

COVID-19 PROTOCOLS:

USE OF THE PIXEL LAB

STUDENT ACCESS:

1. The following notice will be placed on the Department website:
Due to Covid-19 safety precautions, requests for services from the Pixel Lab will only be obtained by appointment only. Send an e-mail with your detailed request to jason.mcbean@up.ac.za and mpho.petlele@up.ac.za. Mpho will reply with information and/or further instructions. Please allow at least 3 days for the processing of requests.
2. Mpho and Jason evaluates e-mail requests, replying that the request will be placed in the workflow:
 - 2.1 What service will be required.
 - 2.2 Access to the department will be required.

BOOKINGS:

1. 14 booking slots are available per day (7 hours; half an hour per student).
2. Time slots can be adjusted according to the nature of each request.

RESTRICTIONS:

1. The Pixel Lab is not open for walk-ins. Physical contact should be avoided, so e-mail requests and arrange collection of requests.
2. An attempt must be made to filter out all unnecessary stuff. Requests should be reduced to their essence.

FOR STUDIO MASTERS TO DISTRIBUTE:

In preparation for Semester 2, please distribute the following to your students.

During the Covid-19 Level 3 lockdown, requests for information from the Pixel Lab.

1. **E-mail a detailed request** to jason.mcbean@up.ac.za and mpho.petlele@up.ac.za. Mpho will evaluate your requests.
2. Make sure to obtain an access permit by emailing Prof Chrisna du Plessis at chrisna.duplessis@up.ac.za at least three days before you require access and then complete the Google Form received from Faculty. Print out the permit sent to you, or have it available on your phone to show to the guards & Faculty.
3. Strict safety protocols will prevail both for campus access (complete the pre-screen before you come) and in Boukunde.
4. 14 time slots of half an hour each (adjustable) are available per day. You will need to book one of these slots/ or will be allocated a slot.
5. The drawing archive is closed for now, but exit-level students can discuss their requirements with Karlien and Johan. Mpho is available for scanning.