



University of Pretoria Yearbook 2023

Information science 310 (INL 310)

Qualification	Undergraduate
Faculty	Faculty of Engineering, Built Environment and Information Technology
Module credits	20.00
NQF Level	07
Programmes	Bachelor of Information Science [BIS] Bachelor of Information Technology (Information Systems) [BIT] BA (Visual Studies) BA extended programme BPolSci (Political Studies)
Service modules	Faculty of Humanities
Prerequisites	No prerequisites.
Contact time	3 lectures per week, 3 practicals per week
Language of tuition	Module is presented in English
Department	Information Science
Period of presentation	Semester 1

Module content

The Information Organisation. The module is concerned with the organisation of information in the digital environment focusing on the structure and use of document management and workflow systems, as well as distribution channels and virtual environments. The characteristics and application of the internet, intranets, as well as portals and applications use, are considered. The module introduces the practical component of information organisation which includes information access, storage, organisation and security using SharePoint as a web-based collaborative platform.

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