

**UNIVERSITY OF PRETORIA
FACULTY OF HUMANITIES
DEPARTMENT OF VISUAL ARTS**

SELECTION CRITERIA FOR 2017 for 2018 intake

**BA (Fine Arts) (New code: 01130103)
BA (Information Design) (New code: 01130102)**

CLOSING DATE FOR APPLICATIONS:	30 June 2017
MERIT SELECTION – SUBMISSION:	30 June 2017: Closing date for submission of portfolios, questionnaires and for making a provisional appointment for selection interviews and tests at the Department of Visual Arts
MERIT SELECTION – RESULTS:	6 July 2017 (by email and or sms if application is declined)
DATE OF FINAL SELECTION:	8 July - 15 July 2017: Interviews and tests
DISCLOSURE OF FINAL RESULTS:	15 August (by email and or sms)
TOTAL INTAKE:	Information Design: 45 students Fine Arts: 36 students
SELECTION COMMITTEE:	The Head: Department of Visual Arts (<i>ad hoc</i>) Three staff members of the Department of Visual Arts Student/s of the Department One representative from Design / Fine Arts industry

1. SELECTION PRINCIPLES

- Applicants need to comply with the requirements set out in this document to be considered for selection.
- Incomplete applications, applications with inaccurate information and applications not received by the deadline, are at risk of not being considered for selection.
- Candidates will be selected taking into account academic status, creative aptitude and diversity, as well as the availability of facilities and personnel.

2. MINIMUM REQUIREMENTS FOR SCHOOL LEAVERS, UNIVERSITY STUDENT TRANSFERS AND INTERNATIONAL STUDENTS

Group 1: School leavers

School leavers include applicants who will matriculate in the year of application, as well as applicants who have already matriculated, but have never studied at a tertiary institution.

- School leavers require a National Senior Certificate (NSC) with admission to degree studies
- APS scores for Grade 12 learners are calculated based on their Grade 11 marks
- For applicants who have already matriculated Grade 12 marks are used for APS calculations.
- Art as a school subject is not a requirement
- The Department also takes into consideration the University's commitment to the advancement of the diversity of the student body

Degree programme	APS	Two Languages
BA (Fine Arts) (01130191) BA (Information Design) (01130152)	**30	English or Afrikaans Level 5 (60–69%)

***Selection will be based on the actual percentages (%). Life Orientation and other non-20-credit NSC subjects are excluded in the calculation of the APS.*

Group 2: University student transfers

University students who apply for a transfer to Fine Arts or Information Design including applicants who already hold a tertiary qualification or applicants registered at UP or another tertiary institution for another field of study, but who have not yet obtained their degree. In both instances, a comprehensive academic achievement record is required. Applicants whose current field of study did not initially require a 30 APS score, need to include their National Senior Certificate with the tertiary academic record.

Group 3: International students

Requirements for foreign applicants include academic qualifications equal to the South African National Senior Certificate for Grade 11 or Grade 12, complying with the following minimum selection requirement: 30 APS and proficiency in English.

3. SELECTION PROCEDURE

Information regarding the application and selection procedures, portfolio requirements and the questionnaire is available on the Visual Arts website www.up.ac.za/visualarts. The selection procedure has two stages, namely a merit selection and, based on its outcome, a final selection.

A. MERIT SELECTION – this considers candidates' compliance with the following:

- Minimum academic requirements as described above (in the three groups).
- Application to the University of Pretoria must be made using the online application system available at: http://upnet.up.ac.za/psp/upapply/EMPLOYEE/HRMS/c/UP_OAP_MENU.UP_OAP_LOGIN.GBL/
- Submission of a completed questionnaire before or on 30 June 2017. The questionnaire contains the personal information of candidates and allows them to motivate why they wish to be admitted to the degree programme. The questionnaire is available at: www.up.ac.za/visualarts
- Submission of an A4 portfolio by 30 June 2017. This portfolio contains photographs of some of the candidate's own recent art and/or design work, plus four A4 sheets with original pencil drawings. Detailed instructions of portfolio requirements are available at: www.up.ac.za/visualarts
- A declaration of authenticity needs to be included in the portfolio. This document is available in the abovementioned Selection Procedure document.
- The completed questionnaire and portfolio can be mailed to *The Selection Panel (first choice of study ID or FA), Department of Visual Arts, University of Pretoria, Private Bag x20, Hatfield, 0028*. A reputable courier company with a package tracking system is recommended to ensure delivery. Submissions may also be hand-delivered to the Department of Visual Arts. Couriered or hand-delivered documents need to reach the Department by 30 June 2017.
- Incomplete applications will not be considered.
- Applicants who do not comply with the above, will be notified via email and / or sms on 6 July by the Department of Visual Arts.
- Information and instructions about the tests and the interview scheduled for the final selection are available at: www.up.ac.za/visualarts.

B. FINAL SELECTION

- The selection of candidates with a view to admission, takes the following into account:
 - Strong academic performance
 - The results of the selection tests and personal interviews. The selection tests comprise a drawing test and a conceptual thinking test. The personal interview is conducted by a representative selection panel with each candidate.
 - Portfolios are reviewed by the selection panel to assess the candidates' level of creativity and technical skills and their appropriateness for the course.
- The final selection takes place between 8 and 15 July 2017. Provisional appointments for interviews and tests must be made for one of the days, on or before 30 June 2017.
- In exceptional circumstances, candidates who comply with all the requirements for admission may be interviewed outside this timeframe.
- Candidates who are selected for admission must inform the Department of Visual Arts no later than 22 August whether they intend to accept the offer or not. The UP online status of applicants will be updated by 15 September 2017
- A waiting list will be compiled to make provision for cancellations. It will contain the names of 10 candidates for BA (Fine Arts) and 10 for BA (Information Design). This list will expire at the beginning of the academic year. Vacancies that may arise owing to cancellations or forfeiting of admission will be filled strictly in chronological order as stipulated on the waiting list compiled by the selection committees.
- Portfolios can be collected from the Department of Visual Arts after 15 September 2017.



PROF A du Preez
ACTING HEAD: DEPARTMENT OF VISUAL ARTS

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APPENDIX: SELECTION CRITERIA
(For Information Design 100 and Fine Arts 100)

A selection criteria rubric is used to collate ratings of the selection panels. The following scoring guide is used for each of the selection criteria listed in the categories below:

- Does not meet minimum requirements
- Meets minimum requirements
- Exceeds minimum requirements
- Far exceeds minimum requirements

1. QUESTIONNAIRE

- Academic performance
- Academic profile
- Technical and written language
- Involvement with leadership, activities and work experience.

2. CONCEPTUALISATION TEST

The questions and exercises in the conceptualisation test are formulated to test the following skills:

- Analytic and articulation skills: the ability to answer and interpret questions clearly in written form.
- Visualisation skills: the ability to clearly communicate ideas, instructions and interpretations through visual form.
- Lateral thinking skills/fluency and flexibility of thinking: the ability to generate fresh ideas, the ability to approach and solve problems from a different point of view (generally known as 'thinking outside of the box').
- Visual literacy: the ability to interpret and understand visual messages.
- Visual selection: the ability to be visually discerning.
- Time management and efficiency, for example, completing the tests within the allocated time.

3. PORTFOLIO AND DRAWING TEST

The drawing test and portfolio serves to gauge the following competencies:

- Technical skills with regard to presentation and indications of skill and experience in drawing/painting sculpting, etcetera.
- Art/design sensibilities as shown in:
 - Compositional and layout skills
 - Colour sensitivity
 - Understanding and visual articulation of spatial relationships and depth
 - Mark-making
 - Potential regarding the ability for conceptual thinking and visual articulation.

4. INTERVIEW

The interview questions test the following knowledge, skills and characteristics:

- a) **General** awareness of current art/design-related affairs.
- b) **Design industry/Fine Arts profession**
 - Knowledge of design products/artists and an understanding of activities of design industry/art galleries and museums.
- c) **Course knowledge**
 - Knowledge of course structure (subjects and content).
 - Awareness of objectives/outcomes after 4 years.
 - Level of visual literacy: observation skills, identification of cues/signs, ability to decode/interpret signs artworks and designs.
 - Feasibility of interpretations: realistic, insightful, demonstration of above-average interpretation skills
- d) **Visual analysis and interpretation**
 - Level of visual literacy: observation skills, identification of cues/signs, ability to decode/interpret signs artworks and designs.
 - Feasibility of interpretations: realistic, insightful, demonstration of above-average interpretation skills
- e) **Interpersonal/communication skills**
 - Personal presentation and conduct as demonstrated in professional conduct and confidence and the projection of enthusiasm and maturity.
 - Articulation skills and the ability to clearly and convincingly express ideas.
- f) **Independence, motivation and resilience**
 - Evidence of independent thinking: confident and justified expression of own ideas and viewpoints.
 - Independence and motivation in choice of career, choice of institution, and research on career and institution.
 - Ability to deal with conflict, pressure and/or competitive environment.