



Graduate Programme in the Principles and Practical Application of Taxation

Presented by the Department of Taxation, University of Pretoria

18 February 2017–25 November 2017

Credits: 40 | Part qualification on NQF Level: 6

This **Graduate Programme in Principles and Practical Application of Taxation** is a building block towards the Knowledge and Practical Skills components of the Tax Technician and Tax Professional Qualification offered through the South African Institute of Tax (SAIT) ([read more](#)). This programme also represents 32 credits (the tax module: BEL200) of the 420 required credits for the BCom Financial Sciences degree presented by the University of Pretoria. ([Click here for the admission requirements of this degree](#)). For successful completion of this programme, a candidate will need to dedicate at least 400 input hours, which equates to at least 10 hours per week, for the duration of the programme.

This programme offers an opportunity for individuals with no formal education in taxation to obtain valuable knowledge of the subject for use in the financial sector or for entrepreneurs wanting to manage their own business.

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Graduate Programme in the Principles and Practical Application of Taxation

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Programme content

- Tax in context (including basic accounting, economic and law principles affecting taxation)
- Framework of the income tax system
- Gross income, specific inclusions in income and specific exemptions from income
- General deductions, specific deductions and capital allowances
- Basic introduction to Capital Gains Tax
- Basic accounting principles affecting taxation
- Basic principles of management accounting affecting taxation
- Income tax liability of individuals, including allowances and fringe benefits
- Basic introduction to prepaid taxes
- Donations Tax and Estate Duty
- Basic introduction to Value Added Tax

Please review the programme content of the other two programmes in taxation offered through Enterprises University of Pretoria (Enterprises UP):

- Graduate Programme in Advanced Taxation – **click here for more information.**
- Postgraduate Programme in Advanced Taxation – **click here for more information.**

Learning outcomes

After successfully completing this programme you will:

- have a thorough understanding of the general principles of the tax system in South Africa, including a basic application thereof
- be able to enrol for the Graduate Programme in Advanced Taxation, also offered through Enterprises UP, and
- be able to write the Tax Technician Knowledge Competency Assessment offered by SAIT.

Programme structure and venue

Option 1: Attendance in Pretoria (Maximum 150 delegates)

The programme will be presented in English on 21 Saturdays (from 08:00 until 13:00) at the Hatfield Campus of the University of Pretoria. Tests will be written on eight of these Saturdays. A detailed work programme will be available at the commencement of the programme. Recorded audio of each lecture is made available, free of charge, should you not be able to attend a lecture.

Option 2: Distance learning (Anywhere in South Africa)

The 21 lectures presented in Pretoria will be recorded of which the audio is made available free of charge within three days after the lecture taking place. Distance candidates MUST have internet access on Saturday mornings for test purposes as well as scanning or fax facilities. Tests are written at exactly the same time (via the online portal) as the candidates attending in Pretoria.

DVD's

DVD's of the lectures may be purchased separately by any candidate enrolled for the programme at an extra cost. Price per DVD will be available in February 2017.

Admission requirements

Prospective delegates should at least have a Grade 12/Matric qualification.

Assessment

Assessments will be conducted through the completion of assignments and eight written tests during the year as well as one final examination on 11 November 2017 and a supplementary examination on 25 November 2017. All assessments are open book.

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A year mark of 40% is necessary to obtain exam entrance and a final mark of 50% is required to successfully complete this course (subject to a sub-minimum of 40% in the exam).

Who should enrol?

This course is ideal for

- anyone with no prior tax knowledge who is interested in acquiring a basic understanding and application of the South African tax system for use in the financial sector, or
- entrepreneurs wanting to start their own business.

Please note that all enrolments MUST be done online. **Click here** to enrol online.

Programme fees

Full payment on/before 1 December 2016:

R12 100.00 (VAT incl.)

Full payment from 2 December 2016:

R13 000.00 (VAT incl.)

Course fees must be paid in full 14 days prior to course start dates. Proof of payment can be submitted to **enrolments@enterprises.up.ac.za**.

Textbooks

Only available from 1 February 2017

You must purchase the following prescribed text book separately at your own cost:

- SILKE: First Touch to Tax (2017) – only available from January 2017.

Accreditation and certification

Enterprises University of Pretoria (Pty) Ltd is wholly owned by the University of Pretoria. The University is registered as a multipurpose, public training provider in the higher education and training band. Delegates who successfully complete a course and comply with the related assessment criteria are awarded certificates by the University in recognition of their professional skills development.

Registration and enquiries

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