION TESTS
Applicants are assessed by means of a wide-ranging departmental selection test. The selection tests of the Department can only be taken on scheduled dates on the main campus of the University of Pretoria. These tests are not the equivalent of the National Benchmark Test (NBT) and cannot be replaced by another test, nor can they be taken elsewhere. Applicants who cannot attend any of the dates can instead, with certain preconditions, apply for postal selection.

4. INTERVIEWS
For the final phase a shortlist is compiled based on the outcomes of the selection test and the home assignments. Candidates whose names have made the shortlist are invited to selection interviews on campus.

5. SELECTION RESULTS
After the selection interviews are concluded, the final assessments and waiting list placements are made.

Due to the number of applications received it is **not possible to provide each unsuccessful applicant with individual feedback**.

The decision of the Selection Committee is final and no discussion or correspondence on the matter will be entered into.

PROVISIONAL SELECTION
A matriculant or applicant working towards meeting the minimum requirements for admission is provisionally selected; in order to retain selection, he/she must still meet the necessary requirements in their final examinations.

PORTFOLIOS
A limited portfolio with research and drawings, in prescribed media and an A4 format, is required – details are supplied to applicants who meet the minimum requirements. A traditional showcase portfolio with artworks or technical drawings is not required as Design, Art or Engineering Graphics and Design are not required for admission.

Prospective students are advised to ensure that they provide a reliable cellphone number and working e-mail address on their applications. The contact details provided by applicants will be used to inform applicants of the selection procedure and schedule.
4. INTERNATIONAL STUDENTS
Admission requirements for international matriculants differ from those for applicants writing the South African Grade 12 examination. Non-South African residents should note that a study permit is required. It is the candidate’s responsibility to make the necessary arrangements in this regard. An exemption certificate is required for admission and must be obtained from the Matriculation Board, Universities South Africa (see ‘8. Contact Details’).

International students are advised to apply timeously and to submit both their exemption certificates and certified copies of final-year school certificates. All certificates issued in a foreign language must be translated into English by an accredited translator. Note that incomplete applications cannot be considered for selection. Please contact the International Students Division (www.up.ac.za/international-students) for information on study permits, medical insurance, tuition fees and levies.

5. TRANSFERRING STUDENTS
Students currently enrolled for other study programmes may apply for permission to transfer to the Department of Architecture. For these applicants, round one of the selection process will be based on:
- Grade 12 results
- Current academic record;
- Detailed written motivation, explaining reasons for wanting to transfer.

Students currently registered at UP can submit their application directly to the Admissions Officer, Faculty of Engineering, Built Environment and Information Technology (see ‘9. Contact Details’) and need not apply through the Client Service Centre. Students registered at other tertiary institutions must apply through the Client Service Centre. Applicants will not be permitted to register for any modules in advance (i.e. prior to having been granted final admission). Please note that applications close on 30 June annually.

6. LANGUAGE POLICY
Please note: The University of Pretoria’s language policy is currently under revision. The current language policy will remain in place until any changes to this policy are officially approved.

In conducting its business, the University uses two official languages, namely English and Afrikaans. In formal education the language of tuition is either English or Afrikaans or both of these languages, provided that there is a demand that it is academically and economically justifiable. However, it remains the student’s responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented. In respect of administrative and other services, a student has the right to choose whether the University should communicate with him or her in English or Afrikaans. Where the University has capacity, Sepedi is used as an additional language of communication.

7. NATIONAL BENCHMARK TEST (NBT)
Although the Department of Architecture does not require of applicants to write the National Benchmark Test (NBT), applicants are advised to do so. In certain cases, especially where an applicant’s final Grade 12 results are disputed, the NBT results may be considered.

In extraordinary cases the Admissions Officer will inform applicants should the NBT be an additional requirement. If you plan to also apply at other departments or institutions, you are advised to enquire if these tests are a requirement for admission. Please refer to the NBT website for more information: www.nbt.ac.za.

8. CONTACT DETAILS
The Department of Architecture does not deal with the administrative aspects of student affairs, such as applications, tuition fees or bursaries. Such queries, as well as applications for admission, should be addressed to the Client Service Centre.

STUDENT SERVICE CENTRE, UP
Lynnwood Road entrance, Hatfield Campus, University of Pretoria
Tel: 012 420 3111 local / +27 12 420 3111 international
Email: ssc@up.ac.za

ACADEMIC ENQUIRIES: PROSPECTIVE STUDENTS
Email: arch@up.ac.za

ENQUIRIES ABOUT APPLICATIONS AND SELECTION
Jenny van Rooyen, Admissions Officer, Faculty of Engineering, Built Environment and Information Technology
Room 6-9, Engineering Building 1, UP Hatfield Campus
Tel: 012 420 5166 local / +27 12 420 5166 international
Email: jvr2@up.ac.za

SOUTH AFRICAN MATRICULATION BOARD
The Matriculation Board falls under Universities South Africa
Tel: 010 591 4401/2 local / +27 010 591 4401/2 international
Online: http://www.universitiessa.ac.za
9. SIGNIFICANT DATES
The University of Pretoria’s academic year starts in February and ends early in December. It is divided into two semesters, with short recesses in April, July and September.

Students are advised to gain practical work experience during the recesses. The University calendar is available online at http://www.up.ac.za/en/calendars

1 MARCH 2017: APPLICATIONS OPEN
Applications for admissions open for the next academic year.

31 MAY 2017: APPLICATIONS CLOSE
Last day for all undergraduate applications (including transfer applications) for admission to the Department of Architecture for the following academic year. Late and incomplete applications cannot be considered.

20 MAY 2017: OPEN DAY
Prospective students are strongly advised to attend. Two information sessions are presented at 09:00 and again at 11:00 in the Building Science building (Boukunde) in Auditorium 3-3. Student work will be on display and lecturers and advisors will be available to answer questions.

29 JULY 2017: PROFESSION SESSION
Practitioners from all three disciplines visit the Department of Architecture. Applicants who pass the first round of selection may be invited to attend and learn more about the three professions.

2017 SELECTION TESTS
SATURDAY: 29 JULY 2017
FRIDAY: 4 AUGUST 2017

2 – 6 OCTOBER 2017: SELECTION INTERVIEWS
Final selection interviews for applicants on the shortlist.

30 OCTOBER 2017: SELECTION RESULTS
Final selection results available.

10. JOB-SHADOWING
Research conducted by the Department of Architecture shows that one of the best ways applicants can prepare for selection is through job-shadowing. For this reason all applicants who meet the minimum requirements for admission are expected to complete a practice assignment that requires them to visit professional practitioners who work in the three architectural disciplines (architecture, interior architecture and landscape architecture). They are required to investigate the nature and operation of their chosen career(s) first-hand and to report on their impressions, experiences and ultimately their certainty of their career choice to the Selection Committee.

The practice assignment is made available here to allow prospective students time to prepare for job-shadowing and to organise their practice visits in advance. Please note that prospective students can only submit their practice assignments as part of the home assignments portfolio, which is made available to applicants who meet the minimum requirements for admission.

1. TASK
Applicants are expected to make appointments and visit practices, especially in their chosen architectural discipline (architecture, interior architecture and/or landscape architecture) to confirm their career choice. All applicants are definitely advised to explore all three of the fields of study we offer in this manner. Although we do not prescribe the number of practices one should visit, applicants are strongly advised to, where possible, investigate a variety (for instance large as well as small practices) as the scope of work practices undertake differs.

2. MINIMUM REQUIREMENT
Applicants should document their impressions of at least one project designed by a practice that they personally visited. They should use freehand sketches on blank sheets of A4 paper to explain the project spatially as they experience and understand it. They are welcome to add notes and comments on the drawings or on extra sheets of paper.

Please keep a record of every practice visit, including the name of the practice, the practitioners you engaged with and the duration and date(s) of your visit. Applicants will be required to submit this information during the selection process.

3. IMPORTANT NOTES
1. Applicants who plan to apply for more than one of the architectural disciplines (architecture, interior architecture and landscape architecture) are expected to job-shadow at least one practitioner in each of the disciplines they apply for. In addition they are strongly advised to attend the Profession Session (refer to Significant Dates on the left).
2. Please note that the Selection Committee is only interested in the skills and opinions of applicants. It is therefore unnecessary to submit a practice’s work, or copies thereof.
3. Please do not redraw or trace a practice’s plans, sections or elevations. Rather draw perspectives or three-dimensional drawings.
4. Quick, even rough, drawings are more valuable to us than studied ones that take you hours to draw.
5. Freehand drawings in pencil or ink are required; please do not use a ruler when drawing.
6. The Department does not prescribe which practices prospective students should visit. It is the applicants’ responsibility to obtain information and confirm appointments themselves.

The following information may be helpful:

ARCHITECTURE
The website (www.saia.org.za) of the South African Institute of Architects has links to the eleven regional institutes (see Regional Institutes under the heading About).

INTERIOR ARCHITECTURE
Interior architecture is a relatively new discipline with a limited number of practitioners. Many interior architects and senior interior designers practice in large or multi-disciplinary architectural practices in metropolitan centres. You are advised to visit interior practitioners who mostly deal with commercial projects and not only designers who work on private residential projects. See Find a Designer on the South African Institute of the Interior Design Professions’ website (www.iidprofessions.org.za).

LANDSCAPE ARCHITECTURE