

# University of Pretoria Yearbook 2016

## PGDip Option: General Operations (10220076)

**Duration of study** 2 years

**Total credits** 120

### Programme information

A curriculum comprises prescribed modules and/or a research report compiled in conjunction with the head of department or Chairperson of the School. Details regarding the curriculum and syllabuses are published in a brochure which is available on request from the department or School. Students may, with the approval of the Head of the Department of Public Health Medicine or the Chairperson of the School of Health Systems and Public Health, register simultaneously for Part I and Part II of a diploma which extends over two academic years.

### Admission requirements

- A four-year bachelor's degree, plus at least two years' applicable work experience; **or**
- A three-year bachelor's degree plus at least five years' applicable work experience.

### Additional requirements

#### **Registration as a special student in the Faculty in order to pass a status examination**

i. Candidates will be required to first register as a special student in the Faculty, in order to pass in a status examination, in the following instances:

- A three-year bachelor's degree with less than five years' applicable practical (work) experience; or
- A four-year bachelor's degree with less than two years' applicable practical (work) experience; or
- Any applicant in possession of an approved bachelor's degree, who the School's Selection Committee deems fit to register as a special student.

#### **NB:**

In accordance with the criteria of the Senate of the University, the applications for admission of all such candidates must, apart from any Faculty requirements, also be submitted to the University Senate for approval. All candidates accepted for postgraduate study (MPH or the Postgraduate Diplomas) must be in possession of a National Senior Certificate with admission for degree purposes.

#### **ii. Pass requirements for the status examination**

- At least 60% must be obtained in the status examination.
- The status examination will be written in June.
- iii. The application of a student who has passed the status examination must be submitted to the Senate of the University for approval. Successful students may then enrol for the degree programme in the following academic year.

### Other selection criteria

(Each on a scale of one to five.)

- Academic merit
- National/International need for public health
- Under-represented groups in public health
- Public health related employment
- Track record – e.g. employment, academic, community-building, etc.

## Examinations and pass requirements

Students must attend all lectures and practical classes to the satisfaction of the head of department or the Chairperson of the School before they will be admitted to the examinations. Written, oral and/or practical examinations must be passed in all the modules. All diploma programme summative assessments will be externally moderated. The minimum pass mark for prescribed modules and the summative assessment is 50%. Only with the approval of the Chairperson of the School, on the recommendation of the head of department, will a student be allowed to continue his or her studies after having failed two modules (or the same module twice). A second examination in a module (including the diploma-specific summative assessment) is arranged in conjunction with the head of department.

## Pass with distinction

A diploma is awarded with distinction to a student who has obtained a mark of at least 75% for the externally moderated assessment component as well as a simple (unweighted) average of at least 75% of all the marks for the other required modules for the relevant diploma; excluding PHM 870 Learning in public health 870.

## General information

### Concurrent registration for two study programmes

- In accordance with the stipulations of the General Regulations, which is mutatis mutandis applicable in the case of postgraduate diploma study, the permission of the Dean is required for concurrent registration, subject to the regulations applicable to the fields of study in question and to any other stipulations the Dean may prescribe. Such a concession may be withdrawn by the Dean if the student does not perform satisfactorily – all assignments and coursework must be completed on time. Concurrent registration will not be accepted as a reason for poor performance or not meeting deadlines for both study programmes.
- In the case of registering concurrently for two study programmes in the School of Health Systems and Public Health and elsewhere, students must obtain the written consent of both the coordinator of their current programme and the coordinator of the second programme (or the track co-ordinator in the case of the MPH), and submit it with a substantiating letter to the School's Academic Programme Committee, for recommendation by the Chairperson of the School, after which the application is submitted to the Dean for approval.
- The School of Health Systems and Public Health states that concurrent registration for two study programmes is a privilege and not a right.
- Concurrent registration must be applied for annually and is granted based on academic performance in the primary degree/diploma programme. If the current field of study is a master's degree, then the second field of study can be a postgraduate diploma.



- v. If the current field of study is a postgraduate diploma, then the second field of study can be another postgraduate diploma.



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## Curriculum: Year 1

**Minimum credits: 120**

### Core modules

- Research report 771 (AHM 771) - Credits: 30.00
- Financial management in public health 770 (HCF 770) - Credits: 10.00
- Health systems operations management 770 (HCI 770) - Credits: 10.00
- Health policy and systems 772 (HCM 772) - Credits: 10.00
- Principles of human resource management 770 (HRM 770) - Credits: 10.00
- Learning in public health 770 (PHM 770) - Credits: 5.00

### Elective modules

- Introduction to health economics 770 (HCE 770) - Credits: 10.00
- Legislation and health 770 (HCL 770) - Credits: 10.00
- Project management in health 770 (HCS 770) - Credits: 10.00
- Introduction to monitoring and evaluation for health managers 770 (HIN 770) - Credits: 10.00
- Principles of quality assurance 770 (TQM 770) - Credits: 10.00



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## Curriculum: Final year

**Minimum credits: 120**

### Core modules

Research report 771 (AHM 771) - Credits: 30.00  
Financial management in public health 770 (HCF 770) - Credits: 10.00  
Health systems operations management 770 (HCI 770) - Credits: 10.00  
Health policy and systems 772 (HCM 772) - Credits: 10.00  
Principles of human resource management 770 (HRM 770) - Credits: 10.00  
Learning in public health 770 (PHM 770) - Credits: 5.00

### Elective modules

Introduction to health economics 770 (HCE 770) - Credits: 10.00  
Legislation and health 770 (HCL 770) - Credits: 10.00  
Project management in health 770 (HCS 770) - Credits: 10.00  
Introduction to monitoring and evaluation for health managers 770 (HIN 770) - Credits: 10.00  
Principles of quality assurance 770 (TQM 770) - Credits: 10.00

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The information published here is subject to change and may be amended after the publication of this information. The [General Regulations \(G Regulations\)](#) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the [General Rules](#) section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.