

**Publish and get rated or
perish.....**

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Last session

How to fill in the last section of your application

Brief description of:

- **Completed research**
- **Self assessment**
- **Ongoing and Planned Future Research**

Brief description of completed research:

Provide a narrative, emphasising only achievements over the last 8 years – similar to a review.

Include citations, invitations etc.

Self assessment:

Describe - in the form of a narrative - the role that you played in the research. Tell the reviewers of all the excellent work you have done – however, do not go over board!

Mention note worthy contributions in your field.

Should only cover the last 8 years.

Ongoing and planned future research:

Must be a narrative:

Summarize your research vision plus planned research /activities for the next 6 years.

Remember your **focus area.**

Include the name of the assessment panel most appropriate to your research.

Reviewers:

Reviewers will remain anonymous.

**Do not select reviewers from your
Department – preferably not from UP.**

**Do not select reviewers from your research
team (i.e. co workers).**

Select reviewers from SA and abroad.

Do not exclude reviewers if possible.

Check your application thoroughly before submitting!!!

Ensure that it contains no incomplete or incorrect information.

Attachments:

Best research output as stated in the instructions.

No zipped files can be uploaded.

If attachments are larger than 4MB, split into more files.

If not in an up-loadable format – attach in a framing document to explain the concept.

Print preview of application for easy proof reading/checking.

Press final submit button.

Should you need to make changes, as suggested by the internal committee, the Designated authority will “unlock” your application.

Guidelines and instructions for NRF evaluation and rating

On the website:

Faculty of Health Science; Research

Good

Luck !!!

