

University of Pretoria Yearbook 2022

PGDip (Public Management) (07220040)

Department	School of Public Management and Administration
Minimum duration of study	1 year
Total credits	120
NQF level	08

Programme information

Please note that this is a completely online programme.

The Postgraduate Diploma consists of compulsory modules at NQF level 8. The modules are worth 20 credits each. The student must complete all the compulsory modules to meet the 120 credits requirement for the qualification.

Admission requirements

1. Advanced Diploma in Public Administration
or
Advanced Diploma in Public Management
or
relevant advanced diploma at NQF level 7
or
relevant bachelor's degree
and
2. A minimum of 2 years appropriate work experience in the public sector

Additional requirements

Any prospective student wishing to make claims of equivalence will have to produce written evidence of their competence to undertake a programme at this level (written entrance assignment set by the University) in accordance with the University's RPL Policy and rules.

Other programme-specific information

Students cannot be registered on the programme more than two years.

Examinations and pass requirements

- Continuous assessment is used for all modules and final module marks are calculated according to assessment summaries presented at the beginning of each module.
- There are no additional opportunities and should a student not be successful in a module, the whole module



will have to be repeated when presented again.

Pass with distinction

Obtain a Cumulative Grade Point Average (GPA) of at least 75% (not rounded) and the Diploma must be completed within the minimum period of time.

Curriculum: Final year

Minimum credits: 120

Core modules

Governance, Public management and African leadership 701 (PMA 701)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration
Period of presentation	Semester 1

Module content

- The concepts of leadership, governance, government and public management are understood and applied in a particular work environment.
- The legislative framework for governance is evaluated and applied in a work environment.
- A critical understanding of the relationship between governance, public management and ethics is demonstrated.
- The implications of the legislative framework towards governance on public management are evaluated.
- A critical understanding of the ethical and democratic dimensions of administrative activities in state organizations is demonstrated.

Public sector transformation and reform 702 (PMA 702)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration
Period of presentation	Semester 1

Module content

- Concepts of Public sector transformation and reform
- Areas of public service reform
- Donor-sponsored structural adjustment programmes and administrative reforms
- Administrative reform strategies in selected African and/or Commonwealth countries
- Public service transformation, the state and civil society in South Africa
- Influences of Global, African and regional positions on the local (SA) transformation context
- The South African constitution and the legislative framework for governance, and its transformational outlook
- Issues in public service transformation and reform in South Africa including gender perspectives

Programme and project management in the public sector 703 (PMA 703)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration
Period of presentation	Semester 1

Module content

- Theories and issues shaping contemporary Public Programme and Project Management
- Programme and Project-based Public Management
- Appropriate department arrangements to support programmes and projects
- Procedures to manage risks in programmes
- Ways to get buy-in to public service projects by top-level political authority and other relevant stakeholders
- International trends in Programme Management
- Translation of policy programmes into projects
- The value of Project Management in Government
- Sponsoring of multiple projects to support project goals
- Planning, monitoring and evaluation of specific projects
- Project risk management

Advanced human resource management in the public sector 704 (PMA 704)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration
Period of presentation	Semester 2

Module content

- Design of an integrated Human Resources Management Plan
- Complexities associated with diverse workforce
- Management of intellectual human capital
- Analysis of a high turn-over of staff and staff retention strategies
- Coaching and mentoring
- Leadership Development Management Strategic Framework for SMS in the public service
- Improvement of health and wellness of employees
- Performance management
- Labour relations
- Role of, and relationship between, the employer (the state), the employee and unions in shaping healthy labour relations

Advanced public financial management and budgeting 705 (PMA 705)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration
Period of presentation	Semester 2

Module content

- Principles of public finance management
- Regulatory framework in the management of an area of responsibility
- Process of the financial cycle in the South Africa public sector.
- Link between planning and budgeting in the South African public sector
- Costing of goods and services
- Principles of performance management and budget expenditure
- Internal control and monitoring budget implementation
- Risk management
- Supply chain and asset management in the public sector
- Financial reporting requirements of the public finance management regulatory framework
- Basic analysis of financial information, annual financial statements and audit report

Public sector planning, monitoring and evaluation 706 (PMA 706)

Module credits	20.00
NQF Level	08
Prerequisites	No prerequisites.
Language of tuition	Module is presented in English
Department	School of Public Management and Administration

Period of presentation Semester 2

Module content

- Background to planning and value in performance management and M&E
- Monitoring and evaluation concepts
- Key elements in the M&E systems
- Result based monitoring and evaluation versus traditional monitoring and evaluation
- Stakeholder engagement
- Logical frameworks
- M&E indicators
- Impact assessment
- Presentation and use of evaluation findings

The regulations and rules for the degrees published here are subject to change and may be amended after the publication of this information.

The [General Academic Regulations \(G Regulations\)](#) and [General Student Rules](#) apply to all faculties and registered students of the University, as well as all prospective students who have accepted an offer of a place at the University of Pretoria. On registering for a programme, the student bears the responsibility of ensuring that they familiarise themselves with the General Academic Regulations applicable to their registration, as well as the relevant faculty-specific and programme-specific regulations and information as stipulated in the relevant yearbook. Ignorance concerning these regulations will not be accepted as an excuse for any transgression, or basis for an exception to any of the aforementioned regulations.