

DEPARTMENT OF MATHEMATICS AND APPLIED MATHEMATICS

Policy for appointing student assistants – 2022

Teaching Assistants (for practical classes and marking)

Teaching assistants will be appointed for a minimum of 6 hours per week and a maximum of 9 hours per week. Exceptions can only be made with the permission of the Head of Department.

Only students who are currently making satisfactory progress with their studies will be appointed.

The Department will preferably appoint full-time postgraduate students (Hons, MSc or PhD) studying in the Department, since these students will be available to teach tutorial classes.

Second and third year students may also apply, but their timetables are normally such that they can often not be used to assist with tutorial classes. We do however need assistance with marking.

It is difficult to find Teaching Assistants for some of the mathematics modules. In these cases, a recommendation by the module coordinator will be considered to appoint an assistant.

When appointing Teaching Assistants, academic qualifications and marks of the students will be taken into consideration.

All Teaching Assistants must have good English communication skills and a stable internet connection to assist with marking and in some cases, online tutorials.

Each Teaching Assistant is expected to attend a 3-hour training session presented by Dr Ina Louw, Faculty Educational Consultant, during the first week of lectures. **The 2022 training is likely to be online.**

If you would like to apply for the teaching assistant position for the 2022 academic year, please complete the application at: <https://forms.gle/fg7TdemrfHv1T4vM7>