

University of Pretoria

Study programme information
2014



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Denkleiers • Leading Minds • Dikgopolo tša Dihlalefi

2014

www.up.ac.za

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1. University of Pretoria campuses and contact details

The University of Pretoria (UP) has seven campuses, namely Hatfield, LC de Villiers Sports Grounds, Prinshof, Groenkloof, Mamelodi, Onderstepoort and the Gordon Institute of Business Science (GIBS).

The Client Service Centre

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za

Physical address

University of Pretoria, cnr Lynnwood Road and Roper Street, Hatfield, South Africa

Postal address

University of Pretoria, Private bag X20, Hatfield 0028, South Africa

GPS coordinates to campuses

Hatfield: S25°45' 21" E28°13' 51"
 (main campus)
 GIBS: S26°07' 46" E28°02' 46"
 (56 km from Hatfield Campus)
 Groenkloof: S25°46' 10" E28°12' 34"
 (3,5 km from Hatfield Campus)
 LC de Villiers: S25°45' 10" E28°14' 46"
 (1,2 km from Hatfield Campus)
 Mamelodi: S25°43' 22" E28°23' 56"
 (12 km from Hatfield Campus)
 Onderstepoort: S28°10' 54" E25°38' 52"
 (22 km from Hatfield Campus)
 Prinshof: S25°43' 57" E28°12' 10"
 (6 km from Hatfield Campus)

2. Admission requirements

The statutory minimum requirements for degree studies is a National Senior Certificate (NSC), with a minimum achievement level of 4 (50-59%) in four recognised NSC 20-credit subjects from the designated subject list below:

- Accounting
- Agricultural Science
- Business Studies (previously Business Economics)
- Consumer Studies (previously Home Economics)
- Dramatic Arts
- Economics
- Engineering Graphics and Design (previously Technical Drawing)
- Geography
- History
- Information Technology
- Languages*
- Life Sciences (previously Biology)
- Mathematical Literacy
- Mathematics

- Music
- Physical Science (previously Natural Sciences)
- Religion Studies (previously Biblical Studies)
- Visual Arts

*Based on the languages used as medium of instruction at the University of Pretoria, it is advisable that students should have English and/or Afrikaans as a Home Language or as a First Additional Language, together with any other language of choice. Faculties and/or certain study programmes may impose additional requirements.

Prospective students in Grade 12 (final school year) must use their final Grade 11 year mark (promotion mark) to apply. No Grade 12 marks will be considered for provisional admission. Please note that prospective students who have already left school should use their NSC/IEB* (also refer to "Higher Education South Africa" on page 10) certificate to apply. Additional selection criteria are applicable in applications for selection programmes (see faculty tables from page 12 in this brochure or refer to www.up.ac.za).

Provisional admission is granted on the results obtained in the final Grade 11 year mark (promotion mark). Please note that the final Grade 12 results remain the determining factor with regard to admission. Also note that the achievement of the minimum requirements does not necessarily guarantee admission to any study programme.

The calculation of an Admission Point Score (APS) is based on a candidate's achievement in any SIX recognised NSC 20-credit subjects (not only designated subjects), by using the NSC seven-point rating scale in the table below. Life Orientation is a 10-credit subject and may not be used for calculating the APS. Neither can Mathematics Paper 3 be used for this purpose. Life Orientation is also not a faculty-specific subject requirement.

*Independent Examination Board (IEB)

National Senior Certificate achievement levels

Achievement level	Description	Percentage
7	Outstanding achievement	80-100%
6	Meritorious achievement	70-79%
5	Substantial achievement	60-69%
4	Adequate achievement	50-59%
3	Moderate achievement	40-49%
2	Elementary achievement	30-39%
1	Not achieved	0-29%

Example of APS calculation

School subject	Achievement level
Afrikaans	4
English	4
Mathematics	6
Physical Science	6
Life Sciences	7
Accounting	3
APS total	30

National Benchmark Test (NBT)

The NBT is not compulsory for all study programmes. Please refer to the relevant study programmes from page 12 in this brochure. Please note that the Academic Literacy Test does not replace the NBT.

Contact information

Tel: +27 (0)21 650 3523
Website: www.up.ac.za
(click on "New Students" and again on "National Benchmark Test")

3. Application for admission

Applications open on 1 March of the year preceding the year of study. Owing to the large number of applications received every year, prospective students are encouraged to apply as soon as possible from 1 March. If you or your parents have a credit card, we recommend that you apply online at www.up.ac.za/apply. Once your application form has been processed, you will receive a student number (EMPLID). You are also welcome to download an application form from the website. You may follow the progress of your application online via the UP Portal ("Student Centre"). Visit www.up.ac.za/portal.

However, if you do not have access to the internet you are still welcome to submit an application on paper. Just make sure that you do not use the previous year's application form for this purpose. Application forms are distributed to schools or may be requested by calling +27 (0)12 420 3111. A non-refundable application levy of R270 must accompany every application. The University will only accept original application forms. Faxed, scanned, or emailed application forms will not be accepted. Each student must complete only one application form.

The application form provides for a first and second choice of study programme. It is not advisable to apply for two selection programmes as your first and second choice. Selection programmes are study programmes with early closing dates and limited space and must preferably be indicated as first choice on your application form. It is particularly important to note that applications for admission to any of the study programmes in the Faculty of Health Sciences and to the selection programmes BScArch – Bachelor of Science Architecture or BSclnt – Bachelor of Science Interior Architecture in the Faculty of Engineering, Built Environment and Information Technology, will only be considered if the relevant study programme is indicated as a first choice on the application form.

The following documents must accompany your application:

- A certified copy of your final Grade 11 examination report indicating your promotion mark.
- A certified copy of your ID or your birth certificate.

Your completed application form together with the prescribed, non-refundable application levy of R270 (cheque/postal order), must reach the CSC before the closing date. Post it to the Client Service Centre, University of Pretoria, Private bag X20, Hatfield 0028.

Closing dates

Application for admission to undergraduate academic study programmes for both South African and non-South African citizens close on the dates (specified in the faculty tables from page 12) in the year preceding the year of study.

Restriction on student numbers

Owing to constraints on the facilities of the University, the intake of students in all the study programmes is limited. It may even be the case that quotas are reached long before the closing date. Please note that meeting the minimum requirements of a study programme, as specified in this brochure, does not guarantee your admission.

4. Language policy and medium of instruction

In conducting its business, the University uses two official languages: English and Afrikaans. In formal education, the medium of instruction is either English or Afrikaans, or both of these languages, provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented. In respect of administrative and other services, a student has the right to choose whether the University should communicate with him or her in English or Afrikaans.

5. Bursaries, awards and loans (financial aid)

Various financial packages are available to students who perform well academically, but who are not able to obtain financial assistance elsewhere to proceed with their studies. Undergraduate awards are available for both academic and non-academic achievements.

Achievement awards - new first-year students

Guaranteed undergraduate achievement awards

Note: Amounts indicated in the table below are for 2013*

Description	Faculty/School				
	Faculty of Natural and Agricultural Sciences	School for the Built Environment and School of Engineering	School of Information Technology	Other faculties and schools	All faculties
Qualifying average percentage	75-89.9%	75-89.9%	80-89.9%	80-89.9%	90-94.9% 95-100%
Minimum award value	R12 300	R12 300	R12 300	R8 400	R40 000 R50 000
Maximum award value	R26 500	R26 500	R26 500	R26 500	
APPLICATION	NONE. Learners do NOT apply for these achievement awards.				

*Amounts will be adjusted for 2014.

Criteria

- Undergraduate achievement awards are not based on the number of distinctions, but on the average percentage obtained.
- Undergraduate achievement awards are made automatically to newly registered undergraduate students who meet the award criteria. Students do not apply for these awards.
- Students who have previously registered at a tertiary educational institution prior to registration at UP will not be considered for an achievement award. Students who registered at UP in previous years, are also not considered.
- Qualifying students must be South African citizens or permanent residents in South Africa, or they must be citizens of a Southern African Development Community (SADC) country.
- First-year students who registered for study at a higher education institution directly after Grade 12 (final school-year) or who took a gap year(s) after their final school-year, who meet the award criteria, will be considered.
- The average percentage for award purposes is the average of the actual percentages obtained for all recognised NSC/EB/Cambridge subjects taken, in their final school-year end exams, based on the calculation by the University of Pretoria.
- The average percentage is not rounded off.

Conditions

- Certain subjects are excluded in the calculation of average percentages:
 - Life Orientation
 - Mathematics Paper 3 (*Note: Even though this subject is excluded in calculating the average*

percentage, should a student obtain 60% or more average in this subject, they qualify for a R3 200 award, provided that a new first-year undergraduate achievement award, mentioned above, has been awarded.)

- Additional Mathematics
- Practical Music Grade 4 and 5 (*Note: Practical Music Grades 6 and 7 is considered for inclusion in the calculation of the average percentage – if your music report for this subject is not part of your NSC report, please submit your official music report to the Client Service Centre, Bursary, Awards and Loans section, before 28 February for consideration.*)
- The awards are finalised on the basis of the final marks that the University receives from the Department of Basic Education for the final school-year. Results obtained for papers that have been re-marked are not taken into account for award purposes.
- Awards are fully repayable if students discontinue or terminate their studies in the relevant study programme for whatever reason during the year in which the award is made.
- If students change their study programmes during the year in which the award is made, the award value allocated for the study programme enrolled for initially will remain unchanged. That is to say, the award will not be cancelled or adjusted upward/downward to align it with consecutive study programmes enrolled for.

Other achievement awards

Award	Amount (for 2013)	Who	Faculty	Application
JuniorTukkie Grade 11 Empowerment week	R13 600	The 15 learners with the best Grade 12 results who attended the JuniorTukkie Grade 11 Empowerment week	<ul style="list-style-type: none"> Natural and Agricultural Sciences Health Sciences Engineering, Built Environment and Information Technology 	<ul style="list-style-type: none"> NONE Qualifying students will be notified after registration.
Grade 12 dux scholar* (*top academic Grade 12 achiever of a specific school – one learner per school)	R4 100 (to cover registration fee)	The final decision regarding the selection of schools for this award rests with UP.	Any faculty	<ul style="list-style-type: none"> NONE Qualifying students will be notified by letter.

Note: Only students with South African citizenship or permanent residency in South Africa are considered for the above awards.

Awards for achievement in other academic fields and extra-curricular activities in Grades 11 and 12

Award	Amount (2013)	Application
Entrepreneurship Expo: Overall winner	R2 600	<p>APPLY ONLINE on the University's study finance application system at www.up.ac.za/feesfunding.</p> <p>Applications open on 1 August of the year preceding studies.</p>
Expo: Gold medal	R2 600	
Leadership roles	R760-R2 600	
Subject Olympiad: Overall winner	R7 000	
Subject Olympiad: 2nd-10th place	R2 600	
Science, Mathematics and Accounting Olympiad: Overall winner	R36 000	
Science, Mathematics and Accounting Olympiad: 2nd place	R28 800	
Science, Mathematics and Accounting Olympiad: 3rd place	R21 600	
Science, Mathematics and Accounting Olympiad: 4th-10th place	R2 600	

Note:

- Only students with South African citizenship or permanent residency in South Africa are considered for awards for "achievement in other academic fields and extra-curricular activities".
- Leadership awards are available for students who were appointed to a leadership position in or out of school during Grade 11 and Grade 12. The awards are made on merit and determined by the level of participation as a leader, eg chairperson of a society, captain of a sports team, etc.
- Official documents will be required as proof for all the "achievement in other academic fields and extra-curricular activities".
- The final decision regarding the merit of the achievement for these awards rests with UP.
- Awards are fully repayable if students discontinue or terminate their studies in the relevant study programme for whatever reason during the year in which the award is made.

Sports bursaries

Sports bursaries are available to sports achievers who obtained at least provincial colours in specific sports. The closing date for applications is 30 September of the year preceding commencement of study. Bursary application forms are available from the Sports Centre.

Contact information

Tel: +27 (0)12 420 6114
Email: sportinfo@up.ac.za
Website: www.up.ac.za/sport

Other bursary options

You may also visit the following websites for information on bursaries:

- *External bursaries.* www.up.ac.za/feesfunding
- *PACE.* www.gostudy.mobi, which lists bursaries according to field of study and includes bursary values, as well as a link to specific sites.
- *Financial aid for studies in the fields of science, engineering and technology.* www.dst.gov.za
- *The Bursary Register.* Prospective and registered students are encouraged to purchase *The Bursary Register*. This booklet provides information on everything you need to know about bursaries and loans in South Africa. Please note that *The Bursary Register* does not provide application forms as each bursary indicates its own method of application and it is not a product of the University of Pretoria.
Tel: +27 (0)11 672 6559
Email: slevin@mweb.co.za
Postal address: PO Box 178, Florida Hills 1716

- *HCI Foundation.* web.up.ac.za/sitefiles/file/1764/HCI%20Foundation_A4%20pdf.pdf
- Search for bursaries in South Africa on www.google.co.za.

Disclaimer: The University reserves the right to amend, without prior notice, the regulations and conditions applicable to bursaries, awards and loans. Please consult www.up.ac.za/feesfunding for the latest information.

Special offer to top academic achievers

The special offer to top achievers is based on average percentages obtained in the end examination of the final school year. This special offer is only applicable to new first-year students who obtained 75% and more in the end examination of their final school year. This special offer may include guaranteed awards, placement in study programmes and/or residence placement. For more information on the University's special offer to new first-year students, visit web.up.ac.za/info4applicants.

6. Fees

Please note that all amounts are subject to change. For updated information, visit www.up.ac.za/feesfunding.

How and where to pay

How	Where	Clearance period
Credit card	• At any bank	Allow up to five working days for payments to reflect on your student account – payment will not reflect on your student account on the same day.
	<ul style="list-style-type: none"> • UP cashiers • UP Call Centre Tel: +27 (0)12 420 3111 • UP website: www.up.ac.za/cardpayments 	Payment will reflect on your student account within two hours.
Cash	• At any bank	Allow up to five working days for payments to reflect on your student account – payment will not reflect on your student account on the same day.
	• UP cashiers	Payment will reflect on your student account within two hours.
Electronic (online) banking	• At any bank with online facilities	Allow up to five working days for payments to reflect on your student account – payment will not reflect on your student account on the same day.
Cheque	• Cheques are NOT accepted for payment.	

Note: UP cashiers are available on all our campuses from Mondays to Fridays from 08:00 to 16:00 and payments made here will reflect within two hours on your student account. However, during the January and February registration period, the queues at the UP cashiers are excessively long, and may delay your progress for hours. Avoid these long payment queues during registration by making payments directly into the University's bank account about two weeks, but not less than five working days, before the payment's deadline.

UP bank account details

Absa	Standard Bank
Branch: Hatfield	Branch: Hatfield
Branch code: 0632005	Branch code: 011545
Account number: 214 000 0054	Account number: 012 602 604
Swift code: ABSAZAJJ	Swift code: SBZAZAJJ

Note:

- Always quote your student number (EMPLID) when making payments.
- Allow at least five working days for processing by your bank and retain the proof of payment (deposit slip).



- Do not fax your deposit slip to UP, unless specifically requested to do so. Faxing the deposit slip to UP will NOT reduce processing time at the University and will NOT allow same day services, especially during registration.
- For the Absa on-line banking page, see www.up.ac.za for help on setting up first time on-line banking. Search with "UNI" as beneficiary and choose "students" option. This will reflect UP's bank account number 214 000 0054 when making a payment and will allow you to use your student number as reference.

Financial need

If you are not at all able to pay your registration, residence reservation, or tuition fees, please put in an application for financial aid, using the UP web page www.up.wc.za/feesfunding.

Please do this in time during the year preceding your studies, to allow time for processing and seeking appropriate funding for your situation. No loan or bursary is however guaranteed by UP.

Tuition fees

Tuition fees for 2014 depend on the study programme and modules selected by a student. For this reason actual costs can only reflect on a student's account once registration has been completed. These fees represent a combination of costs, which include formal services rendered (ie lectures, practicals, computer laboratory access and consumables used in laboratories), as well as indirect overheads such as the provision of library and recreation facilities, security and cleaning services and electricity and water supply. Fees do not include the cost of prescribed books, study material or other study-related expenses. For the estimated tuition fee per faculty for 2013 please consult www.up.ac.za/feesfunding. All amounts are subject to change and should not be considered to be the final cost. The rate of inflation during 2013 can be used as a guideline to estimate the increase in tuition fees for 2014.

Payments, rebates and pay-outs

The fees below are for 2013 unless otherwise indicated. Amounts indicated as "in 2012" will be adjusted at the end of 2012 for 2013.

Description	Amount payable	When to pay	Notes
Application fee	R270	With submission of application for studies	• Non-refundable
Registration fee • Payable prior to registration • Also payable every subsequent year before registration	R4 100	Selection study programmes Payable WITHIN 30 days of placement to reserve your study place	<ul style="list-style-type: none"> • The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees. • R730 (in 2012) of the R4 100 will be retained for cancellations made WITHIN 30 days after placement. • R2 050 (in 2012) of the R4 100 will be retained for cancellations made MORE THAN 30 days after placement.
		All other study programmes Payable two weeks before registration in January/February	<ul style="list-style-type: none"> • The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees. • This fee is fully refundable if the student does not register.
International levy for all non-South African citizens	R2 500	Payable before registration in January/February	This levy is fully refundable if the student does not register.
Tuition fees		<ul style="list-style-type: none"> • Half (50%) of the student account is payable before or on 30 April. • The full (100%) student account is payable before or on 31 July. 	<ul style="list-style-type: none"> • Accounts are available on the UP Portal ("Student Centre") after registration. • Accounts are mailed monthly, starting March.
Discount for early payment		A discount of 2.5% is granted if the student account as on 31 March is paid in full.	
Family rebate	<ul style="list-style-type: none"> • Two students – 10% rebate is granted on the tuition fees for each of the students • Three or more students – 20% rebate is granted on the tuition fees for each of the students 		<ul style="list-style-type: none"> • Only applicable on tuition fees • Students must apply annually • Application must be in writing • The 2.5% discount for early payment will not be given on family rebate • Application form available on www.up.ac.za or at the Client Service Centre
Fees paid by bursars	<ul style="list-style-type: none"> • Bursaries may or may not cover the full costs of study. • Ensure that you are aware of the full value of your bursary. 	External companies or other institutions that sponsor students with bursaries, need to make the required payments to the students' accounts by the same dates as if the students were paying the accounts themselves.	<ul style="list-style-type: none"> • Students must submit written proof from the sponsor of the bursary awarded to them prior to registration, otherwise the registration fee will be payable by the student. • Students remain responsible for their student accounts if a bursary sponsor does not pay the account.

Note: In cases where cancellation is due to the hospitalisation or death of a student, cancellation fees may be waived if sufficient proof is provided. During the January and February registration period, the queues at the UP cashiers is excessively long, and may delay your progress for hours. Avoid these long queues during the registration period by paying the registration fee directly into the University's bank account, at least TWO WEEKS BEFORE your registration date.

7. Accommodation

Only a limited number of places are available in the University's residences. Placement in residences is based on academic achievement (APS) in Grade 11 and the date of your application. Consequently, you are strongly advised to apply for placement in a residence in March of the year preceding your studies. Please note that the demand for residence accommodation exceeds the availability and admission to a study programme can thus not guarantee placement in a residence. Guaranteed placement in residence only applies to students who meet the minimum requirements of the UP special offer for top academic achievers. Please visit web.up.ac.za/info4applicants.

Application for placement in a residence is made on the application form for a study programme. Placement in a residence then takes place AFTER a prospective student has been provisionally admitted to a study programme.

- A bus service operates between Katjiefiering, the men's residences and the Hatfield Campus. The service is free of charge to residents.
- All students studying Education and applying for accommodation are automatically considered for residence placement at the Groenkloof Campus. Students who study other programmes and attend classes at the Hatfield Campus, are also considered for residences at the Groenkloof Campus. A free bus service between the Hatfield and Groenkloof Campus is available for these students.
- If you have applied for any of the study programmes in Health Sciences as well as placement in a residence, you will first be considered temporarily for residences situated on the Hatfield Campus. Students who are then selected for Health Sciences will be accommodated on the Prinshof Campus with compliance to the availability of places.
- During holiday periods residences are used for guest accommodation. Maintenance and upgrades are done during the April, July and December holiday periods. Students are therefore expected to vacate residences during these periods.

A prescribed reservation fee for residence place, is payable once you have been notified in writing that you have been placed in a residence.

Accommodation fees

Residences on UP campuses

Campus	Single rooms (2013 amount)*	Double rooms (2013 amount)*
Hatfield		
Ladies' residences: Asterhof, Erika, Jasmyn, Katjiefiering, Madelief, Klaradyn, Magrietjie, Nerina	R24 100	R22 200
Ladies' residence: Nerina (new wing)	R27 100	-
Men's residences: Boekenhout, Kollege, Maroela, Mopanie, Olienhout, Taabos	R24 100	R22 200
Men's and ladies' residence: TuksVillage	R27 100	-
Groenkloof		
Ladies' residences: Zinnia, Lilium, Inca	R24 100	R22 200
Men's residence: Klaat	R24 100	R22 200

Campus	Single rooms (2013 amount)*	Double rooms (2013 amount)*
Mamelodi		
Men's and ladies' residence: Tuks Naledi	-	R22 200
Onderstepoort		
Men's and ladies' residence: Onderstepoort	R24 100	R22 200
Men's and ladies' residence: Onderstepoort (new wing)	R29 600	-
Prinshof		
Ladies' residence: Curfitzia	R24 100	-
Men's residence: Olympus	R25 700	-
Men's and ladies' residence: Hippokraties (single room)	R32 300	-

*All amounts are subject to change and should not be considered to be the final cost. The rate of inflation during 2013 can be used as a guideline to estimate the increase in residence fees for 2014.

Private accommodation

The University can unfortunately not provide accommodation to all applicants as the demand exceeds the available places. The following private facilities may be considered for alternative private accommodation.

Hatfield Campus

Accredited men's residence	Telephone number	Email
Sonop	+27 (0)12 460 5723 +27 (0)12 460 7830	toniev@sonop.org.za
Accredited accommodation	Telephone number	Email and/or website
South Point	+27 080 078 833 687	www.staysouthpoint.co.za
The Fields (City Property)	+27 (0)12 362 4473 +27 (0)12 362 4504	propworld@cityprop.co.za

Prinshof Campus

Accredited accommodation	Telephone number	Email
Craig's Place (City Property)	+27 (0)12 319 8700	propworld@cityprop.co.za
Jakaranda Lodge	+27 (0)12 330 2424	bookings@jaklodge.co.za

Alternative accommodation

Accredited accommodation	Telephone number	Email and/or website
190 On-Suite	+27 (0)12 322 0277 +27 (0)82 551 8676	conradk@mmaphuti.co.za www.mmaphuti.co.za
Arlon Property	+27 (0)12 362 5499 +27 (0)12 362 1868	arlon@icon.co.za
Off Campus Rental	+27 (0)12 362 6123 +27 (0)83 438 2548	ocrental@telkomsa.net

Contact information

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za/accommodation



8. Cultural activities

If you have the necessary talent or interest, you may become involved in a large number of diverse cultural organisations and activities.

Contact information

Email: arts@up.ac.za



9. Safety on UP campuses

The Department of Security Services creates and maintains a safe environment applying innovative security measures and delivering services that include the following:

- access control on all campuses
- 24 hour surveillance by the UP operational management centre on the ground floor of the Administration Building on Hatfield Campus
- 24 hour emergency reaction vehicle
- 24 hour alarm monitoring
- 24 hour CCTV monitoring
- crime investigations

Contact information

24 hour UP operational manager:

+27 (0)83 654 0476

24 hour UP operational management centre:

+27 (0)12 420 2310/2760

24 hour crisis line: 080 000 6428 (toll-free)



10. TuksSport

Sport represents a significant part of student life. The University of Pretoria provides students with opportunities to participate at club, national and international levels in a variety of sporting disciplines.

Contact information

Tel: +27 (0)12 420 6060

Email: sportinfo@up.ac.za

Website: www.up.ac.za/sport



11. International students

All non-South African citizens must report to the International Students Division in the Client Service Centre on the Hatfield Campus prior to registration. The Client Service Centre will be open from 3 January 2013. Non-South African citizens will have to submit proof of legal status in South Africa, as well as proof of adequate medical aid cover at the International Students Division in the Client Service Centre before they will be able to register.

Contact information

Tel: +27 (0)12 420 3111

Email: csc@up.ac.za

Website: www.up.ac.za/ISD

Location: Client Service Centre, Hatfield Campus



Supporting documents

Please note that students must have photocopies ready before going to the International Students Division in the Client Service Centre. Copies can be made at the Xerox Copy Centre in the Student Centre on the Hatfield Campus.

All non-South African citizens will have to show their original documents and submit two photocopies of the documents listed below:

- the International Students Information form, completed and signed
- a valid passport or an ID (in the case of students with permanent residence in South Africa)
- a valid study permit endorsed for study at the University of Pretoria or one of the following:
 - an asylum-seeker's permit
 - a Certificate of Refugee Status
 - a diplomatic passport (not a diplomatic card)
- proof of medical cover (medical cover must be paid a year in advance, January to December)

The abovementioned documents must be submitted to an international consultant and the information must be captured before you can register. The APS Conversion Table on page 11 can be used to convert international qualifications into South African Admission Point Score (APS).

Higher Education South Africa (HESA)

A full or foreign conditional exemption certificate is a prerequisite and applicable to non-South African citizens and to students who do not have a South African National Senior Certificate (NSC) qualification or Independent Examination Board (IEB) qualification and who want to enrol for undergraduate studies at the University of Pretoria. This certificate can only be obtained from HESA.

HESA requires the following documentation when applying for a full or foreign conditional exemption certificate:

- copies of foreign qualifications certified as correct by the registrar of a South African university, a South African Embassy or Consulate in a foreign country or a public notary – result slips, faxes and copies certified by a commissioner of oaths are not acceptable
- a certified copy of your South African identity document (in the case of permanent residents only) or a valid foreign passport reflecting your full names and date of birth, passport number and photograph or a certified copy of your birth certificate
- a completed M30E form (www.hesa.org.za/category/email-address/exemptionhesa-enrolaczaord – follow the link to "Applications")

Contact information

Tel: +27 (0)10 591 4401/2

Fax: +27 (0)12 481 2922/2718

Email: exemptions@hesa-enrol.ac.za

Website: www.hesa.org.za/category/email-address/exemptionhesa-enrolaczaord

Location: Building 3 Level 1
Unisa Sunnyside Campus
Pretoria

Postal address: PO Box 3854
Pretoria 0001



South African Qualifications Authority (SAQA)

Postgraduate applicants must have all previous post-school qualifications evaluated by SAQA when applying for postgraduate studies at the University of Pretoria.

Contact information

Call centre: +27 (0)12 431 5000/70

Helpdesk: +27 (0)86 010 3188

Fax: +27 (0)12 431 5039

Website: www.saqa.org.za

Location: SAQA House
1067 Arcadia Street
Hatfield 0028

Postal address: Postnet Suite 248

Private bag X06

Waterkloof 0145

Evaluation of foreign qualifications:

Tel: +27 (0)12 431 5070

Helpdesk: +27 (0)86 010 3188

Medical Cover

Non-South African citizens intending to study at the University of Pretoria can join one of the following medical aid schemes:

Momentum Health (Ingwe option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 671 8511

Email: studenthealth@momentum.co.za

Website: www.ingwehealth.co.za

BestMed Medical Scheme (Blueprint student option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 339 9800 or 086 000 2378

or 086 000 BEST

Fax: +27 (0)12 323 4106 or 339 9900

Email: lineyl@curemed.co.za

12. Admission Point Score (APS) Conversion Table

The following table can be used to convert your marks/symbols into an Admission Point Score (APS).

APS	NSC	SC HG M-score	SC SG M-score	HIGCSE/ NSSC HL	IGCSE/ GCSE NSSC OL/ O-level		AS-level	A-level	IB HL	IB SL	APS
					Gr 11	Gr 12					
10								A	7		10
9											9
8								B	6		8
7	7 (80-100%)	A		1	A		A	C	5	7	7
6	6 (70-79%)	B	A	2	B		B	D	4	6	6
5	5 (60-69%)	C	B	3	C	A	C	E	3	5	5
4	4 (50-59%)	D	C		D	B	D		2	4	4
3	3 (40-49%)	E	D	4	E	C	E		1	3	3
2	2 (30-39%)	F	E		F	D/E				2	2
1	1 (0-29%)	G	F		G	F/G				1	1

NSC – National Senior Certificate (completed Grade 12 in and after 2008)

SC HG – Senior Certificate Higher Grade (completed Grade 12 before 2008)

SC SG – Senior Certificate Standard Grade (completed Grade 12 before 2008)

HIGCSE – Higher International General Certificate of Secondary Education

IGCSE – International General Certificate of Secondary Education

NSSC – Namibia Senior Secondary Certificate

A-level – Advanced level

O-level – Ordinary level

AS – Advanced Subsidiary level

IB – International Baccalaureate Schools (Higher levels and Standard levels)

13. UP Open Day

18 May 2013 • 08:00-14:00

The following persons should attend the UP Open Day:

- learners in Grade 12 who already received confirmation that they are provisionally admitted to UP
- learners in Grade 12 who meet the admission requirements and wish to hand in their application forms
- learners in Grade 11 who are fairly certain they will enrol at UP
- parents of the above learners

14. Study programme information

• National Benchmark Test (NBT)

• Admission Point Score (APS)

Faculty of Economic and Management Sciences

Important information on undergraduate study programmes for 2014

• To be able to register, NSC candidates must comply with the minimum requirements for degree studies as well as with the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS.

UP website: www.up.ac.za

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements		
	Achievement level		APS
	Afrikaans or English	Mathematics	
BCom (Investment Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Departmental selection	5	6	34
BCom (Accounting Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Departmental selection	5	6	34
BCom (Financial Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Departmental selection	5	5	32
BCom (Law) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Departmental selection	5	5	32
BCom (Econometrics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	32
BCom (Economics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	5	32
BCom (Informatics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	5	32 (Faculty decision: Minimum APS of 30 will be considered).
BCom (Statistics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	5	32
BCom [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Agribusiness Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	5	30

Faculty of Economic and Management Sciences (cont.)

Study programme Duration Closing date	Minimum requirements		
	Achievement level		APS
	Afrikaans or English	Mathematics	
BCom (Marketing Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Entrepreneurship) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Communication Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Human Resource Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Business Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Recreation and Sports Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Tourism Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Please note: Tourism management is offered in dual medium. A limited number of modules are offered in Afrikaans.	5	4	30
BCom Option: Supply Chain Management [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	4	30
BCom (Extended programme) [4 years] Closing dates: SA – 30 September Non-SA – 31 August Please note: This programme is only offered in English. The first year of study is presented on the Mamelodi Campus. Admission is subject to selection.	4	3	26
BAdmin (International Relations) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Please note: This programme is only offered in English. Students cannot be admitted to a BCom degree via a BAdmin if they do not comply with the admission requirements for a BCom degree.	5	Mathematics 4 or Mathematical Literacy 4	28
BAdmin (Public Management) [3 years] Closing dates: SA – 30 September Non-SA – 31 August Please note: This programme is only offered in English. Students cannot be admitted to a BCom degree via a BAdmin if they do not comply with the admission requirements for a BCom degree.	5	Mathematics 4 or Mathematical Literacy 4	28
BAdmin (Public Management) Option: Public Administration [3 years] Closing dates: SA – 30 September Non-SA – 31 August Departmental selection Please note: This programme is only offered in English. Students cannot be admitted to a BCom degree via a BAdmin if they do not comply with the admission requirements for a BCom degree.	The requirement is an NSC with access to degree studies. Three years' working experience is required.		

Faculty of Education

Important information on undergraduate study programmes for 2014

• In order to register for degree programmes, NSC candidates must comply with the minimum requirements for degree studies as well as the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS. • Prospective students with an APS of 22-25 must write the National Benchmark Test (NBT). Final admission is determined by the Admissions Committee of the Faculty and is based on the results of the NBT. • As soon as candidates are admitted to the BEd degree, they will be informed that they must register at the University in February of the following year. It is in the interest of prospective students to apply as soon as possible, particularly in respect of financial support and residence placement.

UP website: www.up.ac.za/edu

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements			
	Achievement level Afrikaans or English	APS		
BEd (Early Childhood Development and Foundation Phase) – Pre-primary to Grade 3 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	26 (22-25 admission based on the NBT)		
BEd (Intermediate Phase) – Grades 4 to 6 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	26 (22-25 admission based on the NBT)		
BEd (Senior Phase) – Grades 7 to 9 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	26 (22-25 admission based on the NBT)		
BEd (FET) (General) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	26 (22-25 admission based on the NBT)		
BEd (FET) (Human Movement Science and Sport Management) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	26 (22-25 admission based on the NBT)		
Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
Afrikaans or English	Mathematics	Physical Science		
BEd (FET) (Natural Sciences) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	4	26 (22-25 admission based on the NBT)
BEd (FET) (Economic and Management Sciences) – Grades 10 to 12 [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	4	–	26 (22-25 admission based on the NBT)

Faculty of Engineering, Built Environment and Information Technology

Important information on undergraduate study programmes for 2014

• In order to register NSC candidates must comply with the minimum requirements for degree studies as well as with the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the APS. • Grade 11 results are used in the provisional admission of prospective students. • A valid National Senior Certificate (NSC) with admission to degree studies is required. • Minimum subject and achievement requirements, as set out below, are required. On first-year level a student has a choice between Afrikaans and English as language medium. In certain cases, tuition may be presented in English only, for example in electives, where the lecturer may not speak Afrikaans or in cases where it is not economically or practically viable. • Provisional admission to the Four-year degree in the School of Engineering is only guaranteed if a prospective student complies with ALL the requirements below. If that is not the case, the results of the National Benchmark Test (NBT) will be used together with the NSC results to determine whether such student can be given admission to the Four-year degree programme or the Five-year Engineering Augmented Degree Programme (ENGAGE). • Provisional admission to the Four-year degree programme in the School of Engineering can also be considered based on the results of the compulsory NBT, meeting the minimum NSC requirements of Afrikaans or Engels at an achievement level of 5, Mathematics on a level 6 and Physical Science on a level 5, together with an APS of 30. • Admission to ENGAGE in the School of Engineering will be determined by the results of the NBT, NSC results, an achievement level 5 in Mathematics and 4 in Physical Science, as well as an achievement level of 4 in Afrikaans or English, together with an APS of 25. • Students may apply directly for admission to the ENGAGE study programme.

UP website: www.up.ac.za

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
	Afrikaans or English	Mathematics	Physical Science	
SCHOOL OF ENGINEERING				
BEng (Industrial Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
BEng (Chemical Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
BEng (Electrical Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
BEng (Electronic Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
BEng (Mechanical Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
BEng (Metallurgical Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August Only presented in English from second year	5	6	6	35
BEng (Mining Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August Only presented in English	5	6	6	35
BEng (Computer Engineering) [4 years] Closing dates: SA – 30 September; Non-SA – 31 August	5	6	6	35

Faculty of Engineering, Built Environment and Information Technology (cont.)

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
SCHOOL OF ENGINEERING	Afrikaans or English	Mathematics	Physical Science	
BEng (Civil Engineering) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	5	6	6	35
Engineering Augmented Degree Programme (ENGAGE) [5 years] Candidates who do not comply with the minimum requirements mentioned above, but who do comply with these requirements, must write the NBT. They may be admitted to the four-year degree programme or ENGAGE based on the NBT results.	4	5	4	25
SCHOOL FOR THE BUILT ENVIRONMENT	Afrikaans or English	Mathematics	Physical Science	APS
BScArch – Bachelor of Science Architecture [3 years] Closing dates: SA – 30 June Non-SA – 30 June Will only be considered as first study choice Selection programme: Selection includes an interview	5	4	4	27
BScInt – Bachelor of Science Interior Architecture [3 years] Closing dates: SA – 30 June Non-SA – 30 June Will only be considered as first study choice Selection programme: Selection includes an interview	5	4	4	27
BScLArch – Bachelor of Science Landscape Architecture [3 years] Closing dates: SA – 30 June Non-SA – 30 June Selection programme: Selection includes an interview	5	4	Physical Science or Geography or Life Sciences 4	27
BSc Construction Management [3 years] Closing dates: SA – 30 June Non-SA – 30 June Selection programme	5	4	Physical Science or Accounting 4	27
BSc Real Estate [3 years] Closing dates: SA – 30 June Non-SA – 30 June Selection programme	5	4	Physical Science or Accounting 4	27
BScQS – Bachelor of Science Quantity Surveying [3 years] Closing dates: SA – 30 June Non-SA – 30 June Selection programme	5	4	Physical Science or Accounting 4	27
BT&RP – Bachelor of Town and Regional Planning [4 years] Closing dates: SA – 30 June Non-SA – 30 June Selection programme	5	4	–	27
Study programme Duration Closing date	Minimum requirements			
SCHOOL FOR INFORMATION TECHNOLOGY	Achievement level			APS
	Afrikaans or English	Mathematics		
BIT – Bachelor of Information Technology [4 years] Closing dates: SA – 30 September Non-SA – 31 August		5	5	30 (26-29 admission based on the NBT)

Faculty of Engineering Built Environment and Information Technology (cont.)

Study programme Duration Closing date	Minimum requirements		
	Achievement level		
	Afrikaans or English	Mathematics	APS
SCHOOL FOR INFORMATION TECHNOLOGY			
BSc (Computer Science) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	5	30 (26-29 admission based on the NBT)
BIS (Multimedia) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	30 (26-29 admission based on the NBT)
BIS (Multimedia) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	4	26 (23-25 admission based on the NBT)
BSc IT (Information and Knowledge Systems) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	30 (26-29 admission based on the NBT)
BSc IT (Information and Knowledge Systems) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	4	26 (23-25 admission based on the NBT)
BIS (Information Science) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	–	28 (25-27 admission based on the NBT)
BIS (Publishing) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	–	28 (25-27 admission based on the NBT)

Faculty of Health Sciences

Important information on undergraduate study programmes for 2014

- In order to register, NSC candidates must comply with the minimum requirements for degree studies and with the minimum requirements for the relevant study programme.
- Life Orientation is excluded in the calculation of the APS.
- Grade 11 results will be used for the conditional admission of prospective students.
- Admission to Health Sciences study programmes is subject to a selection process.
- The applications of international candidates who come from countries that have medical schools will not be considered for placement in the MBChB programme.
- For selection purposes the sum of the results in six subjects, including English, Mathematics and Physical Science, is calculated.

UP website: www.up.ac.za

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
	English	Mathemat- ics	Physical Science	
MBChB – Bachelor of Medicine and Surgery [6 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	5	5	5	35

Faculty of Health Sciences (cont.)

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
	English	Mathemat- ics	Physical Science	
BChD – Bachelor of Dentistry [5 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	5	5	5	35
BOccTher – Bachelor of Occupational Therapy [4 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	4	4	5	30
BPhysT – Bachelor of Physiotherapy [4 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	4	4	4	30
BCur – Bachelor of Nursing Science [4 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT, the Value-added Questionnaire and an interview.	4	–	–	25
BRad – Bachelor of Radiography [3 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	4	4	4	25
BDietetics – Bachelor of Dietetics [4 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit, the NBT and the Value-added Questionnaire	4	4	4	25
BClinical Medical Practice – Bachelor of Clinical Medical Practice [3 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit	4	4	–	25
BOH – Bachelor of Oral Hygiene [3 years] Closing dates: SA – 31 May Non-SA – 31 May Selection is based on academic merit and the NBT	4	4	4	25
Study programme Duration Closing date	Minimum requirements			
The programmes below are only for registered nurses who have already obtained a nursing qualification.				
BCur(1 et A) (Nursing Education) [3 years] Closing dates: SA – 30 November Non-SA – 30 November Selection is based on academic merit, experience in the workplace, compliance with the relevant admission requirements and the approval of the applicant's employer.	Registration as a nurse with two years' experience. Please note that Grade 12 learners cannot apply for these study programmes.			
BCur(1 et A) (Nursing Management) [3 years] Closing dates: SA – 30 November Non-SA – 30 November Selection is based on academic merit, experience in the workplace, compliance with the relevant admission requirements and the approval of the applicant's employer.				

Faculty of Health Sciences (cont.)

Study programme Duration Closing date	Minimum requirements
BCur(I et A) (Community Nursing) [3 years] Closing dates: SA – 30 November Non-SA – 30 November Selection is based on academic merit, experience in the workplace, compliance with the relevant admission requirements and the approval of the applicant's employer.	Registration as a midwife or accoucheur. Please note that Grade 12 learners cannot apply for these study programmes.
BCur(I et A) (Clinical Nursing: Critical Care, Trauma, Paediatric Nursing, Neonatology, Advanced Midwifery and Neonatology) [3 years] Closing dates: SA – 30 November Non-SA – 30 November Selection is based on academic merit, experience in the workplace, compliance with the relevant admission requirements and the approval of the applicant's employer.	

Faculty of Humanities

Important information on undergraduate study programmes for 2014

• Candidates who achieved an APS of 30 in Grade 11 and comply with the minimum subject requirements and achievement levels of these study programmes will automatically be granted placement in the study programmes, subject to the availability of space. The above-mentioned is not applicable to selection programmes. • To retain automatic admission, learners will be expected to obtain an APS of at least 28 in Grade 12. Prospective students who have already been granted provisional admission in these study programmes, but obtained at least an APS of 27 in Grade 12, will be considered by the Admission Committee should space be available. The Admission Committee of the Faculty of Humanities will consider these students once the results of the National Benchmark Test (NBT) are available and depending on the availability of space. • The Faculty will assess satisfactory performance in the NBT in the light of its commitment to ensure that an appropriate proportion of the applicants will be drawn from the historically disadvantaged category of the population. • Applicants with an APS of 30 but who do not comply with the subject requirements must write the NBT. • Life Orientation is excluded when calculating the APS.

UP website: www.up.ac.za

NBT website: www.nbt.ac.za

Professional degrees

Study programme Duration Closing date	Minimum requirements			
	Achievement level		APS	
COMMUNICATION PATHOLOGY	Afrikaans or English	Mathematics		
BCommunication Pathology (Audiology) [4 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection	5	4	30	
BCommunication Pathology (Speech-Language Pathology) [4 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection	5	–	30	
SOCIAL WORK, HUMAN MOVEMENT SCIENCE, PSYCHOLOGY AND LAW			Afrikaans or English	APS
BSW – Bachelor of Social Work [4 years] Closing dates: SA – 30 September Non-SA – 31 August		5	30	
BA Human Movement Science [3 years and postgraduate] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection		5	30	

Faculty of Humanities (cont.)

Professional degrees		
Study programme Duration Closing date	Minimum requirements	
	Achievement level Afrikaans or English	APS
SOCIAL WORK, HUMAN MOVEMENT SCIENCE, PSYCHOLOGY AND LAW		
BA Human Movement Science Option: Sports Psychology [3 years and postgraduate] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection	5	30
BA – General (Psychology) [3 years and postgraduate] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BA (Law) [3 years and postgraduate] Closing dates: SA – 30 September Non-SA – 31 August	5	30
Specialised degrees		
LANGUAGES (ENGLISH STUDIES)	English	APS
BA Languages (English Studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	6	30
LANGUAGES, POLITICAL SCIENCES, INDUSTRIAL SOCIOLOGY AND LABOUR STUDIES, HERITAGE AND CULTURAL TOURISM, SPORTS SCIENCES, THE ARTS AND BA – GENERAL	Afrikaans or English	APS
BA Languages [3 years] Closing dates: SA – 30 September Non-SA – 31 August Prospective students, who wish to obtain a qualification in journalism, may apply for the BAHons Option: Journalism with any B degree.	5	30
BPolSci (International Studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BPolSci (Political Studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BSocSci (Industrial Sociology and Labour Studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BHCS (Heritage and Cultural Tourism) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BSportSci – Bachelor of Sports Sciences and BSportSci – Bachelor of Sports Sciences Option: Golf [3 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Selection includes sport achievement.	5	28

Faculty of Humanities (cont.)

Specialised degrees		
Study programme Duration Closing date	Minimum requirements	
	Achievement level Afrikaans or English	APS
LANGUAGES, POLITICAL SCIENCES, INDUSTRIAL SOCIOLOGY AND LABOUR STUDIES, HERITAGE AND CULTURAL TOURISM, SPORTS SCIENCES, THE ARTS AND BA – GENERAL		
BA Fine Arts [4 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Selection includes the submission of a questionnaire and a portfolio. Please note: Detailed information about the requirements for selection can be obtained at www.up.ac.za/visualarts .	5	30
BA Information Design [4 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Selection includes the submission of a questionnaire and a portfolio. Please note: Detailed information about the requirements for selection can be obtained at www.up.ac.za/visualarts .	5	30
BA (Visual Studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	5	30
BA (Drama) [3 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Selection is based on an audition in August of the year preceding students' first year of study.	5	30
BA (Music) [3 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Prospective students must be able to sing or play an instrument on a practical level that is equivalent to approximately Grade V Practical (Unisa/Royal Schools/Trinity) and Theory Grade III. Candidates are tested during an audition.	5	26
BMus [4 years] Closing dates: SA – 30 June Non-SA – 30 June Departmental selection: Music with at least a 4 as Grade 12 subject, or Grade VII Practical and Grade V Theory (Unisa/Royal Schools/Trinity), as well as knowledge of music notation. Departmental selection is based on a practical singing or instrument performance of 15 minutes, as well as a theoretical test.	5	26
BA – General [3 years] Closing dates: SA – 30 September Non-SA – 31 August BA (Extended programme) [4 years] Closing dates: SA – 30 September Non-SA – 31 August Grade 12 applicants who have achieved an APS of 26-29 in Grade 11 will be considered for the BA (Extended programme), based on the results of the NBT.	5	30

Faculty of Humanities (cont.)

Certificate programme		
Study programme Duration Closing date	Minimum requirements	
	Achievement level Afrikaans or English	APS
CERTIFICATE IN SPORTS SCIENCES		
Certificate in Sports Sciences [1 year] Closing dates: SA – 31 October Non-SA – 31 October Departmental selection: Students who have obtained an NSC without endorsement and have an APS of 15-27 must write the NBT. Students with an NSC without endorsement and an APS of less than 15 will be permitted to apply for the Certificate in Sports Sciences if they have completed the Certificate in Sports Sciences, which is presented by Continuing Education at the University of Pretoria (CEatUP), and obtained more than 60% in three of the seven modules, and more than 50% in the other four modules of the Certificate which is presented by CEatUP. They also need to have successfully completed the NBT. The certificate leads to degree studies.	4	15-27

Faculty of Theology

Important information on undergraduate study programmes for 2014

• In order to register for the study programmes, candidates must comply with the minimum NSC requirements for tertiary studies as well as the minimum requirements of the relevant study programme. • Life Orientation is excluded in the calculation of the APS.

UP website: www.up.ac.za/theology

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements	
	Achievement level Afrikaans or English	APS
BTh – Bachelor of Theology (for admission to MDiv studies) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	25 (23-24 admission based on the NBT)
BA (Theology) – Bachelor of Arts in Theology (not for admission to MDiv studies) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	25 (23-24 admission based on the NBT)
DipTheol – University Diploma in Theology [3 years] Closing dates: SA – 30 September Non-SA – 31 August	3	22 (20-21 admission based on the NBT)

Faculty of Natural and Agricultural Sciences

Important information on undergraduate study programmes for 2014

• In order to register, National Senior Certificate (NSC) candidates must comply with the minimum requirements for degree studies as well as the minimum requirements for the relevant study programme. • Life Orientation is excluded in the calculation of the Admission Point Score (APS). • Grade 11 results are used for the provisional admission of prospective students. Final admission is based on the Grade 12 results.

UP website: www.up.ac.za

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
BIOLOGICAL SCIENCES	Afrikaans or English	Mathematics	Physical Science	
BSc (Biochemistry) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Biological Sciences) Closing dates: SA – 30 September Non-SA – 31 August This is a generic first-year programme in Biological Sciences. Students, who are not sure which specialisation degree programme to choose, may apply for this study programme. Students who intend on applying for admission to MBChB, BDietetics or BChD in the second semester when places become available in those programmes may register in the first semester for BSc (Biological Sciences) modules, replacing Mathematics (WTW 134) with Science and World Views (FIL 155), People and their Environment (MGW 112) and Medical Terminology (MTL 180), with the provision that these students, should they not be selected and should they wish to continue with one of the Biological Sciences study programmes, must complete Mathematics (WTW 134) in the second semester of their first year. Students who wish to apply for admission to one of the BVSc places that become available in the second semester of the same year may register for the prescribed subjects of Biological Sciences and for MTL 181 in their first semester. These students must register for WTW 134 in the first semester.	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Biotechnology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Ecology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Zoology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Entomology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Genetics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August BSc (Human Genetics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30

Faculty of Natural and Agricultural Sciences (cont.)

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
BIOLOGICAL SCIENCES	Afrikaans or English	Mathematics	Physical Science	
BSc (Human Physiology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Human Physiology, Genetics and Psychology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August				
BSc (Medical Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Microbiology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Plant Science) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
Candidates who do not comply with the minimum admission requirements may be considered for admission to the BSc or the BSc (Four-year programme) based on the results of the NBT.				
BSc (Four-year programme) – Biological and Agricultural Sciences NBT compulsory	4	4 or 3 (provided a 4 is obtained for Physical Science)	4 or 3 (provided a 4 is obtained for Mathematics)	22
PHYSICAL SCIENCES	Afrikaans or English	Mathematics	Physical Science	APS
BSc (Chemistry) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Physics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Geography) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Geoinformatics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Geology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Meteorology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32

Faculty of Natural and Agricultural Sciences (cont.)

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
PHYSICAL SCIENCES	Afrikaans or English	Mathematics	Physical Science	
BSc (Environmental Sciences) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
BSc (Environmental and Engineering Geology) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5	5	32
Candidates who do not comply with the minimum admission requirements may be considered for admission to the BSc or the BSc (Four-year programme) based on the results of the NBT.				
BSc (Four-year programme) – Physical Sciences NBT compulsory	4	4 or 3 (provided a 4 is obtained for Physical Science)	4 or 3 (provided a 4 is obtained for Mathematics)	22
AGRICULTURAL AND FOOD SCIENCES	Afrikaans or English	Mathematics	Physical Science	APS
BSc (Food Management) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Food Science) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BSc (Nutrition) • Nutritional Sciences • Community Health [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BScAgric (Food Science and Technology) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BScAgric (Agricultural Economics/Agribusiness Management) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BScAgric (Animal Science) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
BScAgric (Animal Science/Pasture Science) [4 years] Closing dates: SA – 30 September Non-SA – 31 August				
BScAgric (Plant Pathology) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30

Faculty of Natural and Agricultural Sciences (cont.)

Study programme Duration Closing date	Minimum requirements			
	Achievement level			APS
AGRICULTURAL AND FOOD SCIENCES	Afrikaans or English	Mathematics	Physical Science	
BScAgric (Applied Plant and Soil Sciences) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	5 or 4 (provided a 5 is obtained for Physical Science)	5 or 4 (provided a 5 is obtained for Mathematics)	30
Candidates who do not comply with the minimum admission requirements may be considered for admission to the BScAgric or the BSc (Four-year programme), based on the results of the NBT. Please note that students who are placed in the BSc (Four-year programme) will take a minimum of five years to complete the BScAgric study programme.				
CONSUMER SCIENCES	Afrikaans or English	Mathematics		APS
BConsumer Science (Clothing: Retail Management) [4 years] Closing dates: SA – 30 September Non-SA – 31 August		4	4	28
BConsumer Science (Foods: Retail Management) [4 years] Closing dates: SA – 30 September Non-SA – 31 August		4	4	28
BConsumer Science (Hospitality Management) [4 years] Closing dates: SA – 30 September Non-SA – 31 August		4	4	28
Candidates who do not comply with the minimum admission requirements may be considered for admission to the BConsumer Science study programme based on the results of the NBT. Please note: No extended programme is offered in BConsumer Science.				
MATHEMATICAL SCIENCES	Afrikaans or English	Mathematics		APS
BSc (Actuarial and Financial Mathematics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August		5	7	34
Candidates who do not comply with the minimum admission requirements for BSc (Actuarial and Financial Mathematics) and who obtained an APS of 30 to 33 and a minimum of 6 for Mathematics may be considered for admission to BSc (Actuarial and Financial Mathematics) or another degree in Mathematical Sciences based on the results of the NBT.				
BSc (Mathematics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August		4	6	32
BSc (Applied Mathematics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August		4	6	32
BSc (Mathematical Statistics) [3 years] Closing dates: SA – 30 September Non-SA – 31 August		4	6	32
Candidates who do not comply with the minimum admission requirements may be considered for admission to BSc (Mathematics) or BSc (Mathematical Statistics) or for the BSc (Four-year programme) based on the results of the NBT.				
BSc (Four-year programme) – Mathematical Sciences NBT compulsory Please Note: BSc (Actuarial and Financial Mathematics): Admissions from the BSc (Four-year programme) to the BSc (Actuarial and Financial Mathematics) study programme will only be considered if students have passed all their first-year modules with an average percentage of at least 60% as well as a minimum percentage of 60% for WTW 143 and WTW 153.		4	5	26

Faculty of Veterinary Science

Important information on undergraduate study programmes for 2014

• All study programmes in this Faculty include selection procedures, which are based on academic merit, the result of the National Benchmark Test (NBT) and a value-added form. An interview may be required. Applicants who indicate BVSc or DipVetNurs as their first choice, will be given preference. The geographic distribution of applicants will be taken into consideration in the admission process according to the population distribution (demographics). In order to retain provisional admission candidates should still comply with the minimum subject and Admission Point Score (APS) requirements based on their National Senior Certificate (NSC) results. • In order to register for the degree programme or for the university diploma, NSC candidates must comply with the minimum requirements for degree studies, as well as the minimum requirements of the study programme. • Life Orientation is excluded when calculating APS.

UP website: www.veterinary.up.ac.za

NBT website: www.nbt.ac.za

Study programme Duration Closing date	Minimum requirements				
	Achievement level				
	English	Life Sciences	Mathematics	Physical Science	APS
BVSc (University degree in Veterinary Science) [6 years] Closing dates: SA – 31 May Non-SA – 31 May NBT compulsory as part of the selection process	5	–	5	5	35
DipVetNurs (University Diploma in Veterinary Nursing) [2 years] Closing dates: SA – 31 May Non-SA – 31 May NBT compulsory as part of the selection process	4	4	4	4	24

Faculty of Law

Important information on undergraduate study programmes for 2014

• In order to register for degree programmes, National Senior Certificate (NSC) candidates must comply with the minimum requirements for degree studies as well as the minimum requirements for the relevant study programme. • Life Orientation is excluded when calculating the Admission Point Score (APS). The following persons may also be considered for admission: a candidate who is in possession of a certificate that is deemed by the University to be equivalent to the required Grade 12 certificate with university endorsement; a candidate who is a graduate from another tertiary institution or has been granted the status of a graduate of such an institution; and a candidate who is a graduate of another faculty at the University of Pretoria. **Note:** • A conditional exemption certificate is not accepted for admission to LLB studies. • Only applicants who comply with all the abovementioned admission requirements will be considered for admission. • Candidates who obtained a BA (Law) or BCom (Law) degree at UP will not be subjected to a selection process and will automatically be admitted to register for the LLB degree. • International students must obtain a full exemption certificate from Higher Education South Africa (HESA) before they will be considered for admission. All students who commenced with their studies for BA (Law), BCom (Law) and LLB prior to 2013, irrespective of the institution, have to register for and complete the LLB according to the 2012 curriculum. Students who are admitted as first-year students at UP in 2013 have to register for the new curriculum. • LLB is a full-time four-year programme. Students are not permitted to obtain full-time employment while registered for LLB.

UP website: www.up.ac.za/law

NBT website: www.nbt.ac.za

Study programme Duration Closing date	APS
LLB [4 years] Closing dates: SA – 30 June Non-SA – 30 June Faculty selection: A limited number of students are admitted. Candidates with an APS of 36 or higher will be admitted upon acceptance of their applications on a continual basis until 30 June. After 30 June the remaining places (if any) in the LLB study programme will be granted to candidates with an APS of 32-35 if they submitted their applications before the end of June.	36-42 (immediate provisional admission) 32-35 (will be considered for provisional admission after 30 June, if a candidate has applied before the end of June and places are still available)
BA (Law) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	Refer to the Faculty of Humanities
BCom (Law) [3 years] Closing dates: SA – 30 September Non-SA – 31 August	Refer to the Faculty of Economic and Management Sciences

Notes

Produced by the Client Service Centre in December 2012
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