

**GGM Research methods
Evaluation: Project Proposal**

Student name and number

	Total Mark (%)	
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Item (Weight)	Unsatisfactory (0-49)	Satisfactory (50-70)	Good/Very good (71-100)	Mark
Milestones (25%) Provide a mark out of 25	Most of the milestones are not included in the presentation	Some (but not all) of the milestones are included in the presentation	All the milestones are included in the presentation	
	<i>Comment:</i>			
Organization (25%) Provide a mark out of 25	The presentation is not well organized with little logical flow to the presentation. The presentation is not well balanced. For instance, too much time is spent on the introduction but the results are not adequately discussed. The presentation is not well timed and is significantly shorter or longer than the allocated time..	The presentation flows well but there are some problems. The presentation is well balanced and contains all the information but enough attention is not paid to the most important content (ie results or conclusions) The presentation is well timed but is a little bit too short or too long.	The presentation flows very well The presentation is well balanced and contains all the information. The presentation is well timed.	
	<i>Comment:</i>			
Delivery and preparation (25%) Provide a mark out of 25	The student is not well prepared and lacks confidence. Stumbles over words and phrases and struggles to find the right word. Over reliance on notes and does not engage with the audience. Student does not face the audience	The student is prepared but is not very confident and stumbles over some words. There is some engagement with the audience and notes were referred to only occasionally. Student faces the audience but looks at slides most of the time	The student is well prepared and speaks fluently and with confidence. The student engages with the audience and does not rely on notes. Student faces the audience consistently	
	<i>Comment:</i>			
Presentation (25%) Provide a mark out of 25	Slides are not unclear with inappropriate use of fonts, colours and images. The slides are inconsistent with regards to design and formatting. No balance between text and visuals. Images and media are not used effectively. Slides are difficult to follow and contain confusing and unclear information. Slides are not relevant and do not contribute to the overall message of the presentation.	Slides are mostly clear with some issues with fonts and colours. The slides are largely consistent with regards to design and formatting. Text and images are included but balance is inappropriate. Images and media are mostly used appropriately. Slides are easy to follow but with some unnecessary information. Slides are mostly relevant and support the message of the presentation.	Slides are visually appealing with appropriate use of fonts, colours and images. The slides are consistent with regards to design and formatting. Balance between text and visuals. Effective use of images and media. Slides are easy to understand and do not contain confusing or unclear information There is a developed critique of existing literature and it is clearly linked back to the relevance of the chosen topic.	
	<i>Comment:</i>			