



UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA  
Faculty of Health Sciences

UNIVERSITY OF PRETORIA  
FACULTY OF HEALTH SCIENCES  
**SCHOOL OF HEALTH SYSTEMS AND PUBLIC HEALTH**  
**INFORMATION PACK FOR PROSPECTIVE STUDENTS (2019)**

Physical Address and contact details:

Student administration  
SHSPH  
Room 6.32 or 6.30  
Level 6  
HW Snyman Building (North)  
31 Bophelo Road  
Gezina  
Pretoria  
Tel +27 (0) 12 356 3286 or 356 3284

Website: <http://shsph.up.ac.za>

## GENERAL

The School of Health Systems and Public Health is one of the four schools of the Faculty of Health Sciences.

- **All courses at the School of Health Systems and Public Health are POSTGRADUATE courses and therefore all applicants must at least have a *University Bachelor's degree and applicable practical (work) experience*. The SHSPH reserves the right to request an **Academic Quantitative Test (AQL)** from applicants**
- All programmes are **class-based** and students have to attend modules. Modules are mostly one week in duration but some modules are two to three weeks in duration.
- Modules are from Monday to Friday 08H00 to 16H30/17H00.
- All programmes are offered in English.

1. **CLOSING DATE FOR 2019 APPLICATIONS:** 31 July 2018

**PLEASE NOTE: Due to large volumes of applications receive yearly, No late applications will be considered.**

2. **APPLICATION FEES**

The prescribed application fee must accompany the application. It is important to note that the application fee is a handling fee and is not refundable if the application should be unsuccessful or is withdrawn at a later stage.

### 3. **APPLICATIONS**

**On line:** An application form can be completed and submitted online at:

<http://www.up.ac.za/en/online-application/article/2445192/apply-at-the-university-of-pretoria>

**Hard copy applications are no longer accepted.**

Applications should be completed in full and correctly. An incomplete application will delay the selection processing of the application or will not be considered for admission. All required supporting documents (see list below) can be faxed to 086 651 7529 or e-mailed to [reuben.semenya@up.ac.za](mailto:reuben.semenya@up.ac.za).

**Every page of all documents must be clearly labelled with a student number when faxed or e-mailed.**

<p><b>CLIENT SERVICE CENTRE</b> TEL: +27 (0) 12 420 3111 FAX: +27 (0) 12 420 4555 E-mail: <a href="mailto:csc@up.ac.za">csc@up.ac.za</a> Web: <a href="http://www.up.ac.za/csc">www.up.ac.za/csc</a></p> <p><b>OPERATIONAL HOURS</b> Mondays to Thursdays: 08h00 – 16h00 Fridays: 08h00 – 16h00 Saturdays: 08h00 – 12h00</p>	<p><b>POSTAL ADDRESS</b></p> <p>Client Service Centre University of Pretoria Lynnwood Road Pretoria South Africa 0002</p>
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### 4. **APPLICATION PROCEDURES**

#### 4.1 **Masters Degrees, Postgraduate Diplomas and BSc Hons.**

**Required Supporting Documentation to be submitted with your application:**

- Detailed CV;
- Copies of qualifications obtained – including academic records / transcripts and **SAQA certificate** for *all international* applicants. Medical doctors to submit proof of **HPCSA** registration;
- Certificate of English Language Test (TOEFL) for **all** international applicants;
- Letter of motivation required for **all** study plans (*in the case of MPH applications, please include what would be your most likely area of interest / track*);
- Academic Quantitative Test (AQL) results for all RSA students (to complete the test - google AQL);
- Letter of support by employing organization if possible. (**Requirement in the case of MPH Occupational Hygiene applications**); and
- A certified copy of your ID (Passport for foreign students).

#### 4.2 **Doctoral Studies**

Please see section 11 in this document.

### 5. **SELECTION PROCESSES AND TIMELINE**

- The selections starts in September;
- Candidates can access information on their selection status from Student Services Centre on UP portal (see acknowledgement of receipt of application form for this information);
- Notifications goes out during September and October (by e-mail);
- All successful students will receive a letter from SHSPH and the university;

- All unsuccessful candidates will be notified in writing by the university.

## 6. **REGISTRATION**

**All students have to attend the first compulsory module: Learning in Public Health.** This module takes place the third week in January for all post-graduate diploma and BSc Hons students and the fourth week in January for all masters and doctoral students.

**Registration will take place during this week.** All the details will be enclosed in the letter of acceptance. If you have been accepted into a programme, please ensure that you have received the letter from the School detailing all the arrangements and that you can attend the **entire week** of the first module. Successful applicants will also receive a letter from the Faculty of Health Sciences.

## 7. **INTERNATIONAL STUDENTS**

Any enquiries with regard to visas should be directed to the International Students Office via the Client Service Centre: [csc@up.ac.za](mailto:csc@up.ac.za) or +27 (0) 12 420 3111. Always quote your surname and student number.

## 8. **COURSE COSTS**

The Faculty of Health Sciences sends more detailed financial information to successful applicants. Estimated programme costs are listed here below as a **general guideline** for students.

<b>Programme</b>		<b>Estimated cost (subject to annual increases)</b>
BSc Hons – excluding Aerospace Med	BSc (Hons)	R4 0 000.00 (Per Programme - Billed per module)
BSc Hons – Aerospace Medicine	BSc (Hons)	R20 000.00 (per year)
Diploma in Health Systems Management	DHSM	R54 000.00 (Per Programme - Billed per module)
Diploma in Occupational Health	DipOH	R54 000.00 (Per Programme - Billed per module)
Diploma in Occupational Medicine and Health	DOMH	R 54 000.00 (Per Programme - Billed per module)
Diploma in Public Health	DPH	R54 000.00 (Per Programme - Billed per module)
Diploma in Tropical Medicine and Health	DTM&H	R37 000.00 (Per Programme - Billed per module)
Magister Scientiae	MSc	R 15 000.00 (per year)
Master in Public Health	MPH	R 17 000.00 (per year)
MMed (Community Health)	MMed	R 15 000.00 (per year)
PhD	PhD	R 16 000.00 (per year)

### **NOTE:**

- **All international students pay a yearly admin fee – see UP website for more information;**
- **All non-SADC students pay double tuition and a yearly admin fee;**
- **PhD applicants can go to SHSPH website for further information.**

NB: Should a student require a formal quote, contact Mr. Eugene Rosenstrauch at [eugene.rosenstrauch@up.ac.za](mailto:eugene.rosenstrauch@up.ac.za)

9. ACADEMIC PROGRAMMES	INFORMATION
<b>POSTGRADUATE DIPLOMAS IN PUBLIC HEALTH</b>	
<b>DIPLOMA IN TROPICAL MEDICINE AND HEALTH (DTM&amp;H)</b>	<p>The diploma is offered as a part-time course over two years.  Research component.  Admission requirements: Medical doctors only.</p> <p>Credits: 100 SAQA credits at a NQF level of 8. Programme Coordinator: Dr B Harris  Contact details: <a href="mailto:bernice.harris@up.ac.za">bernice.harris@up.ac.za</a></p>
<b>DIPLOMA IN PUBLIC HEALTH (DPH)</b>	<p>The diploma is offered as a part-time course over two years.  Research component: Assignment in Public Health (PHA 771)  Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience <b>OR</b> a 3-year bachelor's degree + at least 5 years' applicable work experience</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Dr JE Wolvaardt  Contact details: <a href="mailto:liz.wolvaardt@up.ac.za">liz.wolvaardt@up.ac.za</a></p>
<b>DIPLOMA IN HEALTH SYSTEMS MANAGEMENT (DHSM)</b> - Operations - Executive Leadership	<p>The diploma is offered as a part-time course over two-years.  Research component: Assignment in Health Systems Management (AHM 772)  Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience <b>OR</b> a 3-year bachelor's degree + at least 5 years' applicable work experience</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  <b>Operations</b> Programme Coordinator: Dr JE Wolvaardt  Contact details: <a href="mailto:liz.wolvaardt@up.ac.za">liz.wolvaardt@up.ac.za</a>  <b>Executive Leadership</b> Programme Coordinator: Dr S Hendricks  Contact details: <a href="mailto:stephen.hendricks@up.ac.za">stephen.hendricks@up.ac.za</a></p>
<b>DIPLOMA IN OCCUPATIONAL MEDICINE AND HEALTH (DOM&amp;H)</b> - Accredited with HPCSA	<p>The diploma is offered as a part-time course over two-years.  Research component: Assignment in Occupational Health and Medicine (AOH 771)  Admission requirements: Medical doctors only</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Dr M Zungu  Contact details: <a href="mailto:muzi.zungu@up.ac.za">muzi.zungu@up.ac.za</a></p>
<b>DIPLOMA IN OCCUPATIONAL HEALTH (DOH)</b> For non-medical doctors only. – Not accredited with South African Nursing Council (SANC)	<p>The diploma is offered as a part-time course over two-years.  Research component: Assignment in Occupational Health (AOH 771)  Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience <b>OR</b> a 3-year bachelor's degree + at least 5 years'</p>

	<p>applicable work experience</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Dr M Zungu  Contact details: <a href="mailto:muzi.zungu@up.ac.za">muzi.zungu@up.ac.za</a></p>
<b>HONOURS PROGRAMMES</b>	
<p><b>THE BACCALAUREUS SCIENTIAE (HONORES) (BScHons) IN BIOSTATISTICS [Public Health]</b></p> <p><b>Not offered currently. Date will be announced</b></p>	<p>The degree is offered as a one-year full time programme.  Research component: Dissertation  Admission requirements: BSc degree.</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Mrs L Dzikiti  Contact details: <a href="mailto:loveness.dzikiti@up.ac.za">loveness.dzikiti@up.ac.za</a></p>
<p><b>THE BACCALAUREUS SCIENTIAE (HONORES) (BScHons) IN AEROSPACE MEDICINE</b></p> <p><b>Next two-year programme starts in 2020</b></p>	<p>The degree is offered as a two-year part time programme.  Research component: Dissertation  Admission requirements: MBChB degree and should be registered as an Aviation Medical Examiner.</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Dr C Blunden  Contact details: <a href="mailto:chris.blunden@up.ac.za">chris.blunden@up.ac.za</a></p>
<p><b>THE BACCALAUREUS SCIENTIAE (HONORES) (BScHons) IN OCCUPATIONAL HYGIENE / ENVIRONMENTAL HEALTH</b></p>	<p>The degree is offered as a one-year full time programme.  Research component: Research report  Admission requirements: BSc degree with majors in physiology or environmental sciences, Registered Occupational Hygiene Assistant at SAIOH or similar (recommended)</p> <p>Credits: 120 SAQA credits at a NQF level of 8.  Programme Coordinator: Dr N Claassen  Contact details: <a href="mailto:nico.claassen@up.ac.za">nico.claassen@up.ac.za</a></p>
<b>POSTGRADUATE MASTERS DEGREES</b>	
<p><b>MASTER OF PUBLIC HEALTH (MPH)</b></p>	<p>The degree is offered as a two-year full time or three-year part-time programme.  Research component: Research Report (PHR 870)  Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience <b>OR</b> an honours' degree <b>OR</b> a 3-year bachelor's degree + at least 5 years' applicable work experience</p> <p>Credits: 200 SAQA credits at a NQF level of 9.</p>
<b>Areas of specialization (Academic Units):</b>	
<p><b>Disease Control Academic Unit – Monitoring &amp; Evaluation</b></p>	<p>Programme Coordinator: Prof A Beke  Contact details: <a href="mailto:andy.beke@up.ac.za">andy.beke@up.ac.za</a></p>
<p><b>Academic Unit – Field Epi &amp; Training Programme (FETP)</b></p>	<p>Programme Coordinator: Dr C Reddy  Contact details: <a href="mailto:carlr@nicd.ac.za">carlr@nicd.ac.za</a></p>

<b>Academic Unit – Disease Control</b>	Programme Coordinator: Dr Bernice Harris Contact details: <a href="mailto:Bernice.harris@up.ac.za">Bernice.harris@up.ac.za</a>
<b>Academic Unit – Health Policy and Management</b>	Programme Coordinator: Dr F Senkubuge Contact details: <a href="mailto:flavia.senkubuge@up.ac.za">flavia.senkubuge@up.ac.za</a>
<b>Academic Unit – Health Promotion</b>	Programme Coordinator: Mrs L Napoles Contact details: <a href="mailto:lizeka.napoles@up.ac.za">lizeka.napoles@up.ac.za</a>
<b>Academic Unit – Environmental &amp; Occupational Health</b>	Programme Coordinator: Prof J Wichmann Contact details: <a href="mailto:janine.wichmann@up.ac.za">janine.wichmann@up.ac.za</a>
<b>Academic Unit – Occupational Hygiene</b> <b>Not offered currently. Date will be announced</b>	Programme Coordinator: Dr N Claassen Contact details: <a href="mailto:nico.claassen@up.ac.za">nico.claassen@up.ac.za</a>
<b>Academic Unit – Aerospace Medicine</b> <b>Not offered currently. Date will be announced</b>	Programme Coordinator: Dr Chris Blunden Contact details: <a href="mailto:chris.blunden@up.ac.za">chris.blunden@up.ac.za</a>
<b>MAGISTER SCIENTIAE (MSC)</b>	The degree is offered as a 4-year part-time programme Research component: Dissertation Admission requirements: A 4-year bachelor's degree <b>OR</b> an honours' degree <b>OR</b> a 3-year bachelor's degree + applicable work experience as prescribed by the University  Credits: 180 SAQA credits at a NQF level of 9.
<b>A. MSc Epidemiology</b>	Programme Coordinator: Dr E Webb Contact details: <a href="mailto:elize.webb@up.ac.za">elize.webb@up.ac.za</a>
<b>B. MSc Clinical Epidemiology</b>	Programme Coordinator: Dr B Harris Contact details: <a href="mailto:bernice.harris@up.ac.za">bernice.harris@up.ac.za</a>
<b>C. MSc Biostatistics [Public Health]</b>	Programme Coordinator: Mrs L Dzikiti Contact details: <a href="mailto:loveness.dzikiti@up.ac.za">loveness.dzikiti@up.ac.za</a>
<b>D. MSc Public Health (Environmental Health)</b>	Programme Coordinator: Prof J Wichmann Contact details: <a href="mailto:janine.wichmann@up.ac.za">janine.wichmann@up.ac.za</a>
<b>E. MSc Public Health (Monitoring and Evaluation)</b>	Programme Coordinator: Prof A Beke Contact details: <a href="mailto:andy.beke@up.ac.za">andy.beke@up.ac.za</a>
<b>F. MSc Environmental Health</b>	Programme Coordinator: Prof Tiaan de Jager Contact details: <a href="mailto:tiaan.dejager@up.ac.za">tiaan.dejager@up.ac.za</a>
<b>G. MSc Aerospace Medicine</b> <b>Not offered currently. Date will be announced</b>	Programme Coordinator: Dr C Blunden Contact details: <a href="mailto:chris.blunden@up.ac.za">chris.blunden@up.ac.za</a>

<b>MASTER OF MEDICINE IN PUBLIC HEALTH MEDICINE (MMED)</b>	<p>The degree is offered as a four-year full-time programme. Students must have successfully applied for a registrars post as advertised in the popular press. No external applications can be considered.</p> <p>Research component: Dissertation Admission requirements: Medical doctors only</p> <p>Credits: 1344 SAQA credits at a NQF level of 9. Programme Coordinator: Prof D Basu Contact details: <a href="mailto:debashis.basu@up.ac.za">debashis.basu@up.ac.za</a></p>
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## 10. CURRICULAR STRUCTURE & ACADEMIC PLANNING ALL ACADEMIC PROGRAMMES

The curriculum structures for the different academic programmes can be found in the Handbook for Postgraduate Studies (PG book) which can be downloaded from the SHSPH home page. Should students wish to check when the various modules will be offered, the timetable for 2019 will be available on SHSPH website from November 2018. ***During the Learning and Public Health modules (PHM 880/881 & PHM 770/773), students will be assisted with academic planning.***

### TIMETABLE

In order to gain understanding of what the entire timetable contains, please look at the current timetable on our homepage. <http://www.up.ac.za/school-of-health-systems-and-public-health>

The final timetable for the upcoming academic year will be available on the website from November.

Applicants are advised to interpret the timetable together with the curriculum outline contained in the PG Book. <http://www.up.ac.za/school-of-health-systems-and-public-health>

*The only **compulsory module for all students** in their first year of study is the Learning and Public Health module where students will be assisted with timetable planning and registration.*

*All the other remaining modules must be completed within the maximum period of study.*

## 11. DOCTORAL DEGREES IN PUBLIC HEALTH

All PhD applicants are requested to download the “*Guide to PhD studies at the SHSPH*” From the SHSPH homepage and to follow the step-by-step application process. <http://www.up.ac.za/school-of-health-systems-and-public-health>

The degree is offered as a maximum period of five-year part-time programme. Number of modules: as prescribed by promotor  
Research component: Thesis  
Admission requirements: Master Degree (preference is given to candidates who have published)  
Credits: 480 SAQA credits at a NQF level of 10.



PhD degrees offered in:

- **Community Health**
- **Environmental Health**
- **Epidemiology**
- **Health Systems**
- **Public Health**

12. **BURSARIES AND LOANS**

Bursary and loan information is available at:

<http://web.up.ac.za/default.asp?ipkCategoryID=20666>

13. **ACCOMMODATION**

Accommodation for postgraduate students is available at the University residences.

Information on accommodation is available at:

<http://web.up.ac.za/default.asp?ipkCategoryID=113&subid=113>

**Disclaimer:** Every attempt was made to ensure that the information contained in this information pack is accurate. In the event of discrepancies, the University of Pretoria's regulations and/or the decision of the Academic Programme Committee is considered as the authoritative source.