



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA
Faculty of Health Sciences

UNIVERSITY OF PRETORIA
FACULTY OF HEALTH SCIENCES
SCHOOL OF HEALTH SYSTEMS AND PUBLIC HEALTH
INFORMATION PACK FOR PROSPECTIVE STUDENTS (2016)

Physical Address and contact details:

Student administration
SHSPH
Room 6.32 or 6.30
Level 6
HW Snyman Building (North)
31 Bophelo Road
Gezina
Pretoria
Tel +27 (0) 12 354 2409 or 354 1314
Fax +27 (0) 12 354 2071

Website: <http://shsph.up.ac.za>

GENERAL

The School of Health Systems and Public Health is one of the four schools of the Faculty of Health Sciences.

- **All courses at the School of Health Systems and Public Health are POSTGRADUATE courses and therefore all applicants must at least have a University Bachelor's degree and applicable practical (work) experience. The SHSPH reserves the right to request an Academic Quantitative Test (AQL) from applicants**
- All programmes are **class-based** and students have to attend modules. Modules are mostly one week in duration but some modules are two to three weeks in duration.
- Modules are from Monday to Friday 08H00 to 16H30/17H00.
- All programmes are offered in English.

1. **CLOSING DATE FOR 2016 APPLICATIONS:**

- South African Citizens: 31 July 2015
- International Citizens: 31 July 2015

PLEASE NOTE: No late applications will be considered.

2. **APPLICATION FEES**

The prescribed application fee must accompany the application form. It is important to note that the application fee is a handling fee and is not refundable if the application should be unsuccessful or is withdrawn at a later stage.

3. APPLICATION FORMS

On line: An application form can be completed and submitted online at:

<http://web.up.ac.za/default.asp?ipkCategoryID=34&subid=34&ipklookid=15>

Hard copy: A hard copy application form can be requested from Client Service Centre + 27 (0) 12 420 3111 or from csc@up.ac.za. Applicants are also welcome to download the application form from the website above.

Application forms should be completed in full and correctly. An incomplete application form will delay the processing of the application for admission. All required supporting documents (see below) can be faxed to 012 354 1750/ 086 0651 7529 or e-mailed to reuben.semenya@up.ac.za.

Every page of all documents must be clearly labelled with a student number issued during the application process.

<p>CLIENT SERVICE CENTRE TEL: +27 (0) 12 420 3111 FAX: +27 (0) 12 420 4555 E-mail: csc@up.ac.za Web: www.up.ac.za/csc</p> <p>OPERATIONAL HOURS Mondays to Thursdays: 08h00 – 16h00 Fridays: 08h00 – 16h00 Saturdays: 08h00 – 12h00</p>	<p>POSTAL ADDRESS</p> <p>Client Service Centre University of Pretoria Lynnwood Road Pretoria South Africa 0002</p>
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4. APPLICATION PROCEDURES

4.1 Masters Degrees and Postgraduate Diplomas

Required Supporting Documentation to be submitted with application forms:

- Detailed CV and copies of qualifications obtained – including academic records / transcripts and **SAQA certificate** for international applicants;
- Certificate of English Language Test (TOEFL) for **all** international applicants;
- Letter of motivation (*in the case of MPH applications, please include what would be your most likely area of interest / track*);
- Academic Quantitative Test (AQL) results for all RSA students (to complete the test, google AQL);
- Letter of support by employing organisation, if possible; and
- A certified copy of your ID (Passport for foreign students).

4.2 Doctoral Studies

Please see section 11 in this document.

5. SELECTION PROCESSES AND TIMELINE

- The selections starts in September;
- Candidates can access information on their selection status from Student Services Centre on UP portal (see acknowledgement of receipt of application form for this information);
- Notifications goes out during September and October (by e-mail and post);

- All successful students will receive a letter from SHSPH and the university;
- All unsuccessful candidates will be notified in writing by the university.

6. **REGISTRATION**

All students have to attend the first compulsory module: Learning in Public Health. This module takes place the third week in January for all post-graduate diploma students (PHM 770) and the fourth week for all masters and doctoral students (PHM 880).

Registration will take place during this week. All the details will be enclosed in the letter of acceptance. If you have been accepted into a programme, please ensure that you have received the letter from the School detailing all the arrangements and that you can attend the entire week of the first module. Successful applicants will also receive a letter from the Faculty of Health Sciences.

7. **INTERNATIONAL STUDENTS**

Any enquiries with regard to visas should be directed to the International Students Office via the Client Service Centre: csc@up.ac.za or +27 (0) 12 420 3111. Always quote your surname and student number.

8. **COURSE COSTS**

The Faculty of Health Sciences sends more detailed financial information to successful applicants. Estimated programme costs are listed here below as a **general guideline** for students.

Programme		Estimated cost (subject to annual increases)
BSc Hons	BSC (Hon)	R 30 000.00 (Per Programme)
Diploma in Health Systems Management	DHSM	R 50 000.00 (Per Programme)
Diploma in Occupational Health	DipOH	R 50 000.00 (Per Programme)
Diploma in Occupational Medicine and Health	DOMH	R 50 000.00 (Per Programme)
Diploma in Public Health	DPH	R 50 000.00 (Per Programme)
Diploma in Public Health and Medicine	DipPHM	R 50 000.00 (Per Programme)
Diploma in Tropical Medicine and Health	DTM&H	R 30 000.00 (Per Programme)
Magister Scientiae	MSc	R 14 000.00 (per year)
Masters in Public Health	MPH	R 16 000.00 (per year)
MMed (Community Health)	MMed	R 14 000.00 (per year)
PhD	PhD	R 15 000.00 (per year)

NOTE:

- **All international students pay a yearly admin fee**
- **All non-SADC students pay double tuition and a yearly admin fee**
- **PhD applicants can go to SHSPH website for further information.**

NB: Should a student require a formal quote, contact Mrs Elsa Eksteen at elsa.eksteen@up.ac.za

9. ACADEMIC PROGRAMMES	INFORMATION
POSTGRADUATE DIPLOMAS IN PUBLIC HEALTH	
DIPLOMA IN TROPICAL MEDICINE AND HEALTH (DTM&H)	<p>The diploma is offered as a part-time course over one year</p> <p>Research component: None</p> <p>Admission requirements: Medical doctors only</p> <p>Credits: 50 SAQA credits at a NQF level of 8.</p> <p>Programme Coordinator: Dr B Harris</p> <p>Contact details: berniceh@nicd.ac.za</p>
DIPLOMA IN PUBLIC HEALTH (DPH)	<p>The diploma is offered as a part-time course over two-years.</p> <p>Research component: Assignment in Public Health (PHA 770)</p> <p>Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience OR a 3-year bachelor's degree + at least 5 years' applicable work experience</p> <p>Credits: 120 SAQA credits at a NQF level of 8.</p> <p>Programme Coordinator: Dr JE Wolvaardt</p> <p>Contact details: liz.wolvaardt@up.ac.za</p>
DIPLOMA IN HEALTH SYSTEMS MANAGEMENT (DHSM) - Operations - Executive Leadership	<p>The diploma is offered as a part-time course over two-years.</p> <p>Research component: Assignment in Health Systems Management (AHM 771)</p> <p>Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience OR a 3-year bachelor's degree + at least 5 years' applicable work experience</p> <p>Credits: 120 SAQA credits at a NQF level of 8.</p> <p>Operations Programme Coordinator: Dr JE Wolvaardt</p> <p>Contact details: liz.wolvaardt@up.ac.za</p> <p>Executive Leadership Programme Coordinator: Prof S Hendricks</p> <p>Contact details: Stephen.hendricks@up.ac.za</p>
DIPLOMA IN OCCUPATIONAL MEDICINE AND HEALTH (DOM&H) - Accredited with HPCSA	<p>The diploma is offered as a part-time course over two-years.</p> <p>Research component: Assignment in Occupational Health and Medicine (AOH 770)</p> <p>Admission requirements: Medical doctors only</p> <p>Credits: 120 SAQA credits at a NQF level of 8.</p> <p>Programme Coordinator: Dr M Zungu</p> <p>Contact details: muzi.zungu@up.ac.za</p>
DIPLOMA IN OCCUPATIONAL HEALTH (DOH) - Not accredited with South African Nursing Council (SANC)	<p>The diploma is offered as a part-time course over two-years.</p> <p>Research component: Assignment in Occupational Health (AOH 770)</p> <p>Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience OR a 3-year bachelor's degree + at least 5 years'</p>

	<p>applicable work experience Credits: 120 SAQA credits at a NQF level of 8. Programme Coordinator: Dr M Zungu Contact details: muzi.zungu@up.ac.za</p>
HONOURS PROGRAMMES	
<p>THE BACCALAUREUS SCIENTIAE (HONORES) (BScHons) IN BIOSTATISTICS [Public Health]</p>	<p>The degree is offered as a one-year full time programme. Research component: Dissertation Admission requirements: BSc degree. Credits: 120 SAQA credits at a NQF level of 8. Programme Coordinator: Mrs L Dzikiti Contact details: loveness.dzikiti@up.ac.za</p>
<p>THE BACCALAUREUS SCIENTIAE (HONORES) (BScHons) IN AEROSPACE MEDICINE</p>	<p>The degree is offered as a two-year part time programme. Research component: Dissertation Admission requirements: MBChB degree and registration with the SACAA as an Aviation Medical Examiner. Credits: 100 SAQA credits at a NQF level of 7. Programme Coordinator: Dr C Blunden Contact details: chris.blunden@up.ac.za</p>
POSTGRADUATE MASTERS DEGREES	
<p>MASTER OF PUBLIC HEALTH (MPH)</p>	<p>The degree is offered as a two-year full time or four-year part-time programme. Research component: Research Report (PHR 870) Admission requirements: A 4-year bachelor's degree + at least 2 years' applicable work experience OR an honours' degree OR a 3-year bachelor's degree + at least 5 years' applicable work experience Credits: 200 SAQA credits at a NQF level of 9.</p>
Areas of specialization (Tracks):	
<p>A. Disease Control & Health Measurement Track A1. Sub-track - Monitoring & Evaluation</p>	<p>Programme Coordinator: Prof A Beke Contact details: andy.beke@up.ac.za</p>
<p>A2. Sub-track - Field Epi & Lab Training Programme (FELTP)</p>	<p>Programme Coordinator: Dr C Reddy Contact details: carlr@nicd.ac.za</p>
<p>A3. Sub-track – Disease Control</p>	<p>Programme Coordinator: Dr Bernice Harris Contact details: Bernice.harris@up.ac.za</p>
<p>B. Health Policy and Management Track</p>	<p>Programme Coordinator: Dr F Senkubuge Contact details: flavia.senkubuge@up.ac.za</p>
<p>C. Health Promotion Track</p>	<p>Programme Coordinator: Dr Rendall-Mkosi Contact details: kirstie.rendall-mkosi@up.ac.za</p>
<p>D. Environmental & Occupational Health Track</p>	<p>Programme Coordinator: Prof K Voyi Contact details: kuku.voyi@up.ac.za</p>

D1. Sub-track - Occupational Hygiene	Programme Coordinator: Dr N Claassen Contact details: nico.claassen@up.ac.za
D2. Sub-track Aerospace Medicine	Programme Coordinator: Dr Chris Blunden Contact details: chrisjb0157@yahoo.com
MAGISTER SCIENTIAE (MSC)	The degree is offered as a 4-year part-time programme Research component: Dissertation Admission requirements: A 4-year bachelor's degree OR an honours' degree OR a 3-year bachelor's degree + applicable work experience as prescribed by the University Credits: 180 SAQA credits at a NQF level of 9.
A. MSc Epidemiology	Programme Coordinator: Mrs E Webb Contact details: elize.webb@up.ac.za
B. MSc Clinical Epidemiology	Programme Coordinator: Dr B Harris Contact details: bernice.harris@up.ac.za
C. MSc Biostatistics [Public Health]	Programme Coordinator: Mrs L Dzikiti Contact details: loveness.dzikiti@up.ac.za
D. MSc Public Health (Environmental Health)	Programme Coordinator: Dr Janine Wichmann Contact details: janine.wichmann@up.ac.za
E. MSc Public Health (Monitoring and Evaluation)	Programme Coordinator: Prof Andy Beke Contact details: andy.beke@up.ac.za
F. MSc Environmental Health	Programme Coordinator: Prof Tiaan de Jager Contact details: tiaan.dejager@up.ac.za
G. MSc Aerospace Medicine	Programme Coordinator: Dr Chris Blunden Contact details: chris.blunden@up.ac.za
MASTER OF MEDICINE IN PUBLIC HEALTH MEDICINE (MMED)	The degree is offered as a four-year full-time programme. Students must have successfully applied for a registrars post as advertised in the popular press. No external applications can be considered. Research component: Dissertation Admission requirements: Medical doctors only Credits: 1344 SAQA credits at a NQF level of 9. Programme Coordinator: Dr G Louwagie Contact details: goedele.louwagie@up.ac.za

10. CURRICULAR STRUCTURE & ACADEMIC PLANNING : ALL ACADEMIC PROGRAMMES

The curriculum structures for the different academic programmes can be found in the Handbook for Postgraduate Studies (PG book) which can be downloaded from the SHSPH home page.

Should students wish to check when the various modules will be offered, the timetable for 2016 will be available on SHSPH website from November 2015. During the Learning and Public Health modules (PHM 880 & PHM 770), students will be assisted with academic planning.

TIMETABLE

In order to gain understanding of what the entire timetable contains, please look at the current timetable on our homepage.

The final timetable for the upcoming academic year will be available on the website from November.

Applicants are advised to interpret the timetable together with the curriculum outline contained in the PG Book.

The only compulsory module for all students in their first year of study is the Learning and Public Health module where students will be assisted with timetable planning and registration. All the other remaining modules must be completed within the maximum period of study.

11. DOCTORAL DEGREES IN PUBLIC HEALTH

All PhD applicants are requested to download the “*Guide to PhD studies at the SHSPH*” From the SHSPH homepage and to follow the step-by-step application process.

The degree is offered as a maximum period of five-years part-time programme.

Number of modules: as prescribed by promotor

Research component: Thesis

Admission requirements: Masters Degree (preference is given to candidates who have published)

Credits: 360 SAQA credits at a NQF level of 10.

PhD degrees offered in:

- **Environmental Health**
- **Epidemiology**
- **Health Systems**
- **Public Health**
- **Aerospace Medicine**

12. BURSARIES AND LOANS

Bursary and loan information is available at:

<http://web.up.ac.za/default.asp?ipkCategoryID=20666>

13. ACCOMMODATION

Accommodation for postgraduate students is available at the University residences. Information on accommodation is available at:

<http://web.up.ac.za/default.asp?ipkCategoryID=113&subid=113>

Disclaimer:

Every attempt was made to ensure that the information contained in this information pack is accurate. In the event of discrepancies, the University of Pretoria's regulations and/or the decision of the Academic Programme Committee is considered as the authoritative source.

