

University of Pretoria

Undergraduate Faculty Brochure

Theology

2014/15



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

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2014/15

www.up.ac.za



Message from the Dean

At this juncture, the Faculty of Theology embraces the challenges and, together with the University, has entered into a process to execute the institutional strategic vision and mission for the period 2012 to 2025. The special co-operative spirit among the Faculty's staff and students also renders this challenge exciting.

The Faculty of Theology emphasises excellence, especially with regard to academia and, simultaneously, in the way it lives up to its values.

The Faculty has a particular nature in that it works primarily with partner churches. The Netherdutch Reformed Church of Africa (NRCA) became the first partner in 1917, and the Dutch Reformed Church (DRC) is the largest partner. The Uniting Presbyterian Church in Southern Africa (UPCSA), as well as the youngest partner, the Uniting Reformed Church in Southern Africa (URCSA), contribute to the unique character of the Faculty. The Faculty believes that each one of the denominational partners adds value to the quality and relevance of its programmes.

The Faculty of Theology is nationally and internationally acknowledged for its high academic standards and scholarly integrity. The branding of the Faculty as one of intellectual excellence can be unpacked in terms of the following three claims:

- We connect worlds.
- We teach life-giving theology.
- Proven excellence is our guarantee.

The Faculty wishes to remain relevant and supply training to the church of the future, not of the past. We wish to support churches in their ministry of today and tomorrow. We therefore address focus areas like urban ministry, African Christianity, public theology, and community development.

The overall research theme of the Faculty is *Ecodomy: life in its fullness*. Research in the fields of ethics, the environment and gender, as well as theological and religious themes with social implications, are of special importance. These include xenophobia, discrimination and violence in communities. Unique themes that are of national relevance, yet are also of international interest, are researched in the Faculty. Much of the research is of an interdisciplinary nature and includes international participation.

The Faculty of Theology is keen to welcome prospective students who wish to become ministers or other religious workers.

The question to you, is: You deserve the best! Why not the University of Pretoria?

Prof Johan Buitendag
Dean: Faculty of Theology



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Produced by the Client Service Centre in November 2013.
Comments and queries can be directed to csc@up.ac.za or tel: +27 (0)12 420 3111.

Disclaimer: This publication contains information about regulations, policies, tuition fees, curricula and programmes of the University of Pretoria applicable at the time of printing. Amendments to or updating of the information in this publication may be effected from time to time without prior notification. The accuracy, correctness or validity of the information contained in this publication is therefore not guaranteed by the University at any given time and is always subject to verification. The user is kindly requested to verify the correctness of the published information with the University at all times. Failure to do so will not give rise to any claim or action of any nature against the University by any party whatsoever.

Undergraduate study programmes



Faculty of Theology

Important information on undergraduate study programmes for 2015

• In order to register for the study programmes, candidates must comply with the minimum NSC/IEB/Cambridge requirements for tertiary studies as well as the minimum requirements of the relevant study programme. • Life Orientation is excluded in the calculation of the APS.

University of Pretoria website: www.up.ac.za/theology

National Benchmark Test website: www.nbt.ac.za

Study programme Duration Closing dates Careers	Minimum requirements for 2015				APS
	Achievement level				
	Afrikaans or English				
	NSC/IEB	HIGCSE	AS-Level	A-Level	
BTh – Bachelor of Theology (for admission to MDiv studies) [4 years] Closing dates: SA – 30 September Non-SA – 31 August	4	3	D	D	25 (23-24 admission based on the NBT)
Careers: Ministers, pastors, priests, preachers in certain denominations, missionaries and youth counsellors. Other possibilities include ethics consultants to businesses. Theological studies can be enriching for people in various other vocations. If prospective students are interested in ordained ministry, this should also be discussed with their church leadership. This study programme is presented in separate groups in only one language (English or Afrikaans). This is a first step to MDiv studies.					
BA (Theology) – Bachelor of Arts in Theology [3 years] Closing dates: SA – 30 September Non-SA – 31 August	4	3	D	D	25 (23-24 admission based on the NBT)
Careers: Ministers, pastors, priests, preachers in certain denominations, missionaries and youth counsellors. Other possibilities include ethics consultants to businesses. Theological studies can be enriching for people in various other vocations. If prospective students are interested in ordained ministry, this should also be discussed with their church leadership. This study programme is presented in separate groups in only one language (English or Afrikaans).					
DipTheol – University Diploma in Theology [3 years] Closing dates: SA – 30 September Non-SA – 31 August	3	4	E	E	22 (20-21 admission based on the NBT)
Careers: Ministers, pastors, priests, lay preachers in certain denominations, missionaries and youth counsellors. Candidates should consult their church leadership on which would suit their aims best. The University Diploma in Theology is intended for candidates who have completed Grade 12 (or its equivalent), but without the required university admission. The University Diploma in Theology consists of the same subjects as the two degrees in Theology, and students who excel can possibly continue with postgraduate studies later. This study programme is only presented in English.					



“I am studying towards a Bachelor of Theology and am currently in my third year. What I enjoy most are the people who make up the Faculty. The lecturers are very open, friendly and approachable. There is a real family feel to the Faculty and the students from different year groups and courses get to know one another very well. The lecturers also have in-depth knowledge of their respective fields of specialisation and make an effort to convey this knowledge to the students in interesting and thought-provoking ways. I am grateful for the mere opportunity to be able to study at the University’s Faculty of Theology. I am also very grateful that I have been granted achievement awards which have covered almost all of my class fees to date. The University has also given me various tutoring opportunities which enable me to gain invaluable teaching experience. //

Mari Howard

Why study at the Faculty of Theology?

The Faculty of Theology is renowned for its commitment to the following:

- *The Bible.* This remains the central point of reference for theology.
- *Spirituality.* Faith formation is of great importance.
- *Academic excellence.* The Faculty's standards of education compare with the best in the world.
- *Lecturers.* Lecturers are noted academics and also respected church leaders.
- *Student life.* Theology students (tokkelokke) participate fully in campus life: tours, Rag, camps, sports, serenades and many more.
- *International contacts.* Students can benefit from the many international contacts of the Faculty.

People study theology for a variety of reasons, and not only to make it their profession. Some find it a fascinating field about which they would like to know more, whereas others search for spiritual enrichment through study or may want to equip themselves to function more effectively in their workplace. The Faculty also offers courses that will benefit students who do not necessarily want to become ministers, but who would like to enrich their lives.

Enriching one's study in another field with insights and applications from theology has many advantages. By including modules from Religion Studies in another field of study, such as computer science, engineering, languages, psychology, social work or teaching, graduates will enter their chosen careers as better equipped, more fully developed people.

What does the study programme entail?

Theology deals with the basic questions of life:

- How do faith and religion influence people's lives?
- How does one approach ethical and moral questions in the workplace?
- How do theological insights inform good human resource practices?
- How does one cultivate ecological sensitivity and awareness?
- What about tax evasion and Christianity?
- How do religious values contribute to peace and good human relations?
- Can crime be stopped by appealing to people's beliefs and values?
- What is the meaning and purpose of life?
- Where does one find answers to the deepest life questions?
- How does one gain a better understanding of humanity in order to make a difference in the world?

Some students feel called to work in the church as ministers, pastors, priests, lay preachers, missionaries or youth workers. If this is the case, then studying theology is the way to go. Others find their calling in serving the community as social workers, development workers, psychologists, teachers, journalists or writers. Yet others will become engineers, lawyers or entrepreneurs. For all, studying theology will contribute to a greater understanding of humanity and society.

Undergraduate study programmes in Theology

The seven main sections in the study of theology focus on questions about the Bible and life.

- **Old Testament Studies**
The Old Testament is concerned with God's care for creation and for humanity, and God's relationship with Israel. In Old Testament Studies questions on suffering, love, and how to live a life in God's presence are addressed.
- **New Testament Studies**
In the New Testament, the story of Jesus is told and elaborated on from several perspectives. New Testament Studies focuses on the books of the New Testament and the first-century Mediterranean context in which they originated.
- **Church History and Polity**
The history of the Christian church and the lives and theology of great figures in history, such as St Augustine, Thomas Aquinas, John Calvin and Martin Luther, are studied. Church Polity is about the specific ways in which different denominations organise themselves.
- **Science of Religion and Missiology**
Science of Religion focuses on the world religions – Judaism, Islam, Buddhism and Hinduism – and their relationship to Christianity. Missiology investigates the manner in which Christian faith communities participate in God's mission. A holistic approach is followed.
- **Dogmatics and Christian Ethics**
Dogmatics studies faith in God. Who is God? What is faith and how does it contribute to our ability to make sense of the world? Ethics connects what we believe with how we live – always in conversation with others and amid the complexity of our world.
- **Practical Theology**
Practical Theology focuses on what Christians do – how they experience and express their faith. Worship, the meaning of the symbols and symbolic acts in public worship, helping people in need and in crisis, teaching faith and faith formation, as well as understanding the world in which we live, are the concerns of this field.

Contact information

Prof Ernest van Eck
Tel: +27 (0)12 420 3599
Email: ernest.vaneck@up.ac.za

- **Religion Studies**
Religion Studies (formerly known as Biblical Studies) is a life-enriching course open to anyone who may be interested in religion. Students from diverse fields, such as engineering, architecture, music, political science, law, fine arts and many more choose to broaden their vision by taking this course. It addresses questions such as the following: Why are people religious? What did ancient people believe? How do we understand and respect our neighbours from other religious denominations? For more information, contact Dr Jaco Beyers on tel +27 (0)12 420 2777 or email him at jaco.beyers@up.ac.za.





Postgraduate study programmes in Theology

- Baccalaureus Artium (Honours)(Theology) – BAHons (Theology)**
 The purpose of this programme is to provide graduate students with specialised knowledge, skills and competence in a particular field or fields of theology.
- Magister Philosophiae Applied Theology – MPhil (Applied Theology)**
 Theological studies can be pursued by candidates who already have tertiary qualifications equivalent to any bachelor's degree, not necessarily in theology. Theology is applied to specific ministries, occupations or aspects of community life. An MPhil programme that specialises in the Psalms is also offered.
- Magister Divinitatis – MDiv**
 The MDiv builds on the BTh programme. It is a structured master's degree programme based on coursework and focuses on advanced theological knowledge and practical skills that will meet the needs of church ministry. Church-specific training and formation are offered in cooperation with particular church partners.
- Magister Artium (Theology) – MA (Theology)**
 This programme offers students with BAHons (Theology) degrees – or equivalent qualifications – an opportunity for theological specialisation and research at master's level. There are two possibilities, namely a programme with coursework and a mini-dissertation or a research master's consisting of a dissertation. The coursework modules offer the opportunity to acquire specialist skills in the practical field of ministry.
- Magister Theologiae – MTh**
 This programme links up with the curriculum structure of the BTh. From a broad theological base, it moves towards more specialisation and research at master's level. Consult the general regulations for more information on master's qualifications.
- Philosophiae Doctor – PhD**
 The programme that starts with the BA (Theology) and continues with the BAHons (Theology) and MA (Theology), is concluded by the PhD. The outcome of a PhD is highly specialised knowledge and expertise based on research.

General information

Faculty-specific information

Tel: +27 (0)12 420 4053
 (Rina Roos)
 Email: rina.roos@up.ac.za
 Location: Theology Building, R1-22
 Hatfield Campus

Client Service Centre contact details

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za
 Parent's page: www.up.ac.za/parents
 Location: University of Pretoria
 cnr Lynnwood Road and Roper Street
 Hatfield
 Postal address: University of Pretoria
 Private bag X20
 Hatfield 0028

GPS coordinates of UP campuses

Hatfield: S25° 45' 21" E28° 13' 51"
 GIBS: S26° 07' 46" E28° 02' 46" (56 km from Hatfield Campus)
 Groenkloof: S25° 46' 10" E28° 12' 34" (3.5 km from Hatfield Campus)
 LC de Villiers: S25° 45' 10" E28° 14' 46" (1.2 km from Hatfield Campus)
 Mamelodi: S25° 43' 22" E28° 23' 56" (12 km from Hatfield Campus)
 Onderstepoort: S28° 10' 54" E25° 38' 52" (22 km from Hatfield Campus)
 Prinshof: S25° 43' 57" E28° 12' 10" (6 km from Hatfield Campus)

UP banking details

Absa	Standard Bank
Branch: Hatfield	Branch: Hatfield
Branch code: 632005	Branch code: 011545
Account number: 214 000 0054	Account number: 012 602 604
Swift code: ABSAZAJJ	Swift code: SBZAZAJJ

“What I love about the University of Pretoria’s Faculty of Theology is the fact that we have lecturers who are enthusiastic about their work and have time for their students, thus enabling us as students to always do our best and become the best we can be. I am currently busy with my second year of a three-year degree. My dream job is to be a preacher of the gospel of Jesus Christ in the Evangelical Presbyterian Church. //

Bongakonke M Madela



Welcoming Day and the Programme for Registration and Start of the Academic Year

Attendance of the Welcoming Day on Saturday, 18 January 2014 and the programme for registration and start of the academic year is compulsory for all new first-year students. This programme has been designed to assist students with their academic preparedness, enabling them to successfully make the adjustment from high school to university.

Applications

New students may only register after successful admission. If provisionally admitted, they will still have to comply with the requirements of the faculty in which they wish to register with the end examination results of their final school-year¹. Thus, new students will only be permitted to register once their application and admission processes have been approved. Provisional admission is based on the results obtained in the Grade 11 end examination. Please take note that the end examination results of the final school-year remain the determining factor for admission. Furthermore, please note that the achievement of the minimum requirements does not necessarily guarantee admission to any study programme.

Late applications

Before you submit a late application, please contact the Faculty Administration Office to ensure that there is still space available. If the study programme is not subject to selection and if the Faculty still has space available, your application will be considered. Late applications are only accepted on condition that all the admission requirements for the relevant study programmes are fully complied with. Should you not comply with the requirements, your application will not be considered. Application fees will not be refunded.

Admission (new first-year students)

- If you have been provisionally admitted to the University, the end examination results of your final school-year must still comply with the admission requirements for the study programme to which you were provisionally admitted. If the end examination results of your final school-year do not comply with the admission requirements, contact the relevant Faculty's Student Administration Office with regard to your admission status.
- If you have been placed in a residence, please refer to your placement letter for occupation dates.
- If you have been provisionally admitted to a residence, but the end examination results of your final school-year are lower than the admission requirements, you may not move into the residence until the relevant Faculty's Student Administration Office has confirmed your admission. Admission in such cases is not guaranteed.
- If you apply to have some of your final school-year subjects re-marked, and you do not comply with the minimum admission requirements based on your current results, you will not be allowed to register in the interim. Re-marked results are only available in February and in terms of the University's policy such marks will not be taken into consideration. You are welcome to apply for the next academic year.

¹ The end examination results of the final school-year refer to the examination results regarded by Higher Education South Africa (HESA) as the minimum requirement for tertiary study in South Africa.

National Benchmark Test (NBT)

The National Benchmark Test is not compulsory for all study programmes. Please refer to the relevant study programmes in this brochure. Please note that the Academic Literacy Test does not replace the National Benchmark Test.

Contact information

Tel: +27 (0)21 650 3523
Website: www.nbt.ac.za

The calculation of the Admission Point Score (APS) is based on a candidate's achievement in any six recognised 20-credit subjects (not only designated subjects) by using the seven-point rating scale below. Life Orientation is excluded from the calculation of the APS.

Achievement	Achievement level	Mark
7	Outstanding achievement	80–100%
6	Meritorious achievement	70–79%
5	Substantial achievement	60–69%
4	Adequate achievement	50–59%
3	Moderate achievement	40–49%
2	Elementary achievement	30–39%
1	Not achieved	0–29%

Language policy and medium of instruction

In conducting its business, the University uses two official languages: English and Afrikaans. In formal education, the medium of instruction is English or Afrikaans, or both of these languages – provided that there is a demand and that it is academically and economically justifiable. However, it remains the student's responsibility to ascertain on an annual basis in which language a module and any further level of that module is presented. In respect of administrative and other services, students have the right to choose whether the University should communicate with them in English or Afrikaans.

Academic Information Management (AIM)

- Academic Information Management modules (AIM 101 or both AIM 111 and AIM 121), depending on your study programme, are compulsory for all new first-year students.
- AIM 101 will be presented in the first or second semester, depending on your study programme.
- AIM 111 will be presented in the first semester and AIM 121 in the second semester.
- There are no exemption examinations available for AIM 101 or AIM 111 and AIM 121.

Academic literacy for first-year students

An inadequate level of academic literacy can impact negatively on a student's chances of academic success. The University of Pretoria has processes in place to identify students who might need development. This is done by way of evaluating Grade 12 marks in English or Afrikaans or the results of the Academic Literacy Test. Full details will be communicated to all admitted students in the information brochure for the programme for registration and start of the academic year, which is distributed in November or December. If you are required to write the test, time will be scheduled in the programme. If your Grade 12 English or Afrikaans marks are to be used, the Faculty's Student Administration Office will register you for the appropriate study programme as identified by your Faculty.

Please note that the Academic Literacy Test does not replace the National Benchmark Test (NBT).





Bursaries, awards and loans (financial aid)

The University reserves the right to amend, without prior notice, the regulations and conditions applicable to bursaries, awards and loans. Students who are interested in the support bursaries and loans administered by the University should submit an application via the University's website www.up.ac.za/feesfunding. This is, however, not applicable to achievement awards as a different process is followed in this regard.

Contact information

Website: www.up.ac.za/feesfunding

Information on study costs, accounts and financial aid is published on the University's website at www.up.ac.za/feesfunding and in the Fees and Funding brochure available at the Client Service Centre.

Sports bursaries

Sports bursaries are available, subject to various conditions, to sports achievers who obtained at least provincial colours in selected sport. It is expected of these students to actively participate in this sport for a UP Club while studying at the University. The closing date for applications is 30 September of the year preceding commencement of study. Bursary application forms are available from the Sports Centre.

Contact information

Tel: +27 (0)12 420 6060
 Email: sportinfo@up.ac.za
 Website: www.up.ac.za/sport

Other bursary options

You may also visit the following websites for information on bursaries:

- www.up.ac.za/feesfunding
- www.gostudy.mobi, which lists bursaries according to field of study
- <http://bursary.hcifoundation.co.za>
- The Bursary Register:
 Tel: +27 (0)11 672 6559
 Email: slevin@mweb.co.za

Edu-loan

Edu-Loan is a registered credit provider, allowing access to study loans for employees as well as full-time students. A student loan can include a whole range of student-related necessities such as books, accessories, laptops, university and private accommodation, as well as study tuition with a fixed monthly instalment.

Anyone (students, parents or guardians) can apply for a loan, provided that the applicant is in full-time employment or has a registered business.

Contact information

Tel: +27 (0)12 420 5175/2161 or +27 (0)86 632 8882/3
 Email: Isaac.senosi@up.ac.za
 Location: R1-13 Student Centre
 Business hours: 08:00–16:00

Guaranteed undergraduate achievement awards: 2015

Learners do not apply for the achievement awards below. These awards are awarded based on academic achievement.

Qualifying average percentage	Faculty of Engineering, Built Environment and Information Technology and Faculty of Natural and Agricultural Sciences	Faculty of Health Sciences and Faculty of Veterinary Science	Other faculties
75%–79.99%	R6 000	–	–
80%–89.99%	R15 000	R6 000	R15 000
90%–100%	R40 000	R20 000	R40 000

Note: The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.

Other achievement awards: 2015

Learners do not apply for the following two awards. These awards are awarded based on academic achievement. Only students with South African citizenship or permanent residency in South Africa are considered for these awards.

Description	Award value	Faculty	Notes
JuniorTukkie Grade 11 Empowerment Programme (15 awards)	R13 600	<ul style="list-style-type: none"> • Natural and Agricultural Sciences • Health Sciences • Engineering, Built Environment and Information Technology 	The 15 learners with the best Grade 12 results who attended the JuniorTukkie Grade 11 Empowerment Week, will each receive an amount of R13 600.
Grade 12 dux learner (top academic achiever in Grade 12) at selected feeder schools (one award per school)	R5 000	Any faculty	The final decision regarding the selection of schools for this award rests with the University of Pretoria.

Note: The University of Pretoria reserves the right to amend award values without prior notice. Please refer to www.up.ac.za/feesfunding for the criteria applicable to the above achievement awards.

Contact information

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za/feesfunding
 Location: Hatfield Campus

Postal address: Client Service Centre
 University of Pretoria
 Private bag X20
 Hatfield 0028

Special offer for academic achievers

Please take note of a special offer for top academic achievers based on average percentages obtained in the end examination of the final school-year. This special offer is only applicable to new first-year students who obtained 75% or more in the end examination of their final school-year. For more information on the University's special offer to new first-year students, visit web.up.ac.za/admissioninfo

Fees

For the estimated tuition fees for 2014 in this Faculty, please consult www.up.ac.za/feesfunding. All amounts are subject to change and should not be considered to be the final cost. The rate of inflation during 2014 can be used as a guideline to estimate the increase in tuition fees for 2015.

Payments, rebates and pay-outs

The fees below are for 2014 unless otherwise indicated.

Description	Amount payable	When to pay	Notes
Application fee	R300 (for 2015)	This fee is payable with submission of application for studies.	This fee is non-refundable.
Registration fee • Payable prior to registration • Also payable every subsequent year before registration	R4 600	Selection study programmes This fee is payable WITHIN 30 days of placement to reserve your study place.	<ul style="list-style-type: none"> The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees. R950 of the R4 600 will be retained for cancellations made WITHIN 30 days after placement. R2 300 of the R4 600 will be retained for cancellations made MORE THAN 30 days after placement.
		All other study programmes The fee is payable at least 5 days before registration in January/February.	<ul style="list-style-type: none"> The registration fee forms part of the tuition fees and is an initial payment towards the tuition fees. This fee is fully refundable if the student does not register.
International levy for all non-South African citizens	R2 500	This levy is payable before registration in January/February.	This levy is fully refundable if the student does not register.
Tuition fees	Refer to www.up.ac.za/feesfunding	<ul style="list-style-type: none"> Half (50%) of the student account is payable before or on 30 April. The full (100%) student account is payable before or on 31 July. 	<ul style="list-style-type: none"> Accounts are available on the UP Portal (Student Centre) after registration. Accounts are mailed monthly, starting March.
Discount for early payment		A discount of 2.5% is granted if the student account is paid in full by 30 April.	
Family rebate	<ul style="list-style-type: none"> Two students – 10% rebate is granted on the tuition fees for each of the students. Three or more students – 20% rebate is granted on the tuition fees for each of the students. 	Apply before 31 March.	<ul style="list-style-type: none"> This rebate is only applicable on tuition fees. Students must apply annually. Students must apply in writing. The 2.5% discount for early payment will not be given on the family rebate Application forms are available on www.up.ac.za/feesfunding or at the Client Service Centre.
Summer School and Winter School	Full tuition fees are payable for the modules taken.	Fees are payable with the rest of the student account.	When modules are repeated, the full tuition fee will be charged again.
Fees paid by bursars	<ul style="list-style-type: none"> Bursaries may or may not cover the full costs of study. Ensure that you are aware of the full value of your bursary. 	External companies or other institutions that sponsor students with bursaries, need to make the required payments to the students' accounts by the same dates as if the students were paying the accounts themselves. <ul style="list-style-type: none"> Half (50%) of the student account is payable before or on 30 April. The full (100%) student account is payable before or on 31 July. 	<ul style="list-style-type: none"> Students must submit written proof from the sponsors of the bursary awarded to them prior to registration, otherwise the registration fee will be payable by the student. Students remain responsible for their student accounts if their bursary sponsor does not pay the account.
Credit balances	Amounts in credit on your account are payable.	Payment depends on the source of the credit balance.	The Refund form is available on www.up.ac.za/feesfunding or at the Client Service Centre (CSC).
Other living costs	These costs are not included on the account.	Payment should be done as required, for example books, food, travel, stationery, printing and internet.	Students should manage these costs themselves.
Cancellation fees Discontinuation of studies and discontinuation of a module	Refer to www.up.ac.za/feesfunding .	Payment of these fees are determined by the official date the University was notified in writing of the discontinuation.	In cases where discontinuation is due to the hospitalisation or death of a student, cancellation fees may be waived if sufficient proof is provided.





Accommodation on UP campuses

Campus	Single rooms (2014 amount)*	Double rooms (2014 amount)*
Hatfield		
Ladies' residences: Asterhof, Erika, Jasmyn, Katjepiering, Madelief, Klaradyn, Magrietjie, Nerina	R29 700	R27 500
Ladies' residence: Nerina (new wing)	R33 100	
Men's residences: Kollege, Maroela, Mopanie, Taaibos	R29 700	R27 500
Men's residences: Boekenhout, Olienhout	R32 000	R29 700
Men's and ladies' residence: TuksVillage	R33 100	
Groenkloof		
Ladies' residences: Zinnia, Liliom, Inca	R29 700	R27 500
Men's residence: Kiaat	R29 700	R27 500
Mamelodi		
Men's and ladies' residence: Tuks Naledi		R27 500
Onderstepoort		
Men's and ladies' residence: Onderstepoort	R29 700	R27 500
Men's and ladies' residence: Onderstepoort (new wing)	R36 000	
Prinshof		
Ladies' residence: Curlitzia	R29 700	R27 500
Men's residence: Olympus	R31 500	
Men's and ladies' residence: Hippocrates (single room)	R39 100	

*Amounts will be adjusted for 2015.

Contact information

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za/accommodation
www.up.ac.za/feesfunding

Private accommodation

The University can unfortunately not provide accommodation to all applicants, as the demand exceeds the available places. The following private facilities may be considered for alternative private accommodation:

Private accommodation in the vicinity of Hatfield Campus

Accredited men's residence	Telephone number	Email and/or website
Sonop	+27 (0)12 460 5723/7830	toniev@sonop.org.za
Accredited accommodation	Telephone number	Email and/or website
Midcity	+27 (0)12 426 3400 +27 (0)82 887 4165	www.midcity.co.za
South Point	+27 (0)80 078 833 687	www.staysouthpoint.co.za
The Fields (City Property)	+27 (0)12 362 4473/4504	propworld@cityprop.co.za
Urban Nest	+27 (0)12 343 5138	info@urbannest.co.za

Private accommodation in the vicinity of Prinshof Campus

Accredited accommodation	Telephone number	Email and/or website
Craig's Place (City Property)	+27 (0)12 319 8700	propworld@cityprop.co.za
Jakaranda Lodge	+27 (0)12 330 2424	bookings@jaklodge.co.za

Alternative private accommodation

Accredited accommodation	Telephone number	Email and/or website
190 On-Suite	+27 (0)12 322 0277 +27 (0)82 551 8676	conradk@mmaphuti.co.za www.mmaphuti.co.za
Arlon Property	+27 (0)12 362 5499/1868	arlon@icon.co.za
Off Campus Rental	+27 (0)12 362 6123 +27 (0)83 438 2548	ocrental@telkomsa.net

UP Open Day

Date: 24 May 2014
 Time: 08:00-14:00

The following persons should attend the UP Open Day:

- Grade 12 learners (final school-year) who have received confirmation that they have been provisionally admitted to a study programme
- Grade 12 learners (final school-year) who meet the admission requirements and wish to hand in their application forms
- Grade 11 learners who are fairly certain that they will apply at UP
- the parents of the abovementioned learners

Sport

Sport represents a significant part of student life. The University of Pretoria provides students with opportunities to participate in a variety of sporting disciplines at club, national and international level. The University also boasts excellent sports facilities, which are highly regarded both nationally and internationally.

The LC de Villiers Sports Grounds are centrally located and are easily accessible to students. TuksSport has a large number of sports clubs and is currently the largest source of athletes for a variety of sports disciplines and national teams. TuksSport forms a vital part of the UP experience. You are therefore encouraged to choose the University of Pretoria for an outstanding sports and academic career.

Contact information

Tel: +27 (0)12 420 6060
 Fax: +27 (0)12 420 6095
 Email: sportinfo@up.ac.za
 Website: www.up.ac.za/sport

High Performance Centre (hpc)

The University of Pretoria's High Performance Centre (hpc) is Southern Africa's first elite performance sports facility.

Contact information

Tel: +27 (0)12 362 9800
 Fax: +27 (0)12 362 9890
 Email: info.hpc@up.ac.za

TuksSport High School

Tel: +27 (0)12 343 4527
 Fax: +27 (0)86 636 4019
 Location: TuksSport Study Centre
 Technical Building (Building 5)
 Groenkloof Campus
 cnr Leyds Street and
 George Storrar Drive, Groenkloof

Student Affairs

The Student Affairs offices are located in the Roosmaryn Building on the Hatfield Campus. The Department of Student Affairs has two divisions: Student Support and Student Development.

Student Support Division

This division includes student health, student counselling and the Unit for Students with Special Needs.

Services provided by the Student Support Division include the following:

- academic development (career counselling and assessment, study methods and reading courses, stress management, psychometric testing, time management and career planning)
- potential development (conflict management, communication skills, goal setting and problem solving)
- individual and relationship counselling (interpersonal problems, stress, depression, eating disorders, life trauma, emotional problems and the development of life skills)

Contact information

Tel (office hours): +27 (0)12 420 2333
 Tel (after hours): +27 (0)12 420 2310/2760
 24-hour crisis line: +27 (0)80 000 6428 (toll free)
 Email: ethel.motlhamme@up.ac.za
 Location: Student Centre (opposite Pie City)
 Hatfield Campus
 Office hours: 07:30–16:00

Groenkloof Campus

Tel: +27 (0)12 420 5687
 Location: R505 Sports Centre

Hatfield Campus

Tel: +27 (0)12 420 2333
 Location: Student Centre (opposite Pie City)

Mamelodi Campus

Tel: +27 (0)12 842 3724
 Location: Student Health Centre

Onderstepoort Campus

Tel: +27 (0)12 529 8476
 Location: Arnold Theiler Building
 (Student Administration Offices)

Prinshof Campus

Tel: +27 (0)12 420 2333
 Location: 8th floor
 Basic Medical Sciences Building

Student Development Division

This division includes all student governance structures and organised student life initiatives:

- Student Forum (SF)
- Student Representative Council (SRC)
- Constitutional Tribunal (Student Court)
- day houses
- faculty houses (www.up.ac.za/facultyhouses)
- over 100 religious, cultural, academic, political and other societies
- Tuks Top Junior/Senior and ENACTUS UP
- Mentorship programme
- service providers:
 - TuksRAG (Reach Out and Give)
 - Stuku (student culture)
 - *Perdeby* (student newspaper)
 - Tuks FM (campus radio station)
 - Student Sport

Contact information

Tel: +27 (0)12 420 6600/1411
 Location: Roosmaryn Building
 Hatfield Campus

Day houses

If you are not living in a residence, but would like to have a great student life, then you should consider joining one of the day houses on campus. This will give you the opportunity to take part in organised student life activities such as rag and sport, as well as cultural and social events.

You can join one of the official day houses: Vividus Men, Vividus Ladies, Zeus or Luminous. An annual membership fee is payable. Don't miss out – be sure to sign up with the day house of your choice!

Contact information

Website: www.up.ac.za/dayhouses

Faculty houses

By default, all students (day and residence students) belong to the faculty house of the faculty in which they are registered. Faculty houses have an academic focus and play an important role in linking students and lecturers in the faculty.





There are no membership fees payable to join a faculty house, but students have the option to purchase items such as T-shirts or to attend camps and other events for which fees are charged. Typical activities include personal and professional as well as development opportunities, such as presentations by speakers on various topics and excursions to relevant industries. Faculty houses are also involved in various community service projects. Some faculty houses participate in sport leagues.

The faculty house also serves as a link with the class representative system in the faculty.

Contact information

Website: www.up.ac.za/facultyhouses

Library services

The Department of Library Services is host to a world-class modern academic research library network spread over the campuses of the University. This service is aligned to the University of Pretoria's faculties with customised services for undergraduates, postgraduates, staff, alumni and visiting academics. All services are designed to create a gateway to global information and support learning, teaching and research through interaction with professional staff.

Key initiatives include an e-service (online), access to wide-ranging print and electronic collections, the Learning Centre at the Merensky Library and online assignment support for undergraduate students, an online reference service (Ask-a-Librarian), wireless hot spots, search engines to access electronic journals, books and databases, electronic theses and dissertations, an institutional repository, various audiovisual materials, dedicated facilities for the physically challenged and postgraduates, and interlending library facilities to national and international collections. All of these actively contribute to a world-class learning environment.

Contact information

Website: www.library.up.ac.za and www.library.up.ac.za/mobi

International students

All non-South African citizens must report to the International Students Division in the Client Service Centre on the Hatfield Campus prior to registration. The Client Service Centre will be open from 6 January 2014. The international students' special orientation programme will take place on 17 and 19 January 2014. Students can obtain more information from the International Students Division in the Client Service Centre.

Non-South African citizens will have to submit proof of legal status in South Africa, as well as proof of adequate medical aid cover at the International Students Division in the Client Service Centre before they will be able to register.

Contact information

Tel: +27 (0)12 420 3111
 Email: csc@up.ac.za
 Website: www.up.ac.za/ISD
 Location: Client Service Centre Hatfield Campus

Supporting documents

Please note that students must have photocopies ready before going to the International Students Division in

the Client Service Centre. Copies can be made at the Xerox Copy Centre in the Student Centre on the Hatfield Campus.

All non-South African citizens will have to show their original documents and submit two photocopies of the documents listed below:

- the International Students Information form, completed and signed
- a valid passport or an ID (in the case of students with permanent residence in South Africa)
- a valid study permit endorsed for studies at the University of Pretoria or one of the following:
 - an asylum-seekers permit
 - a Certificate of Refugee Status
 - a diplomatic passport (not a diplomatic card) and a diplomatic permit
- proof of medical cover (medical cover must be paid a year in advance, January to December)

The abovementioned documents must be submitted to an international consultant and the information must be captured before you can register.

Study permit

Every non-South African citizen is required to have a valid passport and temporary residence permit, such as a study permit, endorsed for studies at the University of Pretoria. Non-South African citizens wishing to enter South Africa should only apply for study permits once an official letter of admission has been received.

How to apply for a study permit

You are required to apply for a study permit at the South African High Commission, Embassy, Consulate or Trade Mission in your country of residence or the nearest South African High Commission, Embassy, Consulate or Trade Mission. The SADC countries are Angola, Botswana, DR Congo, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe.

The following documents should be submitted to the South African Embassy or Consulate in order to obtain your study permit:

- a passport valid for not less than 30 days after the intended study period
- proof of payment of an administrative fee (as required at the time by the Department of Home Affairs of South Africa)
- confirmation of South African medical cover and proof of payment of membership fee to a medical aid scheme registered with the Council for Medical Schemes in South Africa. Cover must be valid for the duration of one academic year (January to December)
- an admission letter from the University stating the following:
 - the duration of the study programme;
 - confirmation that the admitted student is not taking the place of a local student; and
 - undertaking to inform the Department of Home Affairs if the student deregisters.
- a medical report (less than six months old) by a registered medical practitioner
- a radiological report (less than six months old)
- proof of the availability of funds to cover tuition fees and self maintenance for the duration of studies in South Africa
- a police clearance certificate for the past six months or longer if the applicant is older than 18 years of age
- details regarding arranged accommodation while in South Africa



Other documents that may be required are the following:

- a yellow fever vaccination certificate
- a certificate or other documentary proof of marital status (eg married, widowed, divorced or separated)

Repatriation guarantee

A cash deposit equal to a return ticket to the country of origin (repatriation guarantee) may be required.

Change of institution (study permit holders)

The University may only register a student for academic studies once the prospective applicant has produced a valid study permit. It usually takes at least six weeks for an application to be processed. It is also important to note that a study permit is issued to study at one institution and a student would have to apply for a change of conditions, should they want to change institutions. This can be done in South Africa in the municipal area applicable to the new institution of study.

Before applying for this permit, a student must obtain a release letter from the current institution, stating that this institution has no objections to the transfer.

Change of conditions (study permit holders)

A change to the conditions of a study permit should be available in a situation where a student holds a valid study permit with a condition to study at another institution in South Africa (other than the one the student is applying to). This is usually the case with learners and students studying at South African high schools, colleges and other academic institutions. Their permits would therefore need to be endorsed with a condition to study at the institutions mentioned above. In order to register at the University of Pretoria, the permit will need to be endorsed for the applicant to study at the University of Pretoria. Application for a change to the conditions of a study permit constitutes a new application for a study permit. Although the applicant will need to complete a separate form, the requirements are the same as those for the initial application for a study permit.

Please note the following:

- These forms are available on the internet (www.home-affairs.gov.za). They can also be collected at any South African visa-issuing authority (Department of Home Affairs offices, consulates or embassies).
- This information is meant to serve as a guide only. Requirements for studying in South Africa are subject to change and each application is treated as an individual case. Always make enquiries before travelling to South Africa.
- The holder of a study permit for studies at a higher education institution may conduct part-time work, but the period for undergraduate students may not exceed 20 hours per week; and for postgraduate students the period may not exceed 20 hours per week, for as long as their study permits are valid.

Medical cover for study permit holders

Non-South African citizens who are holders of study permits, or who wish to apply for a study permit must, in terms of South Africa's Immigration Act, have sufficient medical aid cover for the duration of their stay in South Africa. Non-South African citizens intending to study at the University of Pretoria can join one of the following medical aid schemes:

Momentum Health (Ingwe option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 671 8511
Email: studenthealth@momentum.co.za
Website: www.ingwehealth.co.za

BestMed Medical Scheme (Blueprint student option)

Membership fees are payable in advance annually.

Tel: +27 (0)12 339 9800 or
+27 (0)86 000 2378 or
+27 (0)86 000 BEST
Fax: +27 (0)12 323 4106 or
+27 (0)12 339 9900
Email: lineyl@curemed.co.za

Higher Education South Africa (HESA)

A full or foreign conditional exemption certificate is a prerequisite and applicable to non-South African citizens and to students who do not have a South African National Senior Certificate (NSC) qualification or Independent Examination Board (IEB) qualification and who want to enrol for undergraduate studies at the University of Pretoria. This certificate can only be obtained from HESA.

HESA requires the following documentation when applying for a full or foreign conditional exemption certificate:

- copies of foreign qualifications certified as correct by the registrar of a South African university, a South African Embassy or Consulate in a foreign country or a public notary – result slips, faxes and copies certified by a commissioner of oaths are not acceptable
- a certified copy of your South African identity document (in the case of permanent residents only) or a valid foreign passport reflecting your full names and date of birth, passport number and photograph or a certified copy of your birth certificate
- a completed M30E form (<http://hesa-enrol.ac.za> – follow the link to Applications)

Contact information

Tel: +27 (0)10 591 4401/2
Fax: +27 (0)12 481 2922/2718
Email: exemptions@hesa-enrol.ac.za
Website: www.hesa.org.za
Location: Building 3 Level 1
Unisa Sunnyside Campus
Pretoria
Postal address: PO Box 3854
Pretoria 0001

South African Qualifications Authority (SAQA)

Postgraduate applicants must have all previous post-school qualifications evaluated by SAQA when applying for postgraduate study programmes at the University of Pretoria.

Contact information

Call centre: +27 (0)12 431 5000/70
Helpdesk: +27 (0)86 010 3188
Fax: +27 (0)12 431 5039
Website: www.saqa.org.za
Location: SAQA House
1067 Arcadia Street
Hatfield
Postal address: Postnet Suite 248
Private bag X06
Waterkloof 0145

Evaluation of foreign qualifications:

Tel: +27 (0)12 431 5070
Helpdesk: +27 (0)86 010 3188





Admission Point Score (APS) conversion

The following tables can be used to convert your marks/symbols into an Admission Point Score (APS) when applying for studies at the University of Pretoria (UP).

Admission Point Score (APS) Conversion Table

APS (requirement level for subjects as well as overall APS)	NSC/IEB	SC HG M-score	SC SG M-score	HIGCSE NSSC HL	AS-Level	IB SL	IGCSE/GCSE/NSSC OL/O-Level Grade 11*	IGCSE/GCSE/NSSC OL/O-Level Grade 12**
7	7 (80–100%)	A		1	A	7	A	
6	6 (70–79%)	B	A	2	B	6	B	
5	5 (60–69%)	C	B	3	C	5	C	A
4	4 (50–59%)	D	C	3	D	4	C	B
3	3 (40–49%)	E	D	4	E	3	D	C
2	2 (30–39%)	F	E			2	E	D/E
1	1 (0–29%)	G	F			1	F	F/G

Admission Point Score (APS) Conversion Table only for Cambridge Advanced Level and IB Higher Level

APS		A-Level	IB HL
Requirement level for subjects	Requirement level for overall APS		
7	10	A	7
6	8	B	6
5	7	C	5
4	6	D	4
3	5	E	
2	4		
1	3		

- NSC – National Senior Certificate (completed Grade 12 in and after 2008)
- IEB – Independent Examination Board
- SC HG – Senior Certificate Higher Grade (completed Grade 12 before 2008)
- SC SG – Senior Certificate Standard Grade (completed Grade 12 before 2008)
- HIGCSE – Higher International General Certificate of Secondary Education
- A-Level – Advanced Level
- AS-Level – Advanced Subsidiary Level
- IB – International Baccalaureate Schools (Higher Levels and Standard Levels)
- IGCSE – International General Certificate of Secondary Education
- GCSE – General Certificate of Secondary Education
- NSSC – Namibia Senior Secondary Certificate
- O-Level – Ordinary Level

*Grade 11 = IGCSE/O-Level: APS conversion for Grade 11 equivalent qualifications only and for conditional admission and selection purposes

**Grade 12 = IGCSE/O-Level: APS conversion for Grade 12 equivalent qualifications – not for final admission and must be taken together with Advanced Subsidiary Level and Advanced Level for exemption purposes

“ I am a second-year Bachelor of Theology student. Growing up, I was a very inquisitive child who was interested in history, how things came into being (for example, through inventions) and the influence of religion in our lives today. I am from Generation Y and I suppose that is why I am so inquisitive as to why certain things happen. I believe that I have been called by God to be a teacher of His Word and my passion is to teach through media. I love Theology because it has given me a new approach to the way in which I think about



the questions I have always had about life. It equips me to be critical, analytical and provides the necessary tools to teach the Word of God effectively. The lecturers are well-prepared in terms of research and are willing to help students understand difficult theological concepts. They create an interesting space for interaction and are also able to admit when they do not know something.

I am passionate about filmmaking and the Northern Theological Seminary has given me the opportunity to make short documentaries. My dream job is to use my calling to teach through Christian movies and documentaries. //

Katleho K Mokoena