University of Pretoria Yearbook 2021

MPA (Coursework) (07251153)

Department	School of Public Management and Administration
Minimum duration of study	1 year
Total credits	180
NQF level	09

Admission requirements

1. Relevant bachelor's degree
2. A cumulative weighted average of at least 60% for the bachelor's degree
3. Administrative and managerial experience, preferably in the public sector, as deemed adequate and appropriate by the Departmental Postgraduate Selection Committee

Additional requirements

1. A candidate may be refused admission to a master's degree by the Director of the School of Public Management and Administration if he/she does not comply with the standard of competence in the subject as determined by the department – with the proviso that a candidate who does not comply with the required level of competence, may be admitted, provided that he/she completes additional study assignments and/or examinations.
2. The number of students will be determined in line with the growth strategy of the University of Pretoria as approved by the Executive.

Other programme-specific information

Seven prescribed modules as well as a mini-dissertation must be completed. The programme must be completed within two years after the first registration for the degree. The Dean may, at the recommendation of the Postgraduate Committee, cancel the registration of a student during any academic year if his/her academic progress is not satisfactory.

Examinations and pass requirements

- A semester mark of at least 45% is required to qualify for the examination.
- A subminimum of 45% is required in the examination in each of the modules.
- Credit is obtained for each module in which a final mark of at least 50% has been achieved.
- Only one supplementary examination in a maximum of two modules is permitted.
- A candidate may not present himself/herself for an examination in the same module more than twice, except with the approval of the Dean, on the recommendation of the Director of the School of Public Management and

Administration. In the context of this regulation the phrase "may not sit an examination more than twice in the same module" as it appears in General Regulation G.32(b).2, implies that a candidate may not sit for an examination in a module, including one supplementary examination, more than three times.
- Supplementary examinations cover the same subject matter as was the case for the examinations.

Research information

Mini-dissertations, curricula and modules

1. The degree programme requires that a mini-dissertation must be submitted for examination.
2. Information on modules, credits and syllabi is available, on request, from the relevant head of department.
3. The mini-dissertation must be submitted to the MPA Administrator Coordinator for examination after permission is granted by the supervisor.

Submission of mini-dissertation

The mini-dissertation is submitted to the MPA Administrator Coordinator, as per Research flow Diagram approved by the SPMA Research Committee.
For examination purposes, a student must, in consultation with the supervisor, submit a sufficient number of bound copies of the mini-dissertation, printed on good quality paper and of good letter quality, to the MPA Administrator Coordinator. Permission to submit the dissertation in unbound form may be obtained from the supervisor concerned.
In addition to the copies already mentioned, each successful student must submit a final bound paper copy as well as an electronic copy of the approved dissertation to the MPA Administrator Coordinator in the format specified by the SPMA Postgraduate Committee.

Curriculum: Final year

Minimum credits: 185

This degree is offered over a maximum of two years. All coursework modules to be completed in Year 1 of registration and the mini-dissertation to be registered in Year 2 of study. Degree must be completed within two years.

Core modules

Financial resource management 800 (FHB 800) - Credits: 20.00
Human resource management 801 (HPB 801) - Credits: 20.00
Research methodology 801 (NME 801) - Credits: 20.00
Public policy analysis and problem solving 800 (OXA 800) - Credits: 15.00
Public administration and management theories: selected topics 801 (PAD 801) - Credits: 20.00
Strategic capability and leadership 803 (PAD 803) - Credits: 20.00
Programme and project management 804 (PAD 804) - Credits: 10.00
Mini-dissertation: Public administration 899 (PAD 899) - Credits: 60.00

The information published here is subject to change and may be amended after the publication of this information. The General Regulations (G Regulations) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the General Rules section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.