

University of Pretoria Yearbook 2016

PGDip Option: General Operations (10220076)

Duration of study 2 years

Total credits 120

Programme information

A curriculum comprises prescribed modules and/or a research report compiled in conjunction with the head of department or Chairperson of the School. Details regarding the curriculum and syllabuses are published in a brochure which is available on request from the department or School. Students may, with the approval of the Head of the Department of Public Health Medicine or the Chairperson of the School of Health Systems and Public Health, register simultaneously for Part I and Part II of a diploma which extends over two academic years.

Admission requirements

- A four-year bachelor's degree, plus at least two years' applicable work experience; **or**
- A three-year bachelor's degree plus at least five years' applicable work experience.

Additional requirements

Registration as a special student in the Faculty in order to pass a status examination

i. Candidates will be required to first register as a special student in the Faculty, in order to pass in a status examination, in the following instances:

- A three-year bachelor's degree with less than five years' applicable practical (work) experience; or
- A four-year bachelor's degree with less than two years' applicable practical (work) experience; or
- Any applicant in possession of an approved bachelor's degree, who the School's Selection Committee deems fit to register as a special student.

NB:

In accordance with the criteria of the Senate of the University, the applications for admission of all such candidates must, apart from any Faculty requirements, also be submitted to the University Senate for approval. All candidates accepted for postgraduate study (MPH or the Postgraduate Diplomas) must be in possession of a National Senior Certificate with admission for degree purposes.

ii. Pass requirements for the status examination

- At least 60% must be obtained in the status examination.
- The status examination will be written in June.
- iii. The application of a student who has passed the status examination must be submitted to the Senate of the University for approval. Successful students may then enrol for the degree programme in the following academic year.



Other selection criteria

(Each on a scale of one to five.)

- Academic merit
- National/International need for public health
- Under-represented groups in public health
- Public health related employment
- Track record – e.g. employment, academic, community-building, etc.

Examinations and pass requirements

Students must attend all lectures and practical classes to the satisfaction of the head of department or the Chairperson of the School before they will be admitted to the examinations. Written, oral and/or practical examinations must be passed in all the modules. All diploma programme summative assessments will be externally moderated. The minimum pass mark for prescribed modules and the summative assessment is 50%. Only with the approval of the Chairperson of the School, on the recommendation of the head of department, will a student be allowed to continue his or her studies after having failed two modules (or the same module twice). A second examination in a module (including the diploma-specific summative assessment) is arranged in conjunction with the head of department.

Pass with distinction

A diploma is awarded with distinction to a student who has obtained a mark of at least 75% for the externally moderated assessment component as well as a simple (unweighted) average of at least 75% of all the marks for the other required modules for the relevant diploma; excluding PHM 870 Learning in public health 870.

General information

Concurrent registration for two study programmes

- In accordance with the stipulations of the General Regulations, which is mutatis mutandis applicable in the case of postgraduate diploma study, the permission of the Dean is required for concurrent registration, subject to the regulations applicable to the fields of study in question and to any other stipulations the Dean may prescribe. Such a concession may be withdrawn by the Dean if the student does not perform satisfactorily – all assignments and coursework must be completed on time. Concurrent registration will not be accepted as a reason for poor performance or not meeting deadlines for both study programmes.
- In the case of registering concurrently for two study programmes in the School of Health Systems and Public Health and elsewhere, students must obtain the written consent of both the coordinator of their current programme and the coordinator of the second programme (or the track co-ordinator in the case of the MPH), and submit it with a substantiating letter to the School's Academic Programme Committee, for recommendation by the Chairperson of the School, after which the application is submitted to the Dean for approval.
- The School of Health Systems and Public Health states that concurrent registration for two study programmes is a privilege and not a right.
- Concurrent registration must be applied for annually and is granted based on academic performance in the primary degree/diploma programme. If the current field of study is a master's degree, then the second field of study can be a postgraduate diploma.



- v. If the current field of study is a postgraduate diploma, then the second field of study can be another postgraduate diploma.

Curriculum: Year 1

Minimum credits: 120

Core modules

Research report 771 (AHM 771)

Module credits	30.00
Prerequisites	No prerequisites.
Contact time	50 hours per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Module content

Executive/Emerging Leadership

Participants will be required to write up a project which can consist of a Strategic Plan for Leadership at the workplace which they will be required to implement and monitor over a period of 6 months and then write up the strengths and weaknesses of whether this plan made a difference and to what extent they have been able to influence and change the approach of decision-making at their workplaces. A report from supervisors will be required and the project will include a literature review and a detailed analysis of what was achieved, what value-added difference the project made at the workplace, what were the sustainability factors built into the plan and how it had improved service delivery. The health leadership strategies that arise out of the project will be discussed and how its broader application can be implemented towards transforming healthcare delivery at district or hospital level.

Financial management in public health 770 (HCF 770)

Module credits	10.00
Prerequisites	No prerequisites.
Contact time	1 lecture per week, 1 discussion class per week, 1 seminar per week, 1 practical per week, 1 other contact session per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Health systems operations management 770 (HCI 770)

Module credits	10.00
Prerequisites	No prerequisites.
Contact time	16 lectures per week
Language of tuition	English
Academic organisation	School of Health Syst & Public

Period of presentation Year

Health policy and systems 772 (HCM 772)

Module credits 10.00

Prerequisites No prerequisites.

Contact time 4 other contact sessions per week

Language of tuition English

Academic organisation Public Health Medicine

Period of presentation Year

Principles of human resource management 770 (HRM 770)

Module credits 10.00

Prerequisites No prerequisites.

Contact time 1 practical per week, 16 lectures per week

Language of tuition English

Academic organisation Public Health Medicine

Period of presentation Year

Learning in public health 770 (PHM 770)

Module credits 5.00

Prerequisites No prerequisites.

Contact time 50 hours per week

Language of tuition English

Academic organisation School of Health Syst & Public

Period of presentation Year

Module content

Special introduction to fundamentals in Executive Leadership in health

The emerging student will be taught the fundamentals in executive leadership in healthcare systems which will form the basic platform or foundation for understanding the challenges for application of leadership modalities at the different levels of healthcare service delivery in the public health service and how to begin to think and analyse how the principles of executive leadership at their level of appointment can improve health service delivery.

Elective modules

Introduction to health economics 770 (HCE 770)

Module credits 10.00

Prerequisites No prerequisites.

Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Legislation and health 770 (HCL 770)

Module credits	10.00
Prerequisites	No prerequisites.

Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Project management in health 770 (HCS 770)

Module credits	10.00
Prerequisites	HME 770 or HME 772

Contact time	1 seminar per week, 1 other contact session per week, 1 lecture per week, 1 practical per week, 1 discussion class per week
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Language of tuition	English
Academic organisation	Public Health Medicine
Period of presentation	Year

Introduction to monitoring and evaluation for health managers 770 (HIN 770)

Module credits	10.00
Prerequisites	No prerequisites.

Contact time	1 practical per week, 16 lectures per week
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Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Module content

This is an introductory module on Monitoring and Evaluation (M&E) designed to provide students with knowledge, attitudes and skills regarding M&E frameworks, health information and data systems and indicators, evaluation designs, development of M&E plans, data collection, processing and use and feedback of M&E results, within the context of health systems strengthening. At the end of the module the student should be able to define M&E concepts in the context of health systems strengthening; describe M&E frameworks; design an M&E plan; understand health information systems and data collection, processing and understand how M&E results can be used for health systems strengthening.

Principles of quality assurance 770 (TQM 770)

Module credits	10.00
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Prerequisites	No prerequisites.
Contact time	1 seminar per week, 1 discussion class per week, 1 lecture per week, 1 other contact session per week, 1 practical per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Curriculum: Final year

Minimum credits: 120

Core modules

Research report 771 (AHM 771)

Module credits	30.00
Prerequisites	No prerequisites.
Contact time	50 hours per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Module content

Executive/Emerging Leadership

Participants will be required to write up a project which can consist of a Strategic Plan for Leadership at the workplace which they will be required to implement and monitor over a period of 6 months and then write up the strengths and weaknesses of whether this plan made a difference and to what extent they have been able to influence and change the approach of decision-making at their workplaces. A report from supervisors will be required and the project will include a literature review and a detailed analysis of what was achieved, what value-added difference the project made at the workplace, what were the sustainability factors built into the plan and how it had improved service delivery. The health leadership strategies that arise out of the project will be discussed and how its broader application can be implemented towards transforming healthcare delivery at district or hospital level.

Financial management in public health 770 (HCF 770)

Module credits	10.00
Prerequisites	No prerequisites.
Contact time	1 lecture per week, 1 discussion class per week, 1 seminar per week, 1 practical per week, 1 other contact session per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Health systems operations management 770 (HCI 770)

Module credits	10.00
Prerequisites	No prerequisites.
Contact time	16 lectures per week
Language of tuition	English
Academic organisation	School of Health Syst & Public



Period of presentation	Year
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Health policy and systems 772 (HCM 772)

Module credits	10.00
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Prerequisites	No prerequisites.
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Contact time	4 other contact sessions per week
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Language of tuition	English
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Academic organisation	Public Health Medicine
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Period of presentation	Year
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Principles of human resource management 770 (HRM 770)

Module credits	10.00
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Prerequisites	No prerequisites.
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Contact time	1 practical per week, 16 lectures per week
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Language of tuition	English
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Academic organisation	Public Health Medicine
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Period of presentation	Year
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Learning in public health 770 (PHM 770)

Module credits	5.00
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Prerequisites	No prerequisites.
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Contact time	50 hours per week
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Language of tuition	English
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Academic organisation	School of Health Syst & Public
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Period of presentation	Year
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Module content

Special introduction to fundamentals in Executive Leadership in health

The emerging student will be taught the fundamentals in executive leadership in healthcare systems which will form the basic platform or foundation for understanding the challenges for application of leadership modalities at the different levels of healthcare service delivery in the public health service and how to begin to think and analyse how the principles of executive leadership at their level of appointment can improve health service delivery.

Elective modules

Introduction to health economics 770 (HCE 770)

Module credits	10.00
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Prerequisites	No prerequisites.
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Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Legislation and health 770 (HCL 770)

Module credits	10.00
Prerequisites	No prerequisites.

Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Project management in health 770 (HCS 770)

Module credits	10.00
Prerequisites	HME 770 or HME 772

Contact time	1 seminar per week, 1 other contact session per week, 1 lecture per week, 1 practical per week, 1 discussion class per week
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Language of tuition	English
Academic organisation	Public Health Medicine
Period of presentation	Year

Introduction to monitoring and evaluation for health managers 770 (HIN 770)

Module credits	10.00
Prerequisites	No prerequisites.

Contact time	1 practical per week, 16 lectures per week
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Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

Module content

This is an introductory module on Monitoring and Evaluation (M&E) designed to provide students with knowledge, attitudes and skills regarding M&E frameworks, health information and data systems and indicators, evaluation designs, development of M&E plans, data collection, processing and use and feedback of M&E results, within the context of health systems strengthening. At the end of the module the student should be able to define M&E concepts in the context of health systems strengthening; describe M&E frameworks; design an M&E plan; understand health information systems and data collection, processing and understand how M&E results can be used for health systems strengthening.

Principles of quality assurance 770 (TQM 770)

Module credits	10.00
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Prerequisites	No prerequisites.
Contact time	1 seminar per week, 1 discussion class per week, 1 lecture per week, 1 other contact session per week, 1 practical per week
Language of tuition	English
Academic organisation	School of Health Syst & Public
Period of presentation	Year

The information published here is subject to change and may be amended after the publication of this information. The [General Regulations \(G Regulations\)](#) apply to all faculties of the University of Pretoria. It is expected of students to familiarise themselves well with these regulations as well as with the information contained in the [General Rules](#) section. Ignorance concerning these regulations and rules will not be accepted as an excuse for any transgression.